



MINUTES
Board of Commissioners Chambers
219 East Paw Paw Street

January 25, 2022 4:00 PM

Commissioners

Gail Patterson-Gladney, District 1
Kurt Doroh, District 2
Richard Godfrey, District 3
Mike Chappell, District 4
Randall Peat, District 5
Donald Hanson, District 6
Paul Schincariol, District 7

Board of Commissioners Meeting

1. **Call to Order**
On the above date the regular meeting of the Board of Commissioners was called to order at 04:50 PM by Randall Peat, Chairman of the Board.
2. **Recital of the Pledge of Allegiance / Prayer**
3. **Roll Call**
The roll was called by County Clerk Suzie Roehm with the following commissioners answering to their name and district: Gail Patterson-Gladney, Kurt Doroh, Richard Godfrey, Mike Chappell, Randall Peat, Paul Schincariol. Donald Hanson Absent and Excused.
4. **Additions/Deletions to the Agenda**
None.
5. **Approval of Agenda/Consent Agenda**
All items on the agenda marked with '***' are part of the consent agenda. Commissioners or the public can request that items be removed from the consent agenda.

Motion to approve the agenda as presented.
Motion by Mike Chappell, Second by Gail Patterson-Gladney, Carried
6. **Approval of Minutes**

A. ****1/11/2022 Board of Commissioners Meeting Minutes**
Motion by Mike Chappell, Second by Gail Patterson-Gladney, Carried
7. **Public Comment**
Emilly Hickmott distributed Conservation District Calendars.

Zach Morris and Riley Lukomski, from Market Van Buren, provided information on the upcoming Local Unit of Government Summit to be held March 11, 2022
8. **Presentation**
9. **Administrative Affairs Committee**

A. ****SHRM - Employee Engagement Survey Proposal**

ADMINISTRATIVE AFFAIRS RESOLUTION AA3/1-25-2022

WHEREAS, the request is to approve the proposal from SHRM to perform an employee engagement survey for County employees, and;

WHEREAS, per recommendation of the Board, the Human Resources department sought out an employee engagement survey. The survey will be conducted on all Van Buren County employees with a variety of different questions / topics, and;

WHEREAS, the company SHRM was chosen to perform the survey at a cost of \$8,170.00 and will be paid from the Human Resources budget, GL # 101.0-270.00-910.005, and;

NOW, THEREFORE BE IT RESOLVED, the Van Buren County Board of Commissioners approves the SHRM Employee Engagement Survey at a cost of \$8,170.00.

Motion by Mike Chappell, Second by Gail Patterson-Gladney, Carried

B. ****Materials Management Community Engagement Grant**

ADMINISTRATIVE AFFAIRS RESOLUTION AA4/1-25-2022

WHEREAS, the request is to approve West Michigan Sustainable Business Forum as the designated planning agency for a Materials Management County Engagement Grant, and;

WHEREAS, the Michigan Department of Environment, Great Lakes and Energy is incentivizing counties to educate stakeholders on forthcoming opportunities and potential requirements to adopt sustainable materials management as a modern alternative to solid waste management. The EGLE Materials Management County Engagement grant seeks to create partnerships within regions and counties, understand current materials management gaps and challenges, highlight future changes to the planning process, and outline steps that can occur at the county/regional level to assist with the development of future materials management programs and infrastructure, and;

WHEREAS, a \$12,000 grant will support outreach to public and private stakeholders, research of current practices in Van Buren County, educational events, and an outline for future planning needs. West Michigan Sustainable Business Forum will execute this grant for the county, and;

NOW, THEREFORE BE IT RESOLVED, the Van Buren County Board of Commissioners approves West Michigan Sustainable Business Forum as the designated planning agency for a Materials Management County Engagement Grant.

Motion by Mike Chappell, Second by Gail Patterson-Gladney, Carried

10. **ARPA Committee**

A. ****ARPA Fund Allocation for Broadband**

ARPA RESOLUTION ARPA3/1-25-2022

WHEREAS, the request is to approve the allocation of ARPA funds in the amount of \$7 Million, and;

WHEREAS, after reviewing several ARPA proposals for broadband expansion, recommendations were made to allocate \$7 Million of ARPA funds for broadband, noting that the amount may be raised or lowered to accommodate the need, and;

NOW, THEREFORE BE IT RESOLVED that the Van Buren County Board of Commissioners approves the allocation of ARPA funds in the amount of \$7 Million for broadband expansion.

Motion by Mike Chappell, Second by Gail Patterson-Gladney, Carried

B. ****Essential Worker Pay Resolution**

ARPA RESOLUTION ARPA4/1-25-2022

WHEREAS, the request is to rescind resolution # ARPA2/10-23-21 and approve a resolution reflecting actual costs from the Essential Worker Pay proposal under Category 4 of ARPA expenditures, and;

WHEREAS, on 11/23/2021, the BOC approved a resolution for essential worker pay in the amount of \$156,389.23. This amount was the projected cost that included FICA, MERS, and Workers Comp. Upon doing the actual payroll checks for this essential pay and confirming the number of eligible employees, the total amount was \$157,448.60. (\$1059.37 above the projected cost). Therefore, we are requesting the board to rescind the prior and issue a new resolution reflecting the new amount of \$157,448.60. Which includes:

☐ 129 Employees at \$1000 each: \$129,000 (excludes elected officials)

☐ FICA: \$9,806.50

☐ MERS: \$17,622.80

☐ Workers Comp: \$1,019.30, and;

NOW, THEREFORE BE IT RESOLVED that the Van Buren County Board of Commissioners rescinds resolution # ARPA2/102321 and approves the actual costs from the Essential Worker Pay proposal in the amount of \$157,448.60 as an eligible expense under Category 4 of ARPA fund expenditures.

Motion by Mike Chappell, Second by Gail Patterson-Gladney, Carried

11. **Buildings and Grounds Committee**

A. ****Human Services West Upgrades / Remodel**

BUILDING AND GROUNDS RESOLUTION BG1/1-25-2022

WHEREAS, the request is to approve by resolution the Human Services West upgrades / remodel CIP project, and;

WHEREAS, at the Committee of the Whole meeting on 1/11/2022, the Capital Improvements Project list was reviewed. In that discussion it was decided that the Human Services West building, in Hartford, needs upgrades to be used for County services or a possible outside occupant, and;

WHEREAS, the estimated cost of the project is in the amount \$55,000 and will use the CIP project GL Account 444.0-265.00-975.000, and;

NOW, THEREFORE BE IT RESOLVED that the Van Buren County Board of Commissioners approves the upgrades / remodel of the Human Services West building in the amount of \$55,000.

Motion by Mike Chappell, Second by Gail Patterson-Gladney, Carried

12. **Transit Committee**

A. ****MDOT FY 2023 Annual Application**

TRANSIT RESOLUTION T2/1-25-2022

WHEREAS, the request is to approve the MDOT Fiscal Year 2023 Annual Application and for the Board Chair to sign on the Board's behalf, and;

WHEREAS, this is the means which MDOT uses to provide operating and capital

funding to transit agencies throughout the state of Michigan, and has a due date of 2/1/2022, and;
NOW, THEREFORE BE IT RESOLVED that the Van Buren County Board of Commissioners approves the MDOT Fiscal Year 2023 Annual Application and for the Board Chair to sign on the Board's behalf.

Motion by Mike Chappell, Second by Gail Patterson-Gladney, Carried

13. Public Comment
None.
14. Closed Session
15. Board Correspondence
16. Committee/Out-Board Assignments
17. Adjournment
The meeting was adjourned at 04:57 PM.

Randall Peat, Chairperson

Suzie Roehm, County Clerk