



MINUTES
Board of Commissioners Chambers
219 East Paw Paw Street

December 7, 2021 2:00 PM

Commissioners

Gail Patterson-Gladney, District 1
Kurt Doroh, District 2
Richard Godfrey, District 3
Mike Chappell, District 4
Randall Peat, District 5
Donald Hanson, District 6
Paul Schincariol, District 7

Finance Committee Meeting

1. **Call to Order**
Committee Members Present: Commissioner Paul Schincariol (Chair), Commissioner Mike Chappell, Commissioner Richard Godfrey

Others in attendance: Commissioner Randy Peat, Commissioner Patterson-Gladney (remote), Commissioner Kurt Doroh, Commissioner Don Hanson, Administrator Frank Hardester, Sheriff's Department Captain Jim Charon, IT Director Charles Norton (remote), Family Court Administrator Lynn Bullard, Trial Court Administrator Rachel Lindley
2. **Additions/Deletions to the Agenda**
None
3. **Approval of Agenda**
Motion to approve the agenda as presented by Commissioner Chappell; Supported by Commissioner Godfrey; Motion: Carried.
4. **Approval of Minutes**
 - A. **11/02/2021 Finance Committee Meeting Minutes**
Motion to approve the 11/2/2021 Finance Committee Meeting Minutes by Commissioner Godfrey; Supported by Commissioner Chappell; Motion: Carried.
5. **Public Comment**
None
6. **Agenda Items**
 - A. **Auction of Forfeited Vehicles**
Captain Jim Charon reported on the forfeited vehicles that the Sheriff's Department have ready for auction. This is a periodic action regularly used by the Sheriff's Department. The request is for approval to auction the vehicles via Biddergy.

Motion to approve the auction of the forfeited vehicles by Commissioner Godfrey, Supported by Commissioner Chappell; Motion: Carried.
 - B. **Approval of the Annual Child Care Fund Plan and Budget**
Family Court Administrator Lynn Bullard presented the Annual Child Care Fund Plan and Budget that makes it possible for many expenditures that are in the approved juvenile court budget to be reimbursed under the terms of the CCF annual plan and budget. Eligible expenses will receive 50% reimbursement through this

agreement. Discussion ensued.

Motion to approve the Annual Child Care Fund Plan and Budget by Commissioner Chappell; Supported by Commissioner Godfrey; Motion: Carried.

C. Payscale Exception - Chief Probation Officer

Trial Court Administrator Rachel Lindley requested approval for a pay scale exception for the new Chief Probation Officer at the amount \$66,612, which is covered under the current budget. Ms. Lindley explained that the candidate for the position is a current staff member who would be losing an on-call pager stipend moving to the new position, leaving the current salary for the Chief Probation Officer lower than what he currently makes.

Motion to approve the salary exception for Chief Probation Officer by Commissioner Chappell; Supported by Commissioner Godfrey; Motion: Carried.

D. EPS Expense Presentation

IT Director Charles Norton presented the EPS Expenses Summary. Discussion ensued. No action was needed.

E. Ivanti Endpoint Management Software Purchase

IT Director Charles Norton presented his request for the purchase of a three-year contract for Ivanti Endpoint Management Software for the amount of \$41,263.48. He stated that the funds are in the IT budget for the initial payment and he had reviewed it with the Finance Director. Discussion ensued.

Motion to approve the purchase of the Ivanti Endpoint Management Software by Commissioner Godfrey; Supported by Commissioner Chappell; Motion: Carried.

F. National Opioid Settlement

Administrator Hardester reported about the National Opioid Settlement. The request is to approve the Board Chair signing any related documents on the Board's behalf. Discussion ensued.

Motion to approve the Board Chair to sign any related documents for this settlement by Commissioner Chappell; Supported by Commissioner Godfrey; Motion: Carried.

G. Claims

Finance Director Ryan Post reviewed the Claims for the month of November in the amount of \$16,600,756.11

Motion to approve the Claims as presented by Commissioner Chappell; Supported by Commissioner Godfrey; Motion: Carried.

H. Monthly Financial Statement

Finance Director Ryan Post presented the Financial Statement for the month of November 2021, for informational purposes only.

I. Commissioner Per Diems

The Commissioner Per Diems were reviewed by the Committee.

Motion to approve the payment of the Commissioner Per Diems by Commissioner Godfrey; Supported by Chappell; Motion: Carried.

7. Public Comment

- Commissioner Peat requested to see a presentation on the Delinquent Tax Revolving Fund for all commissioners to have a better understanding.
- Commissioner Peat inquired about the low interest rates and asked if there were ways to get the county money to earn more and how much money we have. Administrator Hardester stated that he will ask Treasurer Nesbitt to present interest rates, dollar totals, and the Delinquent Tax Revolving Fund.
- Commissioner Peat stated that he does not completely agree with the salary exception due to a pager stipend being lost. Administrator Hardester replied that there are a few stipend pay discrepancies throughout the county that need to be re-considered.
- Commissioner Peat stated that earlier in the year there was a discussion about possibly arranging to transfer forfeited vehicles to the IST annually for training people. Administrator Hardester replied that he mentioned to Dave Manson that the discussion is warranted, but it has not been scheduled yet.

8. Adjournment

Motion to adjourn by Commissioner Chappell; Supported by Commissioner Godfrey; Motion: Carried.

Meeting adjourned: 3:20 PM