



MINUTES
Board of Commissioners Chambers
219 East Paw Paw Street

October 12, 2021 2:00 PM

Commissioners

Gail Patterson-Gladney, District 1
Kurt Doroh, District 2
Richard Godfrey, District 3
Mike Chappell, District 4
Randall Peat, District 5
Donald Hanson, District 6
Paul Schincariol, District 7

Administrative Affairs Committee Meeting

1. **Call to Order**
Committee Members Present: Commissioner Gail Patterson-Gladney (via Zoom), Commissioner Randy Peat, Commissioner Kurt Doroh

Committee Members Absent: Commissioner Paul Schincariol

Others Present: Administrator Frank Hardester, Commissioner Richard Godfrey, Commissioner Don Hanson, Lieutenant Robert Kirk
2. **Additions/Deletions to the Agenda**
None
3. **Approval of Agenda**
Motion to approve the agenda as presented by Commissioner Peat; Supported by Commissioner Doroh; Motion: Carried
4. **Approval of Minutes**
 - A. **9/14/2021 Administrative Affairs Committee Minutes**
Motion to approve the 9/14/2021 Administrative Affairs Committee Meeting Minutes by Commissioner Peat; Supported by Commissioner Doroh; Motion: Carried
5. **Public Comment**
None
6. **Agenda Items**
 - A. **SHRM - Employee Engagement Survey**
Administrator Hardester reported that we have researched and found a company called SHRM that conducts Employee Engagement Surveys. This company was used by Allegan County and they recommend them. The recommendation is to proceed with SHRM for the Employee Engagement Service.

Motion to table this to the next meeting for SHRM to do a presentation by Commissioner Peat; Supported by Commissioner Doroh; Motion: Carried.
 - B. **Global Eagle Company (GECBTS) - eLearning Training Courses**
Administrator Hardester presented the Global Eagle Company eLearning Training Courses, a company that hosts short online trainings. The recommendation is to move a presentation to the entire board at the 10/26/21 COW.

Motion to move a presentation to COW on 10/26/21 by Commissioner Doroh;
Supported by Commissioner Peat; Motion: Carried.

Commissioner Peat stated that he would be interested in seeing how many government agencies they work with and how many employees use it.

C. **Drain Commissioners Request to Approve the Levy of Drain Assessments.**

Drain Commissioner Joe Parman presented the Drain Commission and Lake Level Assessments. Discussion ensued.

Motion to accept the Levy of Drain Assessments as presented by Commissioner Doroh;
Supported by Commissioner Peat; Motion: Carried.

D. **2021 Emergency Management Performance Grants**

Lieutenant Kirk presented the 2021 Emergency Management Performance Grants.

Motion to approve the 2021 Emergency Management Performance Grant by
Commissioner Peat; Supported by Commissioner Doroh; Motion: Carried.

E. **Homeland Security Grant Fiduciary**

Lieutenant Kirk requested to move the Homeland Security Grant Fiduciary position to another county, including the two contracted staff that go along with that grant. Discussion ensued.

Motion to support moving the fiduciary of the Homeland Security Grant to another county by Commissioner Doroh; Supported by Commissioner Peat; Motion: Carried.

F. **Hazardous Mitigation Grant for HazMit Plan update**

Lieutenant Kirk presented the Hazardous Mitigation Grant for HazMit Plan. The grant would require a 25% match by the county. We are asking for **\$41,350.00** in the grant in which we would be required to match **\$10,350.00**. This can be partially or completely offset with labor hours by a county employee who works on this project with SWMPC.

Motion to approve the Hazardous Mitigation Grant for HazMit Plan by Commissioner Peat; Supported by Commissioner Doroh; Motion: Carried.

7. **Public Comment**

None

8. **Adjournment**

Motion to adjourn the meeting by Commissioner Doroh; Supported by Commissioner Peat;
Motion: Carried

Meeting adjourned: 2:30 PM