



MINUTES
Board of Commissioners Chambers
219 East Paw Paw Street

August 10, 2021 10:00 AM

Commissioners

Gail Patterson-Gladney, District 1
Kurt Doroh, District 2
Richard Godfrey, District 3
Mike Chappell, District 4
Randall Peat, District 5
Donald Hanson, District 6
Paul Schincariol, District 7

ARPA Committee Meeting

1. **Call to Order**
Committee Members Present: Commissioner Paul Schincariol, Commissioner Gail Patterson-Gladney (via Zoom from home office), Commissioner Kurt Doroh, Administrator Frank Hardester, Ryan Post, Trisha Nesbitt
Others in attendance: Commissioner Richard Godfrey, Commissioner Don Hanson, Commissioner Chappell
Minutes: Cari Elmore
2. **Additions/Deletions to the Agenda**
None
3. **Approval of Agenda**
Motion to approve the agenda by Commissioner Doroh; Support by Commissioner Patterson-Gladney; Motion: Carried.
4. **Approval of Minutes**
 - A. **7/27/2021 ARPA Committee Meeting Minutes**
Motion to approve the 7/27/21 ARPA Committee Meeting minutes by Commissioner Doroh; Support by Commissioner Patterson-Gladney; Motion: Carried.
5. **Public Comment**
None
6. **Agenda Items**
 - A. **ARPA update**
Administrator Hardester stated that the "final final" guidelines from the US Department of Treasury have not been released yet. Another county has released a resolution articulating their ARPA fund amount and possible uses. Discussion ensued.
 - B. **Forms**
Administrator Hardester discussed the updates that were made to the ARPA request form. He sought the opinion of our auditor and our attorney, and made the recommended changes. Discussion ensued.
 - Anyone submitting a proposal must complete this form.
 - Commissioner Patterson-Gladney recommended we wait on presenting the form until the final final has been received.

- Commissioner Patterson-Gladney recommended that we change the received amount to the actual amount already received and add the amount and date we expect to receive the second payment.
- Commissioner Patterson-Gladney asked if we should have an "in-kind" listed on the revenue and expenses instead of one of the "other" spaces. Discussion ensued.
- Discussions were held about the measurable outcomes and our obligation to report that it was done.
- Discussions were held about creating a reimbursement form.

7. Public Comment

- John Faul stated that there is a broadband task force in place within the Economic Development Commission.
- Commissioner Schincariol suggested that we complete a resolution similar to the other county's example, but staying consistent with our form.
- Conflict with the usual ARPA time, has the next ARPA meeting scheduled immediately following the BOC adjournment on 8/24/21.
- Recommendation to have an example of the Public Notice regarding the release of the request form at the next committee meeting.

Motion to create an ARPA resolution by Commissioner Doroh; Supported by Commissioner Patterson-Gladney; Motion carried.

8. Adjournment

Motion to adjourn by Commissioner Doroh; Support by Commissioner Patterson-Gladney; Motion: Carried.

Meeting adjourned at 11:15 AM