Commissioners
Gail Patterson-Gladney, District 1
Kurt Doroh, District 2
Richard Godfrey, District 3
Mike Chappell, District 4
Randall Peat, District 5
Donald Hanson, District 6
Paul Schincariol, District 7

MINUTES
Board of Commissioners Chambers
219 East Paw Paw Street

November 9, 2021 3:00 PM

Committee of the Whole Meeting

1. Call to Order
The Committee of the Whole meeting was called to order at 3:16 p.m. by Richard Godfrey, Chairman of the Board. Present in person: , Doroh, Godfrey, Chappell, Peat, and Schincariol. Present remotely: Patterson-Gladney (South Haven, MI) and Hanson (Hamilton Township, MI)

2. Additions/Deletions to the Agenda

3. Approval of Agenda
Motion to approve the agenda as presented.
Motion by Donald Hanson, Second by Gail Patterson-Gladney, Carried

4. Approval of Minutes

A. 10/26/2021 Committee of the Whole Meeting Minutes
Motion to approve the October 26, 2021 Committee of the Whole minutes as presented.
Motion by Mike Chappell, Second by Kurt Doroh, Carried

5. Public Comment

6. Presentation

A. Kinexus Group Labor Market Review
Al Pscholka from Kinexus Group gave a presentation on Labor Market Information.

7. Administrative Affairs Committee

A. CDBG Housing Grant - Program Income Public Hearing Request
A Public Hearing is required to use Program Income Funds from the CDBG Housing Grant Program when more than $35,000 is received per year.

Motion to set a Public Hearing related to the Program Income Funds from the CDBG Housing Grant Program on November 23, 2021 at 2:50 p.m.
Motion by Mike Chappell, Second by Kurt Doroh, Carried

8. ARPA Committee

A. ARPA Proposal # 001 - 5 West Main Street, Hartford - Land Bank Authority

Treasurer Nesbitt, on behalf of the Land Bank Authority, is requesting approval of ARPA fund usage to rehabilitate the 5 West Main St. Building in Hartford.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, ARPA fund usage to provide repairs to 5 West Main St., Hartford in the amount of $75,000.

Roll Call Vote Requested.
Roll Call Vote
Motion by Kurt Doroh, Second by Mike Chappell, Carried

Yes:	Gail Patterson-Gladney, Kurt Doroh, Richard Godfrey, Mike Chappell, Donald Hanson, Paul Schincariol
No:	Randall Peat

B. ARPA Proposal # 002 - Essential Workers Premium Pay - Van Buren County

Request to consider Premium Pay for Essential Workers in the amount of $1,000 who meet the criteria established in Category 4 ARPA Funds. All elected officials have declined to receive the one-time payment.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the one-time $1,000 Premium Pay for 131 Essential Workers in a total amount of $156,389.23.
Motion by Kurt Doroh, Second by Mike Chappell, Carried

Yes:	Gail Patterson-Gladney, Kurt Doroh, Mike Chappell, Donald Hanson, Paul Schincariol
No:	Randall Peat

C. ARPA Proposal # 003 - Loss Revenue - Van Buren County

The County Administrator has received the loss revenue calculation from our auditing firm Manor, CPA. The revenue loss due to the Covid-19 Pandemic was determined to be $4,035,152.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the transfer of $4,035,152, as determined revenue loss, from the ARPA fund to the Capital Improvement Fund.
Motion by Mike Chappell, Second by Kurt Doroh, Carried

D. ARPA Proposal # 004 - Voice Evacuation Systems - Van Buren County

A request has been made to install an Emergency Voice Evacuation System in three county buildings using Category 1 ARPA expenditures.

Motion to deny the request for the installation of an Emergency Voice Evacuation

System in three county buildings covered by Category 1 ARPA expenditures in the amount of $120,000.
Motion by Randall Peat, No Second, Motion died for lack of support.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the installation of an Emergency Voice Evacuation System in three county buildings covered by Category 1 ARPA expenditures in the amount of $120,000.
Roll Call Vote Requested.
Roll Call Vote
Motion by Gail Patterson-Gladney, Second by Mike Chappell, Carried

Yes:	Gail Patterson-Gladney, Kurt Doroh, Richard Godfrey, Mike Chappell, Donald Hanson, Paul Schincariol
No:	Randall Peat

E. ARPA Proposal # 005 - HVAC Project

Request for an HVAC project for three county buildings using Category 1 ARPA expenditures.

Motion to approve request by Doroh and second by Patterson-Gladney. Motion and second were rescinded.

Motion to send item back to ARPA Committee.
Motion by Kurt Doroh, Second by Gail Patterson-Gladney, Carried

F. ARPA Proposal # 006 - Window Replacement

Motion to send item back to ARPA Committee.
Motion by Randall Peat, Second by Mike Chappell, Carried

9. Buildings & Grounds Committee

A. Request to Use County Property - Wine & Harvest 2022

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the use of county property, with event insurance, for the 2022 Wine and Harvest Festival to be held September 10-11, 2022.
Motion by Donald Hanson, Second by Gail Patterson-Gladney, Carried

B. MSUE Veterans Therapy Garden Agreement

Christopher Imler, MSUE Consumer Horticulture Educator, is requesting an agreement for development of a Veteran's Horticulture Therapy Program located at 801 Hazen Street, Paw Paw.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, an agreement with MSUE to develop the Van Buren County Veteran's Horticulture Therapy Program located on county property at 801 Hazen St., Paw Paw.
Motion by Mike Chappell, Second by Donald Hanson, Carried

10. Finance Committee

A. Purchase of a New Animal Control Truck

Operations Lieutenant Tony Evans is requesting approval for the purchase of a new Animal Control truck to replace an aging vehicle. Three quotes were requested and one responded and was able to obtain a vehicle with state bid price.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the purchase of an Animal Control truck from Tapper Ford in an amount not to exceed $27,000.
Motion by Kurt Doroh, Second by Donald Hanson, Carried

B. Fiscal Year 2022 OCC Grant Contracts

Hollywood Watkins, Specialty Courts Administrator, is asking for approval and signature for the FY22 grant contract award to service the Office of Community Corrections. The grant is increased by $11,121 from last fiscal year.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the FY22 Office of Community Corrections Grant in the amount of $150,000, and authorize the Chair to sign on the Board's behalf.
Motion by Donald Hanson, Second by Gail Patterson-Gladney, Carried

C. Fiscal Year 2022 - Grant Awards Acceptance

Hollywood Watkins, Specialty Courts Administrator, is requesting approval and signature for the FY22 grant contracts awarded to service the Specialty Courts Program.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, FY22 grant contracts awarded to service the Specialty Courts in the amount of $650,032, and to authorize the Chair to sign on the Board's behalf.
Motion by Gail Patterson-Gladney, Second by Mike Chappell, Carried

D. Michigan Coronavirus Emergency Supplemental Funding (CESF) Grant

Rachel Lindley, Trial Court Administrator, is requesting approval to submit a Coronavirus Emergency Supplemental Funding Grant application to assist the Court's ability to conduct business remotely.

Motion to approve by resolution at today's meeting of the Board of Commissioners, the submission of a CESF grant application to the Michigan State Police in the amount of $150,000.
Motion by Kurt Doroh, Second by Paul Schincariol, Carried

E. Microsoft Datacenter Licensing Purchase

Charles Norton, IT Director, is requesting to purchase additional Microsoft Datacenter Licensing as required by new equipment installed during last year's datacenter refresh project to remain in compliance.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the purchase of additional Microsoft Datacenter licensing from CDW-G in the amount of $17,466.60.
Motion by Randall Peat, Second by Kurt Doroh, Carried

F. Foster Swift Invoice # 818800

Motion to approve payment of Invoice #818800 to Foster Swift in the amount of $2,790.89 for legal services on the New Covert Generating litigation.
Motion by Gail Patterson-Gladney, Second by Randall Peat, Carried

G. FY 20 CESF Extension Grant Agreement

Motion to approve by resolution at today's regular meeting of the Board of Commissioners, the extension of FY20 CESF Grant through December 31, 2021.
Motion by Mike Chappell, Second by Randall Peat, Carried

H. FY 2020/2021 Credit Card Claims

Ryan Post is requesting approval of FY2020/2021 credit card claims. These will be presented on a monthly basis during this fiscal year.

Motion to approve by resolution at today's regular meeting of the Board of Commissioners, the FY2020/2021 credit card claims in the amount of $1,868,097.52.
Motion by Donald Hanson, Second by Gail Patterson-Gladney, Carried

I. Commissioner Per Diems

Motion to approve the remaining Commissioner pre diems that were submitted to close out the 2020/2021 fiscal year.
Motion by Donald Hanson, Second by Kurt Doroh, Carried

11. Labor, Negotiations and Contracts Committee

A. Sheriff's Support Staff Restructure

Captain Jim Charon is requesting approval of the Sheriff's Office Support Staff Restructure Plan. This plan will phase out part-time employees and allocate the funds and responsibilities to the full-time employees.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the Sheriff's Support Staff Restructure Plan.
Motion by Randall Peat, Second by Kurt Doroh, Carried

B. Treasurer's Office Part-Time Position Elimination - Full-Time Position Creation

Treasurer Trisha Nesbit is requesting that the currently vacant part-time position be eliminated and a full-time position be created to allow the office to resume operations during lunch, address previous audit findings and improve business processes.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, eliminating the part-time position and creating the full-time position in the Treasurer's Office. The new position will be classified as an R23 and the difference in wages and benefits to be paid from the 520 Tax Forfeiture Fund.
Motion by Mike Chappell, Second by Paul Schincariol, Carried

12. Public Comment

13. Adjournment

The meeting was adjourned at 05:01 PM.

Suzie Roehm, County Clerk