



MINUTES
Board of Commissioners Chambers
219 East Paw Paw Street

October 12, 2021 3:00 PM

Commissioners

Gail Patterson-Gladney, District 1
Kurt Doroh, District 2
Richard Godfrey, District 3
Mike Chappell, District 4
Randall Peat, District 5
Donald Hanson, District 6
Paul Schincariol, District 7

Committee of the Whole Meeting

1. **Call to Order**
The Committee of the Whole meeting was called to order at 3:00 p.m. by Richard Godfrey, Chairman of the Board. Present in person: Doroh, Godfrey, Chappell and Hanson. Present remotely: Patterson-Gladney (South Haven, MI) and Peat (Paw Paw, MI). Schincariol absent and excused.
2. **Additions/Deletions to the Agenda**
3. **Approval of Agenda**
Motion to approve the agenda as presented.
Motion by Mike Chappell, Second by Kurt Doroh, Carried
4. **Approval of Minutes**
 - A. **9/29/2021 COW Minutes**
Motion to approve the September 29, 2021 Committee of the Whole minutes as presented.
Motion by Donald Hanson, Second by Kurt Doroh, Carried
5. **Public Comment**
6. **Presentation**
 - A. **Market Van Buren Economic Development Update**
Zach Morris and Sarah Snoeyink gave an update on Market Van Buren Economic Development.
7. **Administrative Affairs Committee**
 - A. **Drain Commissioners request to approve the levy of drain assessments.**
Drain Commissioner Parman presented the request for Drain and Lake Level Assessments and provided his 2021 Annual Report.
Motion to approve by resolution and the next regular meeting of the Board of Commissioners, the Drain and Lake Level Assessments as presented in the amount of \$556,316.80.
Motion by Mike Chappell, Second by Kurt Doroh, Carried

8. Buildings & Grounds Committee

A. Generator for the Van Buren County West Facility in South Haven

Jeff Hall presented the request to purchase and install a generator at the South Haven location. There is currently no back up power for computers or HVAC.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the purchase and installation of a generator for the South Haven location from Hi-Tech Electric in an amount not to exceed \$25,000 for the entire project. Motion by Gail Patterson-Gladney, Second by Kurt Doroh, Carried

B. Snow Removal Bids

Snow removal bids have been received and reviewed. Jeff Hall has made his recommendations for each location.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, to award snow removal contracts as recommended and presented by Hall.

Motion by Donald Hanson, Second by Mike Chappell, Carried

C. Bangor Sheriff Substation

The Sheriff Department is no longer in need of the substation in the City of Bangor and the City has adopted a resolution to purchase it back for \$1.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the sale agreement of 14 Pine Street to the City of Bangor in the amount of \$1 and authorize the Board Chair to sign necessary documents.

Motion by Donald Hanson, Second by Mike Chappell, Carried

D. Mattawan Property

Discussion whether to list the Mattawan Property for sale or wait for a final answer from the Conservation District on purchasing the property.

Motion to not list the Mattawan Property with a realtor at this time and to allow the Conservation District to explore options for purchasing the property.

Motion by Randall Peat, Second by Mike Chappell, Carried

9. Finance Committee

A. Claims

Motion to approve claims by resolution at the next regular meeting of the Board of Commissioners.

Motion by Mike Chappell, Second by Kurt Doroh, Carried

B. Budget Adjustments

Ryan Post presented the monthly budget adjustments.

Motion to approve the monthly adjustments required to maintain a balanced budget.

Motion by Mike Chappell, Second by Kurt Doroh, Carried

C. MSU Extension Memorandum of Agreement Annual Renewal FY 2022

Julie Pioch appeared remotely to present the annual renewal agreement.

Motion to approve by resolution at the next regular meeting of the Board of

Commissioners, the MSU Extension Memorandum of Agreement Annual Renewal FY 2022.

Motion by Gail Patterson-Gladney, Second by Kurt Doroh, Carried

D. Central County Transportation Authority Bus Purchase Agreement

Laurie Schlipp presented the request for an agreement between Central County Transportation Authority and Van Buren Public Transit.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, an agreement between Central County Transportation Authority and Van Buren County Public Transit for the purchase of one bus per year for three years. Motion by Kurt Doroh, Second by Mike Chappell, Carried

E. Purchase of Tru-Narc Scientific Narcotics Detection Device

Captain Charon is requesting to purchase a Thermo Scientific Portable Analytical Instrument that allows for the safe detection of narcotics without physically handling the unknown substance.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the purchase of a Tru-Narc Scientific Narcotics Detection Device in the amount of \$30,835.99 to be paid from the public safety fund. Motion by Mike Chappell, Second by Kurt Doroh, Carried

F. Purchase of "Active Shooter Kit" for Patrol Cars

Captain Charon is requesting to purchase Active Shooter Kits for each patrol car.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the purchase of Active Shooter Kits for each patrol car in the amount of \$83,811.25.

Motion by Kurt Doroh, Second by Gail Patterson-Gladney, Carried

G. Purchase of Five New Sheriff's Office Patrol Vehicles

The Sheriff's Office is requesting to purchase five new patrol cars to replace aging ones in accordance with the current practice.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the purchase of five new patrol cars from Tapper Ford to replace aging cars.

Motion by Mike Chappell, Second by Kurt Doroh, Carried

H. Apportionment Report

Tony Meyaard presented the request to approve the annual Apportionment Report based on the 2021 Equalization Report. The checklist was used again this year and is a helpful tool in the completion of the report.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the 2021 Apportionment Report.

Motion by Gail Patterson-Gladney, Second by Kurt Doroh, Carried

10. Labor, Negotiations and Contracts Committee

A. Elimination and Creation of Public Transit Positions

Laurie Schlipp is requesting the elimination and creation of public transit positions. Discussion that this request should have come before the Transit Committee first.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the elimination of the Chief Operations Officer and create and post a new Financial Coordinator position, to reclassify the Operations Supervisor position to include more supervisory responsibility and eliminate the Administrative Assistant/Bookkeeper position and create and post an Administrative Assistant/Safety Trainer position.

Motion by Mike Chappell, Second by Kurt Doroh, Carried

11. Public Transit Committee
12. Veterans Services Committee
13. Public Comment
14. Adjournment
The meeting was adjourned at 04:02 PM.

Suzie Roehm, County Clerk