Commissioners
Gail Patterson-Gladney, District 1
Kurt Doroh, District 2
Richard Godfrey, District 3
Mike Chappell, District 4
Randall Peat, District 5
Donald Hanson, District 6
Paul Schincariol, District 7

MINUTES
Board of Commissioners Chambers
219 East Paw Paw Street

November 23, 2021 3:00 PM

Committee of the Whole Meeting

1. Call to Order

The Committee of the Whole meeting was called to order at 3:01 p.m. by Richard Godfrey, Chairman of the Board. Present in person: Doroh, Godfrey, Chappell, Peat, Hanson and Schincariol. Present remotely: Patterson-Gladney (South Haven, MI).

2. Additions/Deletions to the Agenda

3. Approval of Agenda

Motion to approve the agenda as presented.
Motion by Mike Chappell, Second by Donald Hanson, Carried

4. Approval of Minutes

A. 11/09/2021 Committee of the Whole Meeting Minutes

Motion to approve the November 9, 2021 Committee of the Whole minutes as presented.
Motion by Kurt Doroh, Second by Gail Patterson-Gladney, Carried

5. Public Comment

6. Presentation

A. Animal Control Informational Presentation by A/C Director Kasey Guerrero

Kasey Guerrero, Animal Control Director, gave an informational presentation and reviewed the 2021 statistics.

7. Administrative Affairs Committee

A. Global Eagle Company (GECBTS) - eLearning Training Courses

Human Resources Director, Anna Cerven, is requesting approval of a 3-year contract with Global Eagle Company for a Countywide training platform.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, a 3-year contract with Global Eagle Company for a training platform in the amount of $27,528 and authorize the board chair to sign appropriate documents.
Motion by Randall Peat, Second by Mike Chappell, Carried

B. Economic Development Strategic Fund Grant & Palisades Update

John Faul is requesting the approval and acceptance of a grant from Entergy to the Economic Development Strategic Fund.

Motion to approve by resolution at today's meeting of the Board of Commissioners, the acceptance of a $55,000 grant from Entergy to the Economic Development Strategic Fund and authorize the Board Chair to sign appropriate documents.
Motion by Randall Peat, Second by Gail Patterson-Gladney, Carried

C. Extension to the Local State of Emergency for the County of Van Buren

Lt. Bob Kirk is requesting the extension of the Local State of Emergency for Van Buren County. The extension would be beneficial for the Health Department as well.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the extension of the Local State of Emergency for Van Buren County for a 6-month period.
Motion by Randall Peat, Second by Mike Chappell, Carried

D. CDBG Housing Grant - Program Income Fund Use

Administrator Hardester is requesting authorization for the Board Chair to sign appropriate documents on behalf of the Board for the CDBG's emergency funds.

Motion to approve by resolution at today's meeting of the Board of Commissioners, the authorization for the Board Chair to sign necessary documents for the CDBG's emergency repair Program Income Funds in the amount of $35,000.
Motion by Randall Peat, Second by Mike Chappell, Carried

**Note: This item was approved for today's Board of Commissioners meeting, however that was in error and was discussed at BOC meeting. It will be on the 12/14/2021 agenda.

E. Revised - Apportionment Report

Due to the passage of a road millage in Bloomingdale Township at the November 2021 election, the revised Apportionment Report is being submitted for signature.

Motion to approve by resolution at today's meeting of the Board of Commissioners, the revised Apportionment Report due to the passage of a road millage for Bloomingdale Township.
Motion by Mike Chappell, Second by Kurt Doroh, Carried

F. Homeland Security Grant Fiduciary

Lt. Bob Kirk is requesting that the fiduciary responsibility for the Regional Homeland Security Grant be transitioned to another county. Van Buren County has been the fiduciary for over 10 years.

Motion to approve by resolution at today's meeting of the Board of Commissioners, the transition of fiduciary responsibility from Van Buren County to another county for the Regional Homeland Security Grant. Van Buren will remain responsible until a new Fiduciary is designated.
Motion by Paul Schincariol, Second by Kurt Doroh, Carried

G. Re-Appointment of Sandy Hanson to the Library Board

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the re-appointment of Sandy Hanson to the District Library Board for a 4-year term expiring on 12/31/2025.
Motion by Mike Chappell, Second by None, Carried

8. ARPA Committee

A. Proposal # 008 - Sheriff's Office Furniture Mitigation Purchase

Motion to table this item until the December 14, 2021 meeting.
Motion by Randall Peat, Second by Donald Hanson, Carried

9. Buildings & Grounds Committee

A. Mattawan Property

Administrator Hardester is requesting authorization to negotiate and select a real estate agent to market the Mattawan Property.

Motion to approve by resolution at today's meeting of the Board of Commissioners, authorization for the County Administrator to negotiate and select a real estate agent to market the Mattawan Property.
Motion by Mike Chappell, Second by Kurt Doroh, Carried

B. Janitorial Services Proposal

Jeff Hall is requesting approval for janitorial services for the Paw Paw Courthouse and Annex due to the worker shortage and being unable to fill vacant positions.

Motion to approve by resolution at today's meeting of the Board of Commissioners, the contract for the Paw Paw Courthouse and Annex with ABM Janitorial Services in the amount of $94,500 annually.
Motion by Donald Hanson, Second by Kurt Doroh, Carried

C. Landscaping Proposal

Jeff Hall is requesting approval for mowing and landscaping services. There is a lack of workforce available to continue to perform these services with the jail workcrew.

Motion to approve by resolution at today's meeting of the Board of Commissioners, the contracts with Law Boys Inc. and Elevate Landscape Services to provide landscaping and mowing services in the amount of $59,000 and $26,000 to enhance the aesthetics of the grounds for all applicable county facilities.
Motion by Kurt Doroh, Second by Gail Patterson-Gladney, Carried

10. Finance Committee

11. Labor, Negotiations and Contracts Committee

A. One Year Contract Extension for AFSCME Local 2628.12 (Public Transit)

The county has worked towards uniform dates for all employee contracts. Public Transit's contract expires this year and a one-year extension would align them with the other contracts.

Motion to approve at the next regular meeting of the Board of Commissioners, a 1-year extension of Public Transit's contract with AFSME 2628.12 which includes a 2%

increase in 2022 and authorizes the board chair to sign necessary documents.
Motion by Gail Patterson-Gladney, Second by Randall Peat, Carried

B. 2021 Emergency Management Performance Grant Americans Rescue Plan Act (EMPG ARPA) agreement package

Lt. Bob Kirk is requesting approval of the 2021 Emergency Management Performance Grant Americans Rescue Plan Act agreement package. The funds are supplemental ARPA funds for 17.13% for the program manager's salary and fringe benefits.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the 2021 EMPG ARPA agreement in the amount of $19,244 for the program manager's salary and fringe benefits.
Motion by Donald Hanson, Second by Kurt Doroh, Carried

12. Public Transit Committee

A. Appointment to the Public Transit Local Advisory Council - Melanie Giddings

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the appointment of Melanie Giddings to fill a vacancy on the Public Transit Advisory Council for a term that expires on 7/1/2025.
Motion by Kurt Doroh, Second by Mike Chappell, Carried

B. MDOT Master Agreement 2022-0144

Public Transit Director, Laurie Schlipp, is requesting approval of MDOT Master Agreement 2022-0144 which covers Federal and Capital funding for fiscal years 2022-2025.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the MDOT Master Agreement 2022-0144 and authorize the board chair to digitally sign on the Board's behalf.
Motion by Mike Chappell, Second by Gail Patterson-Gladney, Carried

13. Veterans Services Committee

14. Public Comment

15. Adjournment

The meeting was adjourned at 04:00 PM.

Suzie Roehm, County Clerk