MINUTES
Board of Commissioners Chambers
219 East Paw Paw Street

Commissioners
Gail Patterson-Gladney, District 1
Kurt Doroh, District 2
Richard Godfrey, District 3
Mike Chappell, District 4
Randall Peat, District 5
Donald Hanson, District 6
Paul Schincariol, District 7

August 10, 2021 3:00 PM

Committee of the Whole Meeting

1. Public Hearing

2. Call to Order

   The Committee of the Whole meeting was called to order at 3:00 p.m. by Richard Godfrey, Chairman of the Board. Present in person: Doroh, Godfrey, Chappell, Peat, Hanson and Schincariol. Present remotely: Patterson-Gladney in South Haven, MI.

3. Additions/Deletions to the Agenda

   None

4. Approval of Agenda

   Motion to approve the agenda as presented.

   Motion by Gail Patterson-Gladney, Second by Donald Hanson, Carried

5. Approval of Minutes

   A. 7/27/21 COW Meeting Minutes

   Motion to approve the July 27, 2021 Committee of the Whole minutes as presented.

   Motion by Mike Chappell, Second by Kurt Doroh, Carried

6. Presentation

   A. Palisades Decommissioning Update

   John Faul presented his Palisades Decommissioning Update. Beginning August 24, 2021 he will present his updates to the Board at the 4th Tuesday of the month meetings.

7. Administrative Affairs Committee

   A. Application for Re-Appointment to the Public Transit Board - Faith Dowd

   Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the reappointment of Faith Dowd to the Public Transit Board for a four-year term expiring July 1, 2025.

   Motion by Randall Peat, Second by Kurt Doroh, Carried

B. Application for Re-Appointment to Land Preservation Board - William Lawson

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the reappointment of William Lawson the the Land Preservation Board for a two-year term expiring May 1, 2023.

Motion by Donald Hanson, Second by Mike Chappell, Carried

C. Application for appointment to the Economic Development Corporation - Daywi Cook

Ken Ratzlaff recently passed away, leaving a vacancy on the Economic Development Corporation Board.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the appointment of Daywi Cook to the Economic Development Corporation Board to fill a vacant position which expires February 13, 2024.

Motion by Mike Chappell, Second by Paul Schincariol, Carried

D. Application for appointment to the Jury Board - Judy Janssen

Jury Board Member Robert Jackson is retiring from the position and his daughter would like to finish out the term.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the appointment of Judy Janssen to the Jury Board to finish out her father's term which expires on April 30, 2025.

Motion by Donald Hanson, Second by Gail Patterson-Gladney, Carried

E. MEDC - Community Development Block Grant - Set Public Hearing

It is necessary to set a public hearing regarding the application to the MEDC for a Community Development Block Grant to support the expansion of Welch's in Lawton.

Motion to approve by resolution at today's regular meeting of the Board of Commissioners, setting a public hearing date for August 24, 2021 at 2:50 p.m. regarding the MEDC for a Community Development Block Grant.

Motion by Paul Schincariol, Second by Kurt Doroh, Carried

8. Buildings & Grounds Committee

A. Mattawan Property - Appraisal Report

The Conservation District has shown interest in possibly purchasing the Mattawan Property. Realtors have been contacted for proposals for listing. This item will be tabled for one month to gather more information.

9. Finance Committee

A. Out of State Travel Request

Administrator Hardester is requesting approval to attend the International City/County Management Association 2021 Annual Conference in Portland, OR.

Motion to approve by resolution at the next regular meeting of the Board of

Commissioners, the out of state travel for Administrator Hardester to attend a conference in Portland, OR on October 3-7, 2021 for an estimated amount of $2,500.

Motion by Mike Chappell, Second by Donald Hanson, Carried

B. EagleView Orthophoto & Oblique Aerial Photography (Pictometry) Project

The Pictometry project has been on a 3-4 year cycle and the same vendor is being utililized.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the six-year contract with EagleView Pictometry in the amount of $262,377.20 and authorize the board chair to sign necessary documents.

Motion by Donald Hanson, Second by Paul Schincariol, Carried

C. Budget Adjustments

Ryan Post presented the monthly budget adjustments.

Motion to approve the budget adjustments as submitted to maintain a balanced budget as required.

Motion by Randall Peat, Second by Donald Hanson, Carried

10. Labor, Negotiations and Contracts Committee

A. Finance Department Position Elimination / Creation

The Finance Department is requesting the elimination of a coordinator position and creation of a new manager position that will absorb services performed by a contractual employee.

Motion to approve by resolution at the next regular Board of Commissioners meeting, the elimination of the Financial Services Coordinator Position and create/post a new Finance Operations Manager position at the R31 Pay Scale level.

Motion by Mike Chappell, Second by Gail Patterson-Gladney, Carried

B. MERS 457b/401a Plan

Motion by Randall Peat, Second by Mike Chappell to approve the roll over of funds to MERS.
Discussion regarding terminating the county's relationship with Fidelity and rolling funds over to MERS.
Motion withdrawn.

Motion to table item for further discussion.
Motion by Randall Peat, Second by Mike Chappell, Carried

C. Chief Deputy Treasurer - Salary Exception

Treasurer Nesbitt is asking for a salary exception for hiring a new Chief Deputy.

Motion to approve by resolution at today's regular meeting of the Board of Commissioners, the salary exception request to start the new Chief Deputy Treasurer at the 2-year step due to experience level.

Motion by Donald Hanson, Second by Gail Patterson-Gladney, Carried

11. Public Transit Committee

A. MDOT Contract 2017-0136 P13 - Facility Expansion

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, MDOT Agreement #2017-0136/P12 for funding in the amount of $468,750.

Motion by Mike Chappell, Second by Kurt Doroh, Carried

12. Veterans Services Committee

A. Veterans' Services Director Interviews

Veterans' Services Director interviews will be held on August 13, 2021 at 1 p.m.

13. Adjournment

The meeting was adjourned at 04:03 PM.

Suzie Roehm, County Clerk