



MINUTES
Board of Commissioners Chambers
219 East Paw Paw Street

November 23, 2021 1:00 PM

Commissioners

Gail Patterson-Gladney, District 1
Kurt Doroh, District 2
Richard Godfrey, District 3
Mike Chappell, District 4
Randall Peat, District 5
Donald Hanson, District 6
Paul Schincariol, District 7

Labor, Negotiations and Contracts Committee Meeting

1. Call to Order
Committee Members Present: Commissioner Richard Godfrey (Chair), Commissioner Don Hanson, Commissioner Randy Peat

Others in attendance: Administrator Frank Hardester, Human Resources Director Anna Cerven, Sheriff Deputy Director Todd Skinner, Lieutenant Robert Kirk
2. Additions/Deletions to the Agenda
None
3. Approval of Agenda
Motion to approve the agenda as presented by Commissioner Peat; Support by Commissioner Hanson; Motion: Carried.
4. Approval of Minutes
Peat, hanson
 - A. 10/26/2021 Labor, Negotiations, and Contracts Committee Meeting Minutes
Motion to approve the 10/26/2021 Labor, Negotiations, and Contracts Committee Meeting Minutes as presented by Commissioner Peat; Supported by Commissioner Hanson; Motion: Carried.
5. Public Comment
None
6. Agenda Items
 - A. HR Update
Anna Cerven presented the HR Update that included:
 - Benefit Open Enrollment will be a main focus through the end of the year.
 - Rose Street will be holding open enrollment sessions on 11/29/21 in Paw Paw and 12/3/21 in South Haven and Bangor.
 - Seeking to fill the Human Resources Specialist vacancy.
For informational purposes only. No action is needed.
 - B. Local Emergency Planning Committee (LEPC) Contract Renewal with Steve Smith

Sheriff Deputy Director Todd Skinner presented his request to renew the LEPC contract with Steve Smith for \$20.00 an hour for up to 100 hours (total maximum of \$2,000.00) from December 1, 2021 to September 30, 2022. The general ledger account 246.0-426.00-818.000 will be utilized. Discussion ensued.

Motion to approve the LEPC contract renewal with Steve Smith by Commissioner Peat; Supported by Commissioner Hanson; Motion: Carried.

C. One Year Contract Extension for AFSCME Local 2628.12 (Public Transit)

Administrator Hardester presented the request for a one-year contract extension with Public Transit's AFSCME local 2628.12 through 2022. Discussion ensued.

Motion to approve the one-year contract extension by Commissioner Hanson; Supported by Commissioner Peat; Motion: Carried.

D. 2021 Emergency Management Performance Grant Americans Rescue Plan Act (EMPG ARPA) agreement package

Lieutenant Bob Kirk presented the request for the 2021 Emergency Management Performance Grant ARPA agreement package from the State of Michigan. The funding is to assist with the 50% match program for salary and fringe benefits of Emergency Managers. Discussion ensued.

Motion to approve the 2021 Emergency Management Performance Grant by Commissioner Peat; Supported by Commissioner Hanson; Motion Carried.

7. Public Comment

Commissioner Godfrey commented that all revised personnel contracts in 2022 should consider people working from home.

Administrator Hardester stated that there would be a request for a new position for a full-time drug tester brought before the board and expedited through completion on 12/14/21.

8. Adjournment

Motion to adjourn the meeting by Commissioner Peat; Supported by Commissioner Hanson; Motion: Carried.

Meeting adjourned: 1:15 PM