



MINUTES
Board of Commissioners Chambers
219 East Paw Paw Street

January 4, 2022 2:00 PM

Commissioners

Gail Patterson-Gladney, District 1
Kurt Doroh, District 2
Richard Godfrey, District 3
Mike Chappell, District 4
Randall Peat, District 5
Donald Hanson, District 6
Paul Schincariol, District 7

Finance Committee Meeting

1. Call to Order

Committee members present: Commissioner Paul Schincariol (Chair); Commissioner Randy Peat, Commissioner Kurt Doroh

Others in attendance: County Administrator Frank Hardester, Finance Director Ryan Post, Family Court Administrator Lynn Bullard, Trial Court Administrator Rachel Lindley, Director of Safe Harbor Childrens Advocacy Center Lori Antkoviak, Commissioner Mike Chappell, Commissioner Don Hanson

2. Additions/Deletions to the Agenda

None

3. Approval of Agenda

Motion to approve the agenda as presented by Commissioner Doroh; Supported by Commissioner Peat; Motion: Carried.

4. Approval of Minutes

A. 12/7/2021 Finance Committee Meeting Minutes

Motion to approve the 12/7/2021 Finance Committee Meeting Minutes by Commissioner Peat; Supported by Commissioner Doroh; Motion: Carried.

5. Public Comment

None

6. Agenda Items

A. VBC Children's Advocacy Center

Administrator Hardester reported that this item was brought before the ARPA Committee. However, there may be other funds that could be used for this project, so it was brought before this committee.

Lori Antkoviak presented about the Children's Advocacy Center. The request is to fund adding a satellite facility in Van Buren County to be able to offer their services to more local children. Lori estimated that the total cost to get the facility running would be approximately \$350,000, with an estimated \$150,000 annually to keep the facility running. The estimated time to get a facility up and running is 6 months. Discussion ensued.

Motion to approve the concept of the project and for the CAC to submit an updated

proposal to be brought back to the Finance Committee by Commissioner Doroh; Supported by Commissioner Peat; Motion: Carried.

B. COVID Mini-Grant Contract

Lynn Bullard presented the COVID Mini-Grant Contract for the amount of \$16,396.70. Discussion ensued.

Motion to approve the COVID Mini-Grant Contract and expedite it to the 1/11/22 COW and BOC by Commissioner Peat; Supported by Commissioner Doroh; Motion: Carried.

C. Access and Visitation Grant

Lynn Bullard presented the Access and Visitation Grant. This is an annually recurring grant that helps pay for supervised visitation services in domestic relations cases.

Motion to approve the Board Chair to sign the Grant and to expedite this matter to the 1/11/22 COW and BOC by Commissioner Peat; Support by Commissioner Doroh; Motion: Carried.

D. VBC Courts - Grant Awards

Rachel Lindley presented her request for approval and Board signature for the FY grant contracts awarded to service the Van Buren County Courts. Discussion ensued.

Motion to approve the Board Chair to sign the three grants and to expedite this matter to the 1/11/22 COW and BOC by Commissioner Peat; Support by Commissioner Doroh; Motion: Carried.

E. Updated contact for Manulife Financial Corporation

Ryan Post presented his request to update the contact information with Manulife Financial Corporation. They will not release any information without a resolution naming the proper contact person. Discussion ensued.

Motion to approve the resolution naming Ryan Post the contact person with Manulife Financial Corporation and to move it to the 1/11/22 COW and BOC by Commissioner Doroh; Peat; Motion: Carried.

F. Foster Swift Invoices

Administrator Hardester presented the bills for November and December from Foster Swift for New Covert Generating for the amount of \$5,571.00.

Motion to approve and pay the Foster Swift Invoices as presented by Commissioner Peat; Supported by Commissioner Doroh; Motion: Carried.

G. Claims

Ryan Post presented the Claims for the month of December 2021. Discussion Ensued.

Motion to approve the Claims as presented by Commissioner Peat; Supported by Commissioner Doroh; Motion: Carried.

H. Monthly Financial Statement

Ryan Post presented the Monthly Financial Statement. Discussion ensued. No action was needed.

I. Commissioner Per Diems

Motion to approve all Commissioner Per Diems as presented by Commissioner Doroh; Supported by Commissioner Peat; Motion: Carried

J. Travel Voucher Reimbursement Request - County Administrator

Motion to approve the County Administrator's Travel Voucher Reimbursement by Commissioner Doroh; Support by Commissioner Peat; Motion: Carried.

7. Public Comment

- Commissioner Peat commented that if the date of the agenda release needs to be changed, we can change the policy. Administrator Hardester replied that he did not want to change that at this time.
- Commissioner Doroh commented that we need to tighten up the expediting and hurrying to get items pushed through to the BOC; discussion ensued.

8. Adjournment

Motion to adjourn the meeting by Commissioner Doroh; Supported by Commissioner Peat; Motion: Carried.

Meeting adjourned: 3:25 PM