Commissioners
Gail Patterson-Gladney, District 1
Kurt Doroh, District 2
Richard Godfrey, District 3
Mike Chappell, District 4
Randall Peat, District 5
Donald Hanson, District 6
Paul Schincariol, District 7

MINUTES
Board of Commissioners Chambers
219 East Paw Paw Street

January 11, 2022 3:00 PM

Committee of the Whole Meeting

1. Call to Order

The Committee of the Whole meeting was called to order at 03:00 PM by Randall Peat, Chairman of the Board. Present: Patterson-Gladney, Doroh, Godfrey, Chappell, Peat, Hanson and Schincariol.

2. Additions/Deletions to the Agenda

None.

3. Approval of Agenda

Motion to approve the agenda as presented.
Motion by Mike Chappell, Second by Kurt Doroh, Carried

4. Approval of Minutes

A. 12/14/2021 Committee of the Whole Meeting Minutes

Motion to approve the December 14, 2021 minutes of the Committee of the Whole meeting as presented.
Motion by Gail Patterson-Gladney, Second by Kurt Doroh, Carried

5. Public Comment

6. Presentation

Randall Peat gave an overview of his first week as Chair, noted he would be stepping down as Chair on committees, and outlined changes he would like the Board to consider.

7. Administrative Affairs Committee

A. SHRM - Employee Engagement Survey Proposal

HR Director Cerven is requesting approval to contract with SHRM to perform an employee engagement survey.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, a contract with SHRM in the amount of $8,170 to perform an employee engagement survey for county employees.
Motion by Paul Schincariol, Second by Gail Patterson-Gladney, Carried

B. Materials Management Community Engagement Grant

Emilly Hickmott presented the Conservation District's request to use West Michigan Sustainable Business Forum as the planning agency for a Materials Management County Engagement Grant.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the designation of West Michigan Sustainable Business Forum as the planning agency for a Materials Management County Engagement Grant in the amount of $12,000.
Motion by Paul Schincariol, Second by Gail Patterson-Gladney, Carried

C. Re-Appointment of Paul DeYoung to the Land Bank Authority

Motion to approve by resolution at today's meeting of the Board of Commissioners, the re-appointment of Paul DeYoung to the Land Bank Authority for a three-year term expiring on December 31, 2024.
Motion by Mike Chappell, Second by Donald Hanson, Carried

D. Re-Appointment of Paul DeYoung to the Building Authority

Motion to approve by resolution at today's meeting of the Board of Commissioners, the re-appointment of Paul DeYoung to the Building Authority for a three-year term expiring on December 31, 2024.
Motion by Donald Hanson, Second by Paul Schincariol, Carried

8. ARPA Committee

A. ARPA Fund Allocation for Broadband

The ARPA committee is requesting allocating $7 million for use with Broadband expansion within the county. Discussion that any other federal money available for this item would be used prior to ARPA money.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the allocation of $7 million in ARPA funds for use with Broadband expansion in Van Buren County.
Motion by Donald Hanson, Second by Gail Patterson-Gladney, Carried
Roll Call Vote: All Yes

B. Essential Worker Pay Resolution

The actual cost of the Essential Worker Pay was different than the original resolution. Administrator Hardester is requesting to rescind original resolution and replace with corrected dollar amounts.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, rescinding Resolution # ARPA2/11-23-2021 and approve a new resolution reflecting the actual costs of $157,448.60 on ARPA Category 4 funds.
Motion by Paul Schincariol, Second by Gail Patterson-Gladney, Carried

C. Proposal # 020 - Jail Improvements- Privacy Wall/Holding Cells

Jail Administrator, Manny DeLaRosa, advised that this matter has been resolved through the Building Authority.

Motion to withdraw the request from the ARPA Committee.
Motion by Paul Schincariol, Second by Gail Patterson-Gladney, Carried

D. Proposal # 021 - Jail Improvements - Recreation Room Divider Wall

Motion to remove item from the ARPA Committee and refer to Capital Improvement Process.
Motion by Gail Patterson-Gladney, Second by Kurt Doroh, Carried

9. Buildings & Grounds Committee

A. CIP Projects

The CIP Project List was submitted for review and discussion. This item to be tabled until the next meeting, with the exception of one project to take action on.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the Human Services West Upgrades/Remodel CIP project in the amount of $55,000.
Motion by Donald Hanson, Second by Mike Chappell, Carried

10. Finance Committee

A. COVID Mini-Grant Contract

Lynn Bullard is requesting approval of a Covid mini-grant from SCAO.

Motion to approve by resolution at today's meeting of the Board of Commissioners, approval of a Covid mini-grant from State Court Administrator's Office in the amount of $16,396.70 and authorize the Board Chair to sign related documents.
Motion by Mike Chappell, Second by Gail Patterson-Gladney, Carried

B. Access and Visitation Grant

Lynn Bullard is requesting approval of the Access and Visition Grant.

Motion to approve by resolution at today's meeting of the Board of Commissioners, a contract for the Access and Visitation Grant for supervised visitation services in domestic relations cases in the amount of $2,250 and authorize the Board Chair to sign related documents.
Motion by Gail Patterson-Gladney, Second by Kurt Doroh, Carried

C. VBC Courts - Grant Awards

Rachel Lindley is requesting approval of the FY grant contracts awarded to the Van Buren County Courts.

Motion to approve by resolution at today's meeting of the Board of Commissioners, the FY grant contracts awarded to service the Van Buren County Courts in the total amount of $696,944, modify a payscale level, add new position at payscale R25 and authorize the Board Chair to sign all related documents.

Motion by Paul Schincariol, Second by Donald Hanson, Carried

D. Updated contact for Manulife Financial Corporation

Ryan Post is requesting the point of contact with AST Shareholder Services be updated from C E MacDonald to himself to allow the account to be closed.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, updating Van Buren County's point of contact with AST Shareholder Services to Ryan Post to allow the Manulife Financial Corporation account to be closed.
Motion by Kurt Doroh, Second by Paul Schincariol, Carried

11. Public Transit Committee

A. FY 2023 Annual Application

Laurie Schlipp is requesting approval, a resolution of intent and signatures for MDOT FY 2023 Annual Application to allow Public Transit to receive operating and capital funding.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, MDOT FY 2023 Annual Application and authorize the Board Chair to sign the Contract Clauses Certification and Resolution on Intent.
Motion by Mike Chappell, Second by Kurt Doroh, Carried

12. Public Comment

Kim Sinclair, Van Buren Conservation District, introduced herself to the Board.

13. Adjournment

The meeting was adjourned at 04:23 PM.

Suzie Roehm, County Clerk