Commissioners
Gail Patterson-Gladney, District 1
Kurt Doroh, District 2
Richard Godfrey, District 3
Mike Chappell, District 4
Randall Peat, District 5
Donald Hanson, District 6
Paul Schincariol, District 7

MINUTES
Board of Commissioners Chambers
219 East Paw Paw Street

February 8, 2022 4:00 PM

County Board of Commissioners Meeting

1. Call to Order

   On the above date the regular meeting of the Board of Commissioners was called to order at 04:22 PM by Paul Schincariol, Vice-Chairman of the Board.

2. Recital of the Pledge of Allegiance / Prayer

3. Roll Call

   The roll was called by County Clerk Suzie Roehm with the following commissioners answering to their name and district: Gail Patterson-Gladney, Kurt Doroh, Richard Godfrey, Mike Chappell, Donald Hanson, Paul Schincariol. Randall Peat absent and excused.

4. Additions/Deletions to the Agenda

5. Approval of Agenda / Consent Agenda

   All items on the agenda marked with '**' are part of the consent agenda. Commissioners or the public can request that items be removed from the consent agenda.

   Motion to approve the agenda as presented.
   Motion by Mike Chappell, Second by Gail Patterson-Gladney, Carried

6. Approval of Minutes

   A. **1/25/2022 Board of Commissioner Meeting Minutes
      Motion by Mike Chappell, Second by Gail Patterson-Gladney, Carried

7. Public Comment

8. Administrative Affairs Committee

   A. **Copier Lease Agreements
      ADMINISTRATIVE AFFAIRS RESOLUTION AA5/2-8-2022

      WHEREAS, the request is to approve copier lease agreements with Applied Imaging for three County departments: Veterans Services, Buildings & Grounds and Public Transit, and;
      WHEREAS, printing remains a critical component of daily County operations. Many departments have sought to consolidate their printer support under lease agreements

in order to save money over purchasing large and expensive floor-standing copiers. Lease agreements help streamline the printer support process by providing a single resource for parts and materials, as well as help reduce costs by consolidating the types of toner cartridges needed. The agreements discussed here are in line with existing agreements already in place with Applied Imaging for other departments, and;
WHEREAS, each lease is for a five-year term with a cost breakdown as follows:
- Buildings & Grounds: $62.70 monthly, $752.40 annually - 101.0-265.00-801.015
- Public Transit: $142.00 monthly, $1,704 annually - 588.0-588.03-801.015
- Veterans' Services: $62.70 monthly, $752.40 annually - 101.0-682.00-801.015

NOW, THEREFORE BE IT RESOLVED that the Van Buren County Board of Commissioners approves the copier lease agreements with Applied Imaging for these three county departments.

Motion by Mike Chappell, Second by Gail Patterson-Gladney, Carried

B. **2022 Annual Borrowing Resolution

ADMINISTRATIVE AFFAIRS RESOLUTION AA6/2-8-2022

WHEREAS, the County Treasurer has requested approval for the borrowing up to $7.5 million dollars for the 2021 Delinquent Tax Revolving Fund, and;
WHEREAS, this would preserve the County's cash flow and allow the County to borrow at a low rate of interest while maintaining our investments that are paying at a higher rate.
NOW, THEREFORE BE IT RESOLVED that the Van Buren County Board of Commissioners approves the County Treasurer's request to borrow up to $7.5 million dollars for the 2021 Delinquent Tax Revolving Fund and that the attached 2021 borrowing resolution for 2021 delinquent taxes also be executed and attached to said resolution.

Motion by Mike Chappell, Second by Gail Patterson-Gladney, Carried

C. Re-Appointment of Mike Toth to the Economic Development Corporation

ADMINISTRATIVE AFFAIRS RESOLUTION AA7/2-8-2022

WHEREAS, the request is to approve the re-appointment of Mike Toth to the Economic Development Corporation, and;
WHEREAS, Mike Toth's current term with the EDC expires on 2/13/2022 and he has indicated his desire to continue on the board, and;
WHEREAS, the EDC terms are for 6 years, therefore, his new term expiration will be 2/13/2028, and;
NOW, THEREFORE BE IT RESOLVED that the Van Buren County Board of Commissioners approves the re-appointment of Mike Toth to the Economic Development Corporation with a term date of 2/13/2028.

Motion by Kurt Doroh, Second by Gail Patterson-Gladney, Carried

D. Appointment of Jan Petersen to Southwest Michigan Planning Commission

ADMINISTRATIVE AFFAIRS RESOLUTION AA8/2-8-2022

WHEREAS, the request is to approve the appointment of Jan Petersen to the Southwest Michigan Planning Commission, and;
WHEREAS, Dave Foerster has submitted a letter of resignation from the SWMPC, leaving his position vacant. Mr. Foerster recommended Jan Petersen to fill his position. Jan accepted the recommendation and submitted an appointment application, and;

WHEREAS, Jan will be filling a two-year term with an expiration date of 12/31/2023.
NOW, THEREFORE BE IT RESOLVED that the Van Buren County Board of Commissioners approves the appointment of Jan Petersen to the Southwest Michigan Planning Commission with a term date of 12/31/2023.

Motion by Gail Patterson-Gladney, Second by Kurt Doroh, Carried

E. Re-appointment of Matt Newton to Southwest Michigan Planning Commission

ADMINISTRATIVE AFFAIRS RESOLUTION AA9/2-8-2022

WHEREAS, the request is to approve the re-appointment of Matt Newton to the Southwest Michigan Planning Commission (SWMPC), and;
WHEREAS, Matt Newton's current term with the SWMPC expired on 12/31/2021 and he has indicated his desire to continue on the board, and;
WHEREAS, the SWMPC terms are for 2 years, therefore, his new term expiration will be 12/31/2023.
NOW, THEREFORE BE IT RESOLVED that the Van Buren County Board of Commissioners approves the re-appointment of Matt Newton to the Southwest Michigan Planning Commission with a term date of 12/31/2023.

Motion by Donald Hanson, Second by Gail Patterson-Gladney, Carried

F. Re-appointment of Sandra Hanson to Southwest Michigan Planning Commission

ADMINISTRATIVE AFFAIRS RESOLUTION AA10/2-8-2022

WHEREAS, the request is to approve the re-appointment of Sandra Hanson to the Southwest Michigan Planning Commission (SWMPC), and;
WHEREAS, Sandra Hanson's current term with the SWMPC expired on 12/31/2021 and she has indicated her desire to continue on the board, and;
WHEREAS, the SWMPC terms are for 2 years, therefore, her new term expiration will be 12/31/2023.
NOW, THEREFORE BE IT RESOLVED that the Van Buren County Board of Commissioners approves the re-appointment of Sandra Hanson to the Southwest Michigan Planning Commission with a term date of 12/31/2023.

Motion by Mike Chappell, Second by Kurt Doroh, Carried

9. Finance Committee

A. Claims

CLAIMS RESOLUTION C2/2-8-2022

WHEREAS, claims in the amount of $2,357,651.81 for January 2022 were submitted and reviewed.
NOW, THEREFORE BE IT RESOLVED, the Van Buren County Board of Commissioners approves total claims in the amount of $2,357,651.81.

Motion by Gail Patterson-Gladney, Second by Mike Chappell, Carried

10. Public Transit Committee

A. **MDOT Contract 2022-0144 P1

PUBLIC TRANSIT RESOLUTION T3/2-8-2022

WHEREAS, the request for approval and digital signatures for MDOT Contract 2022-0144 P1 which is for FY 2022 Federal Operating Coronavirus Response and Relief Appropriations Act (CRRSAA) funds in the amount of $826,470.00, and;
WHEREAS, MDOT has issued this contract to assist with 40% of estimated eligible costs for FY 2022 and is required by MDOT in order to record agreement of utilization of funds provided by the Federal Transit Administration, United States Department of Transportation and MDOT. The funds shall be used by Van Buren Public Transit in accordance with Master Agreement 2022-0144.
NOW, THEREFORE BE IT RESOLVED, the Van Buren County Board of Commissioners approves the MDOT Contract 2022-0144 P1 and for the Board Chair to digitally sign on the Board's behalf.

Motion by Mike Chappell, Second by Gail Patterson-Gladney, Carried

B. **Scheduling Software Replacement

PUBLIC TRANSIT RESOLUTION T4/2-8-2022

WHEREAS, the request to approve the purchase of scheduling software and hardware from PC Trans for the amount of $60,518.00, and;
WHEREAS, MDOT has issued this contract to assist with 40% of estimated eligible costs for FY 2022 and is required by MDOT in order to record agreement of utilization of funds provided by the Federal Transit Administration, United States Department of Transportation and MDOT. The funds shall be used by Van Buren Public Transit in accordance with Master Agreement 2022-0144.
NOW, THEREFORE BE IT RESOLVED, the Van Buren County Board of Commissioners approves the purchase of scheduling software and hardware from PC Trans for the amount of $60,518.00.

Motion by Mike Chappell, Second by Gail Patterson-Gladney, Carried

11. Veterans Services Committee

A. Approval for Additional MVAA Funds

VETERANS RESOLUTION V1/2-8-2022

Whereas, the request to approve the supplemental award from the Michigan Veterans Affairs Association in the amount of $12,086.00, and;
Whereas, the Michigan Veterans Affairs Association has granted Van Buren Veteran Services a supplemental award in the amount of $12,086.00 to fund veteran programs/services. This Amendment is to inform MVAA about how Van Buren County Veteran Services will allocate the additional pre-approved funds. This supplemental award is in addition to the already approved $86,462.00 for FY2022, and;
Whereas, this additional $12,086.00 award is to assist in costs associated with the Horiticulture Program to purchase a portion of the greenhouse in the amount of $10,000. The remaining $2,086 will be added to the BOC approved promotional and advertising portion of the grant,
NOW, THEREFORE BE IT RESOLVED, the Van Buren County Board of Commissioners approves the supplemental award from the MVAA in the amount of $12,086.00 and for the Board Vice-Chair to sign on the Board's behalf.

Motion by Mike Chappell, Second by Gail Patterson-Gladney, Carried

12. Public Comment

Emilly Hickmott advised that the application for the Materials Management County Engagement Grant have been submitted.

13. Closed Session

A. Discussion re Purchase of Real Property

Motion to enter into Executive Session under Section 8d of the Open Meetings Act to consider purchase of real property.
Motion by Gail Patterson-Gladney, Second by Mike Chappell, Carried
Roll Call Vote: All Yes

Board went into closed session at 4:48 p.m.
Board returned from closed session at 4:50 p.m.

14. Board Correspondence

A. **Leelanau County Resolution**

15. Committee/Out-Board Assignments

Administrator Hardester advised that there will be a program airing on the CW7 featuring the City of South Haven on Sunday, February 13th at 10:30 a.m.

16. Adjournment

The meeting was adjourned at 04:50 PM.

Paul Schincariol, Vice-Chairperson

Suzie Roehm, County Clerk