



**MINUTES**  
**Board of Commissioners Chambers**  
**219 East Paw Paw Street**

**September 29, 2021 1:00 PM**

**Commissioners**

Gail Patterson-Gladney, District 1  
Kurt Doroh, District 2  
Richard Godfrey, District 3  
Mike Chappell, District 4  
Randall Peat, District 5  
Donald Hanson, District 6  
Paul Schincariol, District 7

**Labor, Negotiations and Contracts Committee Meeting**

1. Call to Order  
Committee Members Present: Commissioner Richard Godfrey, Commissioner Don Hanson and Commissioner Randy Peat  
  
Others Present: Administrator Frank Hardester, Commissioner Kurt Doroh, Commissioner Paul Schincariol (via Zoom), David Krzycki, Charles Norton, Laurie Schlipp, Anna Cerven, Commissioner Mike Chappell, Joe Parman
2. Additions/Deletions to the Agenda  
None
3. Approval of Agenda  
Motion to approve the agenda as presented by Commissioner Hanson; Supported by Commissioner Peat; Motion: Carried.
4. Approval of Minutes
  - A. 08/24/2021 Labor, Negotiations & Contracts Committee Meeting Minutes  
Motion to approve the 8/24/2021 Labor, Negotiations & Contracts Committee Meeting Minutes by Commissioner Peat; Supported by Commissioner Hanson; Motion: Carried.
5. Public Comment  
None
6. Agenda Items
  - A. Rose Street Advisors Presentation  
Administrator Hardester stated that this was just an announcement that the Rose Street Advisors would be presenting at the COW today.
  - B. HR Update  
Anna Cerven presented the update for Human Resources, which includes:
    - MERS 457
    - Maxwell Health
    - OnBase - Digital Personnel Filing System
    - SHRM Employee Engagement Survey
    - Open Enrollment 2022

C. Veterans Services Officer Salary Exception

Veterans Services Director, David Krzycki, requested a salary exception to the R24 at the 3 year step E for the newly hired Veterans Services Officer, who brings a wealth of experience and knowledge.

Motion to approve the salary exception by Commissioner Peat, Supported by Commissioner Hanson; Motion: Carried.

D. IT Generalist III Salary & PTO Exception

Charles Norton, IT Director, requested a salary and PTO exception for the newly hired Generalist III position at the R29 D step along with the PTO accrual rate of 6.12 hours per pay period.

Motion to approve the salary exception by Commissioner Hanson; Supported by Commissioner Peat; Motion: Carried.

Discussion regarding other county IT salary rates ensued. Charles stated that he is researching competitive salaries and will bring them back to this committee at the next meeting.

E. IT Generalist II Salary Exception

Charles Norton, IT Director, requested a salary exception for the newly hired IT Generalist II at the R27 1-year step. The new hire brings exceptional experience with him.

Motion to approve the salary exception by Commissioner Peat; Supported by Commissioner Hanson; Motion: Carried.

F. Elimination and Creation of Drain Commission Position

Joe Parman, Drain Commissioner, requested authorization to eliminate the Chief Deputy Engineer Position and create a Chief Deputy Drain Commissioner position. Administrator Hardester stated that ASFME is aware and supports it.

Motion to approve the position changes by Commissioner Peat; Supported by Commissioner Hanson; Motion: Carried.

G. Elimination and Creation of Public Transit Positions

Laurie Schlipp, Public Transit Director, requested authorization to eliminate the Chief Operations Officer position, create a Financial Coordinator position, reclassify the Operations Supervisor position, and eliminate a part time safety trainer position. Safety training would be the responsibility of the Administrative Assistant position.

Motion to approve the position changes within the Public Transit Department by Commissioner Hanson; Supported by Commissioner Peat; Motion: Carried.

H. Public Transit Contract LOU

Administrator Hardester presented the contract extension agreement letter, which has a 2% increase.

Motion to approve the agreement by Commissioner Peat; Supported by Commissioner Hanson; Motion: Carried.

7. Public Comment

8. Adjournment

Motion to adjourn the meeting by Commissioner Peat; Supported by Commissioner Hanson;  
Motion: Carried.

The meeting adjourned at: 1:45 PM.