



MINUTES
Board of Commissioners Chambers
219 East Paw Paw Street

January 11, 2022 4:00 PM

Commissioners

Gail Patterson-Gladney, District 1
Kurt Doroh, District 2
Richard Godfrey, District 3
Mike Chappell, District 4
Randall Peat, District 5
Donald Hanson, District 6
Paul Schincariol, District 7

Board of Commissioners Meeting

1. Call to Order
On the above date the regular meeting of the Board of Commissioners was called to order at 04:34 PM by Randall Peat, Chairman of the Board.
2. Recital of the Pledge of Allegiance / Prayer
3. Roll Call
The roll was called by County Clerk Suzie Roehm with the following commissioners answering to their name and district: Gail Patterson-Gladney, Kurt Doroh, Richard Godfrey, Mike Chappell, Randall Peat, Donald Hanson, Paul Schincariol.
4. Additions/Deletions to the Agenda
5. Approval of Agenda/Consent Agenda
All items on the agenda marked with '***' are part of the consent agenda. Commissioners or the public can request that items be removed from the consent agenda.

Motion to approve the agenda as presented.
Motion by Mike Chappell, Second by Donald Hanson, Carried
6. Approval of Minutes

A. **12/14/2021 Board of Commissioners Meeting Minutes
Motion by Mike Chappell, Second by Donald Hanson, Carried
7. Public Comment
8. Presentation
9. Administrative Affairs Committee

A. Re-Appointment of Paul DeYoung to the Land Bank Authority

ADMINISTRATIVE AFFAIRS RESOLUTION AA1/01-11-2022

WHEREAS, this request is to re-appoint Paul DeYoung to the Land Bank Authority, and:

WHEREAS, the current appointment expired on 12/31/2021, this is a three-year term to expire on 12/31/2024, and;

NOW, THEREFORE BE IT RESOLVED, the Van Buren County Board of Commissioners re-appoints Paul DeYoung to the Land Bank Authority for a three-year term to expire on 12/31/2024.

Motion by Gail Patterson-Gladney, Second by Mike Chappell, Carried

B. Re-Appointment of Paul DeYoung to the Building Authority

ADMINISTRATIVE AFFAIRS RESOLUTION AA2/01-11-2022

WHEREAS, this request is to re-appoint Paul DeYoung to the Building Authority, and:

WHEREAS, the current appointment expired on 12/31/2021, this is a three-year term to expire on 12/31/2024, and;

NOW, THEREFORE BE IT RESOLVED, the Van Buren County Board of Commissioners re-appoints Paul DeYoung to the Building Authority for a three-year term to expire on 12/31/2024.

Motion by Gail Patterson-Gladney, Second by Donald Hanson, Carried

10. ARPA Committee

A. Proposal # 011 - HVAC - 911 Operations Center

ARPA COMMITTEE RESOLUTION ARPA1/01-11-2022

WHEREAS, the request is to approve the proposal to use ARPA funds to cover the costs of the HVAC improvements for the 911 Operations Center, and;

WHEREAS, The HVAC Project consists of major HVAC improvements for the 911 Operation location. The AHU replacement in 911 Dispatch is needed because the unit is 21 years old and has outdated controls and associated components. As a result, the unit cannot bring in sufficient outside air into the building for the number of occupants in the building. A key component to mitigating the spread of COVID 19, as well as other airborne diseases, is the proper amount of air exchange in an occupied facility. This proposal will help address these concerns, and;

WHEREAS, the requested amount of ARPA Funds is \$82,000 which includes a 5% contingency, and;

NOW, THEREFORE BE IT RESOLVED that the Van Buren County Board of Commissioners approves the use of ARPA funds in the amount of \$82,000 for HVAC improvements for the 911 Operations Center.

Motion by Donald Hanson, Second by Paul Schincariol, Carried
Roll Call Vote

Yes: Gail Patterson-Gladney, Kurt Doroh, Mike Chappell, Donald Hanson, Paul Schincariol

No: Richard Godfrey, Randall Peat

B. Proposal # 012 - HVAC - Historic Courthouse

ARPA COMMITTEE RESOLUTION ARPA2/01-11-2022

WHEREAS, the request is to approve the proposal to use ARPA funds to cover the costs of the HVAC improvements for the Historic Courthouse, and;
WHEREAS, The HVAC Project consists of major HVAC improvements for the Historic Courthouse location. The courthouse controls are needed so that the existing systems can be properly maintained / operated consistently throughout the courthouse. A key component to mitigating the spread of COVID 19, as well as other airborne diseases, is the proper amount of air exchange in an occupied facility. This proposal will help address these concerns, and;
WHEREAS, the requested amount of ARPA Funds is \$142,000 which includes a 5% contingency, and;
NOW, THEREFORE BE IT RESOLVED that the Van Buren County Board of Commissioners approves the use of ARPA funds in the amount of \$142,000 for HVAC improvements for the Historic Courthouse.

Motion by Paul Schincariol, Second by Gail Patterson-Gladney, Carried
Roll Call Vote: All Yes

11. Finance Committee

A. COVID Mini-Grant Contract
FINANCE RESOLUTION F1/01-11-2022

WHEREAS, this request is to approve the COVID mini grant contract and for the Board Chair to sign on the Board's behalf, and;
WHEREAS, the Circuit Court Family Division applied for a mini grant from SCAO. This funding was made available to address the effects that COVID has played in delaying the return of children from foster care back to their homes, and;
WHEREAS, the grant is only a nine-month grant; there is no required local match. SCAO will reimburse the Court for 100% of these expenditures up to \$16,396.70, and;
NOW, THEREFORE BE IT RESOLVED, the Van Buren County Board of Commissioners approves the COVID Mini Grant Contract and for the Board Chair to sign on the Board's behalf.

Motion by Paul Schincariol, Second by Mike Chappell, Carried

B. Access and Visitation Grant
FINANCE RESOLUTION F2/01-11-2022

WHEREAS, this request is to approve the Access and Visitation Grant contract and for the Board Chair to sign on the Board's behalf, and;
WHEREAS, this is a reoccurring grant that helps pay for supervised visitation services in domestic relations cases, and;
WHEREAS, there is no match required. The contract will reimburse the Friend of the Court for up to \$2,250 in FY 2022 for supervised visitation services. The services are provided by Family and Children Services, and;
NOW, THEREFORE BE IT RESOLVED, the Van Buren County Board of Commissioners approves the Access and Visitation Grant Contract and for the Board Chair to sign on the Board's behalf.

Motion by Paul Schincariol, Second by Kurt Doroh, Carried

C. VBC Courts - Grant Awards

FINANCE RESOLUTION F3/01-11-2022

WHEREAS, this request is to approve the fiscal year 2022 Grant Contracts awarded to service the Van Buren County Courts and for the Board Chair to sign on the Board's behalf, and;

WHEREAS, the Office of Juvenile Justice and Delinquency Prevention (OJJDP) has approved the application and awarded Van Buren County \$696,944 to enhance the courts' Family Reunification Court program. The award project period is from 10/1/21 to 9/30/25 and funding will be used to offer family-based treatment, ancillary legal services, and training for Reunification Court staff. Under the OJJDP grant, we are also seeking approval to modify the case manager position to a Family

Reunification Court Social Worker. We are seeking to place this position on the non-union payscale as a R28 due to fact being a licensed clinician will be a requirement of the position and they will be responsible for providing treatment-based services, and; WHEREAS, the Bureau of Justice Assistance (BJA) has approved the application and awarded Van Buren County \$549,990 to enhance the courts' Drug Court program. The award project period is from 10/1/21 to 9/30/25 and funding will be used to offer additional treatment services, program evaluation, peer support, and training for Reunification Court staff. Under this BJA grant, we are also seeking approval to add a position by hiring a full-time jail screener. We are seeking to place this position on the non-union pay scale as a R25, and;

WHEREAS, Van Buren County Courts has been selected to receive an award from the Coronavirus Emergency Supplemental Funding (CESF) grant received by the Michigan State Police (MSP), Grants and Community Services Division, from the U.S.

Department of Justice, Office of Justice Programs, Bureau of Justice Assistance in the amount of \$13,145. This funding will be used to purchase equipment for remote hearings and a pretrial supervision software. The award project period is from 01/01/22 to 12/31/22, and;

NOW, THEREFORE BE IT RESOLVED, the Van Buren County Board of Commissioners approves all grant awards and the hiring of a full-time jail screener under the BJA grant on the non-union pay scale R25 and for the Board Chair to sign on the Board's behalf.

Motion by Paul Schincariol, Second by Gail Patterson-Gladney, Carried

D. Updated contact for Manulife Financial Corporation

FINANCE RESOLUTION F4/01-11-2022

WHEREAS, the request is to update Van Buren County's point of contact with AST Shareholder Services, a third-party financial services vendor, provides shareholder services directly to Manulife registered shareholders, and;

WHEREAS, Van Buren County currently has open holdings in Manulife Financial Corporation – Common Shares account number XXXXX0985, and;

WHEREAS, the current point of contact on file for Van Buren County C E MacDonald-County Clerk, and;

WHEREAS, the updated point of contact shall be Ryan Post, Finance Director, and;

NOW, THEREFORE BE IT RESOLVED that the Van Buren County Board of Commissioners approves the request to remove C E MacDonald-County Clerk and add Ryan Post-Director of Financial Services as the updated point of contact for Van Buren County.

Motion by Paul Schincariol, Second by Mike Chappell, Carried

E. Claims

CLAIMS RESOLUTION C1/01-11-2022

WHEREAS, claims in the amount of \$2,587,103.29 for December 2021 were submitted and reviewed.

NOW, THEREFORE BE IT RESOLVED, the Van Buren County Board of Commissioners approves total claims in the amount of \$2,587,103.29.

Motion by Paul Schincariol, Second by Gail Patterson-Gladney, Carried

12. Labor Negotiations and Contracts Committee

A. **Local Emergency Planning Committee (LEPC) Contract Renewal with Steve Smith

LABOR RESOLUTION L1/01-11-2022

WHEREAS, the request is for the renewal of the LEPC contract with Steve Smith for \$20.00 an hour for up to 100 hours (total maximum of \$2000.00) to conduct site visits for the Local Emergency Planning Committee, and;

WHEREAS, Smith conducts SARA Title III business site visits for the LEPC. The time frame for this contract will be from December 1, 2021 to September 30, 2022. All hours will be documented on a time sheet provided by the LEPC and will be paid from the LEPC Account # 246.0-426.00-818.000. Final submission of payment for services rendered will be submitted back to the state on the Hazardous Materials Emergency Planning Grant (HMEP) for reimbursement to the LEPC account, and;

NOW, THEREFORE BE IT RESOLVED that the Van Buren County Board of Commissioners approves renewal of the LEPC contract with Steve Smith at \$20.00 per hour for up to 100 hours and for the Board Chair to sign on the Board's behalf.

Motion by Mike Chappell, Second by Donald Hanson, Carried

13. Public Transit Committee

A. **Van Buren Public Transit Drug & Alcohol Policy Revision

PUBLIC TRANSIT RESOLUTION T1/01-11-2022

WHEREAS, the request is to approve the revised Public Transit Drug & Alcohol Policy, and;

WHEREAS, this policy has been revised to include stronger zero tolerance language. The Language and Policy have been reviewed by Attorneys L. Schultz / B. Moore, and approved by the Public Transit Committee, and;

NOW, THEREFORE BE IT RESOLVED, the Van Buren County Board of Commissioners approves the Public Transit Drug and Alcohol Policy Revisions.

Motion by Mike Chappell, Second by Donald Hanson, Carried

14. Public Comment

15. Board Correspondence

A. Southwest Michigan Behavioral Health

B. Eaton County Resolution

16. Committee/Out-Board Assignments

17. Adjournment

The meeting was adjourned at 04:51 PM.

Randall Peat, Chairperson

Suzie Roehm, County Clerk