Commissioners
Gail Patterson-Gladney, District 1
Kurt Doroh, District 2
Richard Godfrey, District 3
Mike Chappell, District 4
Randall Peat, District 5
Donald Hanson, District 6
Paul Schincariol, District 7

MINUTES
Board of Commissioners Chambers
219 East Paw Paw Street

November 2, 2021 2:00 PM

Finance Committee Meeting

1. Call to Order

Committee Members Present: Commissioner Paul Schincariol, Commissioner Richard Godfrey, Commissioner Mike Chappell

Others Present: Finance Director Ryan Post, Administrator Frank Hardester, Rachel Lindley, Commissioner Randy Peat, Commissioner Kurt Doroh, Charles Norton, Tony Evans

2. Additions/Deletions to the Agenda

None

3. Approval of Agenda

Motion to approve the agenda as presented by Commissioner Chappell; Supported by Commissioner Godfrey; Motion: Carried.

4. Approval of Minutes

A. 10/5/2021 Finance Committee Meeting Minutes

It was noted that the 10/5/2021 Finance Committee meeting minutes had Commissioner Peat listed as a committee member when it should have been listed as Commissioner Godrey.

Motion to approve the minutes with the noted amendment by Commissioner Chappell; Supported by Commissioner Godfrey; Motion: Carried.

5. Public Comment

None

6. Agenda Items

A. Purchase of a New Animal Control Truck

Tony Evans presented the request to purchase a vehicle for Animal Control and reviewed the quotes he received. Discussion ensued.

Motion to approve the purchase of an Animal Control vehicle not to exceed the quote of $27,000 and move the item to the 11/23/2021 COW and 12/14/2021 BOC for final approval by Commissioner Chappell; Supported by Commissioner Godfrey; Motion: Carried.

B. Pine Grove Township Sheriff's Office Contract

This is a yearly contract for Sheriff's Office deputies to assist Pine Grove township. It has already been signed by Commissioner Godfrey, who reported that this item already has a resolution that was created in years past that these contracts do not need to be brought before the committee. Discussion ensued. Decision to take it to the board for approval.

Motion to approve the contract and take to the 11/23/2021 COW for final approval by Commissioner Chappell; Support by Commissioner Godfrey; Motion: Carried.

C. Fiscal Year 2022 OCC Grant Contracts

Rachel Lindley presented a renewal grant for the 2022 OCC in the amount of $150,000 and requested that the committee accept the grant and approve the Board Chair's signature on the board's behalf.

Motion to approve the 2022 OCC Grant award and move to the 11/9/2021 COW and11/23/21 BOC for final approval by Commissioner Godfrey; Support by Commissioner Godfrey; Motion: Carried.

D. Fiscal Year 2022 - Grant Awards Acceptance

Rachel Lindley presented all of the Specialty Courts Awards for 2022 for a total amount of $650,032. Discussion ensued.

Motion to approve the acceptance of the Specialty Courts Grant Awards for 2022 and move to the 11/9/21 COW and the 11/23/2021 BOC for final approval by Commissioner Godfrey; Supported Commissioner Chappell; Motion: Caried.

E. Michigan Coronavirus Emergency Supplemental Funding (CESF) Grant

Rachel Lindley is requesting to submit an application to MI State Police for a Michigan Coronavirus Emergency Supplemental Funding (CESF) Grant in the amount of $150,000.

Motion to approve the grant submission and move it to the 11/9/21 COW and BOC for final approval by Commissioner Chappell; Supported by Commissioner Godfrey; Motion: Carried.

F. Microsoft Datacenter Licensing Purchase

Charles Norton presented his request to purchase Microsoft Datacenter Licensing. This has been budgeted and planned for. The budgeted amount was $24,608.00, with an actual cost of $17,466.60, resulting in a savings of $7,141.40.

Motion to approve the purchase of the Microsoft Datacenter Licensing and move it to the 11/9/21 COW and the 11/23/21 BOC for final approval by Commissioner Chappell; Supported by Commissioner Godfrey; Motion: Carried.

G. Foster Swift Invoice # 818800

Administrator Hardester presented the most recently received Foster Swift invoice for New Covert Generating in the amount of $2,790.89.

Motion to approve the invoice and move it to the COW on 11/9/21 by Commissioner Godfrey; Supported by Commissioner Chappell; Motion: Carried.

H. Maner Costerisan Prelim Governance Letter

Ryan presented a letter from the auditors and shared it with the board for informational purposes. No action was needed. Discussion ensued

I. Claims

Ryan Post presented the claims for the month of October 2021.

Motion to approve the claims in the amount of $364,218.64 and move it to the 11/9/2021 BOC by Commissioner Chappell; Support by Commissioner Godfrey; Motion: Carried.

J. Budget Adjustments

No Budget Adjustments for October 2021.

K. Monthly Financial Statement

Ryan Post reviewed the October 2021 Monthly Financial Statement. No action was needed.

L. FY 20 CESF Extension Grant Agreement

Ryan Post presented the FY CESF Grant Extension request as there are remaining balances for all departments. The grant was already approved by the board in the past. This is a request for extension to the Grant that needs to be approved and signed by the Board Chair.

Motion to approve the extension request and move to the 11/9/21 COW and 11/9/21 BOC by Commissioner Godfrey; Support by Commissioner Chappell; Motion: Carried.

M. FY 2020/2021 Credit Card Claims

Ryan Post presented the credit card claims to the committee for the 2020-2021 fiscal year. He stated that going forward, there will be a report that captures claims and credit cards in one. Discussion ensued.

Motion to approve the credit card claims in the amount of $1,868,097.52 and move to the 11/9/21 COW and 11/9/21 BOC for final approval by Commissioner Chappell; Support by Commissioner Godfrey; Motion: Carried.

N. County Administrator Travel Expense Reimbursement

Frank Hardester presented his Travel Expense Reimbursement request in the amount of $394.30. Discussion ensued.

Motion to approve and pay the Travel Expense Reimbursement by Commissioner Chappell; Supported by Commissioner Godfrey; Motion: Carried.

O. Commissioner Per Diems

Commissioner Per Diems were reviewed.

Motion to approve the payment of the per diems as presented by Commissioner Chappell; Supported by Commissioner Godfrey; Motion: Carried.

7. Public Comment

Commissioner Randy Peat stated that MAC has asked all Michigan Counties if the state were to match the ARPA funds what would they spend them on. His recommendations would be further expenditures on broadband, the Van Buren County Health Department facility, and anything to assist public safety.

Commissioner Peat commented that looking into the future is so different than it ever has been. He sees ARPA funds, taxes, infrastructure, and a possible funding match from the state. He would like to see a way that we can invest these funds to continue to increase the money in the future. Discussion ensued.

8. Adjournment

Motion to adjourn the meeting by Commissioner Chappell; Supported by Commissioner Godfrey; Motion: Carried.

Meeting adjourned: 3:40 PM