MINUTES
Board of Commissioners Chambers
219 East Paw Paw Street

Commissioners
Gail Patterson-Gladney, District 1
Kurt Doroh, District 2
Richard Godfrey, District 3
Mike Chappell, District 4
Randall Peat, District 5
Donald Hanson, District 6
Paul Schincariol, District 7

August 24, 2021 3:00 PM

Committee of the Whole Meeting

1. Call to Order

The Committee of the Whole meeting was called to order at 3:00 p.m. by Richard Godfrey, Chairman of the Board. Present in person: Doroh, Godfrey, Chappell, and Hanson. Present remotely: Peat (Paradise, MI) and Schincariol (Lawton, Antwerp Twp., MI). Absent and excused Patterson-Gladney.

2. Additions/Deletions to the Agenda

None

3. Approval of Agenda

Motion to approve the agenda as presented.

Motion by Donald Hanson, Second by Mike Chappell, Carried

4. Approval of Minutes

A. 8/10/2021 Committee of the Whole Meeting Minutes

Motion to approve the August 10, 2021 Committee of the Whole minutes as presented.

Motion by Kurt Doroh, Second by Donald Hanson, Carried

5. Public Comment

6. Presentation

7. Administrative Affairs Committee

A. Van Buren / Cass District Board of Health By-Laws

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the amendments to the Van Buren/Cass District Board of Health By-Laws.

Motion by Donald Hanson, Second by Mike Chappell, Carried

B. MEDC - Community Development Block Grant

Zach Morris, Grant Williams and Brian McCully presented on the impact that the MEDC grant will have on the community. The grant will expand employment opportunities and production at the Lawton Welch's Facility.

Motion to approve by resolution at today's regular meeting of the Board of Commissioners, the submission of an application to the MEDC for a Community Development Block Grant and authorize the chairman of the board to sign documents on behalf of the board.

Motion by Mike Chappell, Second by Paul Schincariol, Carried

C. Re-Appointment of Tom Barbarini to Workforce Development Board / Michigan Works

Motion to approve by resolution at today's regular meeting of the Board of Commissioners, the reappointment of Tom Barbarini to the Workforce Development Board, term to expire 6/30/2024.

Motion by Kurt Doroh, Second by Donald Hanson, Carried

8. Buildings & Grounds Committee

9. Finance Committee

A. 2021 - 2022 Fiscal Year Budget

Ryan Post and Administrator Frank Hardester presented on the final 2021-2022 fiscal year budget.

Motion to approve by resolution at the next regular Board of Commissioners meeting, the fiscal year 2021-2022 budget.

Motion by Kurt Doroh, Second by Paul Schincariol, Carried

10. Labor, Negotiations and Contracts Committee

A. Infrastructure Engineer - Salary Exception

IT Director, Charles Norton is requesting a salary exception for hiring a new Infrastructure Engineer.

Motion to approve by resolution at today's regular meeting of the Board of Commissioners, the salary exception request for the Infrastructure Engineer at 29E, $65,773.50 annually.

Motion by Paul Schincariol, Second by Donald Hanson, Carried

B. Veterans' Services Director

Motion to approve by resolution at today's regular meeting of the Board of Commissioners, to adjust the assigned salary range on the non-union scale for the Veterans' Service Director position to R30 $54,951.00-$74,665.50.

Motion by Randall Peat, Second by Donald Hanson, Carried

C. Veterans Services Director Salary Exception

Administrator Frank Hardester is requesting a salary exception for the new Veteran's Services Director.

Motion to approve by resolution at today's regular meeting of the Board of

Commissioners, the salary exception for the new Veterans Services Director, David Krzycki, to be placed at Step E of the R30 Non-Union Scale ($69,732).

Motion by Donald Hanson, Second by Randall Peat, Carried

11. Public Transit Committee

A. MDOT Contract 2017-0136/P15

MDOT contract will be used to replace up to two buses and the total amount of the contract is $128,125; with $102,500 being federal funds and the $25,625 being state funds.

Motion to approve at today's regular meeting of the Board of Commissioners, the MDOT contract 2017-0136/P15 and the Board of Commissioners Chairperson to sign on the Board's behalf.

Motion by Kurt Doroh, Second by Mike Chappell, Carried

B. MDOT Contract 2017-0136/P14

MDOT contract to replace a bus eligible for replacement and the total amount of the contract is $108,846; with $87,077 being federal funds and $21,789 being state funds.

Motion to approve by resolution at today's regular meeting of the Board of Commissioners, the MDOT contract 2017-0136/P14 and the Board of Commissioners Chairperson to sign on the Board's behalf.

Motion by Mike Chappell, Second by Kurt Doroh, Carried

C. Public Transit Director Position Update

Administrator Frank Hardester gave an update to the Board on the current Transit Director position opening pending the retirement of the current Transit Director.

12. Veterans Services Committee

A. 2022 MVAA Grant Update

The grant is to provide for County Veteran Service Operations and assistance to veterans, service members, and dependents by an accredited Veteran Service Officer.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, to accept the grant award from the County Veteran Service Fund Grant and authorize the Chairperson to execute appropriate documents on the Board's behalf.

Motion by Randall Peat, Second by Mike Chappell, Carried

B. Veterans Treatment and Referral Agreement

The agreement to provide oral health treatment and other public health clinical services to veterans of Van Buren County.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, to approve the Veterans Treatment and Referral Agreement and authorize the Board Chair to sign on the Board's behalf.

Motion by Mike Chappell, Second by Randall Peat, Carried

C. Pawsitively K9 Service Agreement

A portion of MVAA grant money will be used to purchase four Pawsitively K9 support animals per year. The K9's will assist their veterans in leading healthier, happier and more productive lives.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the Pawsitively K9 Service Agreement and authorize the Chairperson to execute the appropriate documents on the Board's behalf.

Motion by Donald Hanson, Second by Mike Chappell, Carried

13. Public Comment

14. Adjournment

The meeting was adjourned at 04:04 PM.

Beth Saidla, Chief Deputy Clerk