



MINUTES
Board of Commissioners Chambers
219 East Paw Paw Street

August 12, 2025

Commissioners

Gail Patterson-Gladney, District 1
Mike Chappell, District 2
Kurt Doroh, District 3
David DiStefano, District 4
Randall Peat, District 5
Tina Leary, District 6
Paul Schincariol, District 7

Committee of the Whole Meeting

1. **Call to Order**
The Committee of the Whole meeting was called to order at 01:00 PM by Randall Peat, Chairman of the Board. Present: Patterson-Gladney, Chappell, Doroh, DiStefano, Peat, Leary and Schincariol.
2. **Additions/Deletions to the Agenda**
3. **Approval of Agenda**
Motion to approve the agenda as presented.
Motion by Kurt Doroh, Second by Gail Patterson-Gladney, Carried
4. **Approval of Minutes**
 - A. **July 22nd, 2025 Committee of the Whole Meeting Minutes**
Motion to approve the minutes of the July 22, 2025 Committee of the Whole meeting as presented.
Motion by Gail Patterson-Gladney, Second by Mike Chappell, Carried
5. **Public Comment**
6. **Presentation**
 - A. **SWAT Awards - Sheriff's Department**
Sheriff Daniel Abbott formally recognized several SWAT Officers for their exemplary service during a critical bomb incident on July 4, 2025. Those recognized are: Undersheriff Casey Davis, Lt. Greg Pentland, Deputy Eric Calhoun, Deputy Justin Blankenship, Deputy Randy Whitmore and Deputy Cody Bingaman.

Thank you officers for your dedication and commitment to public safety.
 - B. **Region IV Area Agency on Aging FY26 Annual Implementation Plan**
Planning and Community Development Manager Amanda Drew presented the Region IV Area Agency on Aging FY26 Annual Implementation Plan.
7. **Administrative Affairs**
 - A. **Proclamation of Appreciation - Bessie Boyd**
Commissioner Patterson-Gladney is requesting a Proclamation of Appreciation for constituent Bessie Boyd honoring her 100th birthday.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, a proclamation honoring Bessie Boyd on her 100th birthday.
Motion by Gail Patterson-Gladney, Second by Kurt Doroh, Carried

B. Appointment - County Representative to Remonumentation Program: David Gariepy

DID Director Jerry Happel is requesting the appointment of David Gariepy, a licensed surveyor, as the County Representative to the County Remonumentation Program for a term to expire on December 31, 2026. The position of County Surveyor is vacant and a representative to the program is required.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the appointment of David Gariepy to the County Remonumentation Program for a term expiring December 31, 2026.
Motion by Paul Schincariol, Second by Kurt Doroh, Carried

C. Elimination of Elected Position - County Surveyor

The position of County Surveyor is currently vacant due to a resignation. The Committee to Appoint a Surveyor has posted for applications and none have been received. The position will appear as a partial term on the 2026 ballot. A representative has been appointed to the Remonumentation Program. Per MCL 54.95 the County Board of Commissioners may abolish the office of County Surveyor by resolution. The recommendation is to eliminate the Office of County Surveyor after the expiration of the current term on December 31, 2028.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the elimination of the Office of County Surveyor after the expiration of the current term on December 31, 2028.
Motion by Mike Chappell, Second by Gail Patterson-Gladney, Carried

D. Authority to Apply for MSHDA MI Neighborhood Program Housing Rehabilitation Grant - EXPEDITED

Community Services Director Lisa Ransler presented the expedited request for approval for the submission of MSHDA's MI Neighborhood Program CDBG Funding Designation Memorandum requesting \$472,000 for the Van Buren County Housing Rehabilitation Program and to schedule the required Public Hearing for August 26, 2025 at 12:50 p.m.

Motion to approve by resolution at today's meeting of the Board of Commissioners, the submission of MSHDA's MI Neighborhood Program CDBG Funding Designation Memorandum requesting \$472,000 for the Van Buren County Housing Rehabilitation Program and to schedule the required Public Hearing for August 26, 2025 at 12:50 p.m.
Motion by Kurt Doroh, Second by Gail Patterson-Gladney, Carried

8. Buildings and Grounds

A. CIP Project: BMS Controls / HVAC Controls

Building & Grounds Director John Small presented the request to award the CIP project for the BMS controls and HVAC controls to Andy Egan Company in the amount of \$104,443.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the CIP project for the BMS and HVAC controls to Andy Egan Company in the amount of \$104,443.

Motion by Tina Leary, Second by Gail Patterson-Gladney, Carried

9. Finance

A. Travel Expenditures

Finance Director Becky Grabemeyer presented the Commissioner travel expenses for review. One item was removed.

Motion to approve the amended travel expense for payment.

Motion by Kurt Doroh, Second by Gail Patterson-Gladney, Carried

B. Claims

Finance Director Becky Grabemeyer presented monthly claims in the amount of \$5,209,881.08 for review.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the payment of claims in the amount of \$5,209,881.08.

Motion by Kurt Doroh, Second by David DiStefano, Carried

C. Budget Adjustments

Finance Director Becky Grabemeyer presented the monthly budget amendments as required to maintain a balanced budget.

Motion to approve the budget amendments as presented.

Motion by Tina Leary, Second by Kurt Doroh, Carried

D. Monthly Financial Statement

Finance Director Becky Grabemeyer presented the Monthly Financial Statement for review.

Motion to accept the Monthly Financial Statement as submitted.

Motion by David DiStefano, Second by Kurt Doroh, Carried

E. ARPA Quarterly Update - June, 2025

Finance Director Becky Grabemeyer presented the Quarterly ARPA update.

F. Out-of-State Travel Request - Sheriffs Department NCFI Cyber Investigations Course

Sheriff Daniel Abbott is requesting approval for out-of-state travel for Detective Orr to attend the NCFI Cyber Investigations Course in Hoover, AL on September 22-26, 2025. The training and travel expenses are funded by the NCFI/USSS Grant.

Motion to approve by resolution at the next regular meeting of the Board of

Commissioners, the out-of-state travel for Det. Orr to attend the NCFI Cyber Investigations Course in Hoover, AL on September 22-26, 2025.

Motion by Kurt Doroh, Second by Gail Patterson-Gladney, Carried

G. Michigan Access and Visitation (AV) Grant Application - EXPEDITED

Veronica Stillson presented the expedited request to approve the application for the Michigan Access and Visitation Grant for FOC FY2026. Van Buren jointly applies with Cass and Berrien County to maximize dollars for supervised parenting time. Those counties will co-sign the application.

Motion to approve by resolution at today's meeting of the Board of Commissioners, the application for the Michigan Access and Visitation Grant for FOC FY2026.

Motion by Mike Chappell, Second by Kurt Doroh, Carried

10. Labor, Negotiations, and Contracts

11. Public Transit

12. Veterans Services

A. Veteran Services Bi Monthly Report

David Krzycki presented an MVAA update and bi-monthly report for Veterans Services.

13. Public Comment

14. Adjournment

Motion to adjourn.

Motion by Paul Schincariol, Second by Gail Patterson-Gladney, Carried

The meeting was adjourned at 02:53 PM.

Suzie Roehm, County Clerk