



MINUTES
Board of Commissioners Chambers
219 East Paw Paw Street

Commissioners

Gail Patterson-Gladney, District 1
Kurt Doroh, District 2
Richard Godfrey, District 3
Mike Chappell, District 4
Randall Peat, District 5
Donald Hanson, District 6
Paul Schincariol, District 7

November 23, 2021 2:00 PM

Buildings & Grounds Committee Meeting

1. **Call to Order**
Committee members present: Commissioner Don Hanson (chair), Commissioner Kurt Doroh, Commissioner Mike Chappell

Others in attendance: Administrator Frank Hardester, B&G Director Jeff Hall
2. **Additions/Deletions to the Agenda**
None
3. **Approval of Agenda**
Motion to approve the agenda as presented by Commissioner Doroh; Supported by Commissioner Chappell; Motion: carried.
4. **Approval of Minutes**
 - A. **10/26/2021 Buildings & Grounds Committee Meeting Minutes**
Motion to approve the 10/26/2021 Buildings & Grounds Committee Meeting Minutes by Commissioner Chappell; Supported by Commissioner Doroh; Motion: Carried.
5. **Public Comment**
None
6. **Agenda Items**
 - A. **Buildings & Grounds Update**
Jeff Hall presented the Buildings & Grounds update including:
 - South Haven Generator
 - Land Services Project
 - Jail Floor and Ceiling Project
 - Single Entry Floor
 - HSW Upgrades and Usage Options
 - Landscaping Proposals
 - Janitorial Proposals
Discussion ensued. No action was needed.
 - B. **CIP Projects**

Administrator Hardester presented the CIP projects, then recommended tabling this topic to see how some of the ARPA items are carried out.

Motion to table the CIP Projects to a later date by Commissioner Peat; Supported by Commissioner Chappell; Motion: Carried.

C. Landscaping Proposals

Jeff Hall presented the two landscaping proposals he obtained. His recommendation is to approve the Lawn Boys proposal for the county landscaping at a cost of \$59,000.00. Extra services needed have been proposed at an additional \$51,000.00. Administrator Hardester recommends moving this issue through COW and BOC today to get the work started for the best preparation for the spring. Discussion ensued.

Motion to approve the landscaping in the amount of \$59,000 and \$26,000 for extra services by Commissioner Doroh; Supported by Commissioner Peat; Motion: Carried.

D. Janitorial Services Proposal

Jeff Hall presented the proposal that he obtained for Janitorial Services in the amount of \$7,875 per month, for a total of \$94,500 annually. Some of the costs would be offset by the janitorial positions that have not been filled.

Motion to approve the janitorial services proposal by Commissioner Doroh; Supported by Commissioner Peat; Motion: Carried.

7. Public Comment

None

8. Adjournment

Motion to adjourn by Commissioner Doroh; Supported by Commissioner Chappell; Motion: Carried.

Meeting adjourned: 2:45 PM