



MINUTES
Board of Commissioners Chambers
219 East Paw Paw Street

December 28, 2021 2:00 PM

Commissioners

Gail Patterson-Gladney, District 1
Kurt Doroh, District 2
Richard Godfrey, District 3
Mike Chappell, District 4
Randall Peat, District 5
Donald Hanson, District 6
Paul Schincariol, District 7

Buildings & Grounds Committee Meeting

1. **Call to Order**
Committee members present: Commissioner Don Hanson (chair), Commissioner Kurt Doroh, Commissioner Mike Chappell (remote)

Others in attendance: Administrator Frank Hardester, Buildings & Grounds Director Jeff Hall, Commissioner Richard Godfrey
2. **Additions/Deletions to the Agenda**
None
3. **Approval of Agenda**
Motion to approve the agenda as presented by Commissioner Doroh; Supported by Commissioner Chappell; Motion Carried.
4. **Approval of Minutes**
 - A. **11/23/2021 Buildings & Grounds Meeting Minutes**
Motion to approve the 11/23/2021 Buildings & Grounds Meeting Minutes by Commissioner Doroh; Supported by Commissioner Chappell; Motion: Carried.
5. **Public Comment**
None
6. **Agenda Items**
 - A. **Buildings & Grounds Update**
Jeff Hall presented the Buildings & Grounds update, which included:
 - The project list that he and Administrator Hardester have ongoing.
 - Vendor Report for Landscaping and Janitorial services
 - FMX Ticket data
Administrator Hardester added that we are working on signs for buildings. Discussions ensued. No action was needed.
 - B. **CIP Projects**
Administrator Hardester presented the CIP list including:
 - Security remodel of the Administration building

- B&G Vehicles and building signage
- Courthouse upgrades
- Hartford building upgrades
- FOC Vehicle
- Jail and Sheriff's office updates
- Museum updates

Discussion ensued.

Motion to approve and move the CIP list to the 1/11/22 COW by Commissioner Doroh;
Supported by Commissioner Chappell; Motion: Carried.

7. **Public Comment**

None

8. **Adjournment**

Motion to adjourn the meeting by Commissioner Chappell; Supported by Commissioner Doroh;
Motion: Carried.

Meeting adjourned: 3:15 PM