Commissioners
Gail Patterson-Gladney, District 1
Mike Chappell, District 2
Kurt Doroh, District 3
David DiStefano, District 4
Randall Peat, District 5
Tina Leary, District 6
Paul Schincariol, District 7

MINUTES
Board of Commissioners Chambers
219 East Paw Paw Street

April 10, 2025

Committee of the Whole Meeting

1. Call to Order

   The Committee of the Whole meeting was called to order at 01:00 PM by Paul Schincariol, Vice-Chairman of the Board. Present: Patterson-Gladney, Chappell, Doroh, DiStefano, Leary and Schincariol. Commissioner Peat absent and excused.

2. Additions/Deletions to the Agenda

3. Approval of Agenda

   Motion to approve the agenda as presented.
   Motion by Kurt Doroh, Second by Gail Patterson-Gladney, Carried

4. Approval of Minutes

   A. March 25th, 2025 Committee of the Whole Meeting Minutes

   Motion to approve the minutes of the March 25, 2025 Committee of the Whole meeting as presented.
   Motion by Gail Patterson-Gladney, Second by Mike Chappell, Carried

5. Public Comment

   - Katie Vanderhulst introduced herself as the new Market One Community Development Director.

6. Presentation

7. Administrative Affairs

   A. Resignation of County Representative to the Van Buren County Remonumentation Program

   County Surveyor Charles Lossie is requesting the acceptance of his resignation as County Representative to the Van Buren County Remonumentation Program. The Remonumenation Committee is scheduled to meet to discuss who they will recommend as a replacement.

   Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the resignation of Charles Lossie from the Van Buren County Remonumentation Program.
   Motion by Kurt Doroh, Second by Mike Chappell, Carried

8. Buildings and Grounds

9. Finance

A. Equalization Report: 2025

Lyndsey Schembarger presented the 2025 Equalization Report. The combined county equalized total of real and personal properties of Van Buren County is $6,841,973,915, which reflects an increase of 5.47%.

Motion to receive the report and approve by resolution at the next regular meeting of the Board of Commissioners, the Van Buren County 2025 Equalization Report as presented.
Motion by Kurt Doroh, Second by Gail Patterson-Gladney, Carried

B. Per Diems

Commissioner per diems were presented and reviewed.

Motion to approve per diems for payment as submitted.
Motion by Gail Patterson-Gladney, Second by Kurt Doroh, Carried

C. Claims

Claims were presented for review.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, payment of claims in the amount of $2,893,137.93.
Motion by Kurt Doroh, Second by David DiStefano, Carried

D. Budget Adjustments

Becky Grabemeyer presented the monthly budget amendments.

Motion to approve the monthly budget amendments as required to maintain funds budgeted and revenues as presented.
Motion by Kurt Doroh, Second by Gail Patterson-Gladney, Carried

E. Monthly Financial Statement

Becky Grabemeyer presented the Monthly Financial Statement for review.

Motion to accept the Monthly Financial Statement as presented.
Motion by Kurt Doroh, Second by David DiStefano, Carried

F. Strategic Facilities Fund Transfer

Becky Grabemeyer presented the request to transfer $400,000 from the General Fund to the Strategic Facilities Fund to align with the Board's established priorities for strategic facility investments and long-term goals when the General Fund balance is in excess of 30%.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the transfer of $400,000 from the General Fund to the Strategic Facilities Fund.
Motion by Mike Chappell, Second by Gail Patterson-Gladney, Carried

G. Budget Stabilization Fund Transfer

Becky Grabemeyer presented the request to transfer $100,000 from the General Fund to the Budget Stabilization Fund to maintain the required balance.

Motion to approve by resolution at the next regular meeting of the Board of

Commissioners, the transfer of $100,000 from the General Fund to the Budget Stabilization Fund.
Motion by Gail Patterson-Gladney, Second by Kurt Doroh, Carried

H. Disposal of Excess Equipment

The Sheriff's Office is requesting to dispose of excess county property in their office through Biddergy.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the disposal of excess county property using Biddergy.
Motion by Kurt Doroh, Second by Mike Chappell, Carried

I. Purchase of Patrol/Rescue Boat for Inland Lakes

The Sheriff's Office is requesting approval to purchase a Rescue/Patrol boat for inland lakes and a replacement motor for another boat for a total not to exceed $38,000 from the Public Safety Fund.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the purchase of a Rescue/Patrol boat and a boat motor not to exceed $38,000.
Motion by Mike Chappell, Second by Gail Patterson-Gladney, Carried

J. Revolving Loan Fund - Pushard Welding Amendment

Zach Morris, Market One Executive Director, is requesting approval to amend Purshard Welding's Revolving Loan Fund Agreement to allow for a more affordable monthly debt service payment. Due to setbacks dating back to the 2020 pandemic, they are requesting to amend the $36,177.61 principal balance to a 7-year, 4% note.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, amending the Pushard Welding Revolving Loan Fund with a principal balance of $36,177.61 to a 7-year, 4% note.
Motion by Kurt Doroh, Second by Mike Chappell, Carried

K. Revolving Loan Fund - Jeremiah Smith Enterprises, LLC, Doing Business As (DBA) Coin Express Laundry

Zach Morris, Market One Executive Director, presented the request to approve a loan from the Revolving Loan Fund to Jeremiah Smith Enterprises, DBA Coin Express Laundry, in the amount of $35,000 at 4% over 10 years. The business is located in Hartford, and it will allow the business to grow and diversify revenues.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, a loan from the Revolving Loan Fund to Jeremiah Smith Enterprises in the amount of $35,000 at 4% over 10 years.
Motion by Kurt Doroh, Second by Gail Patterson-Gladney, Carried

10. Labor, Negotiations, and Contracts

A. Office of the Public Defender - Michigan Indigent Defense Commission (MIDC) Annual Grant Application

Chief Public Defender Karla Tankut presented the approval request for submission of the FY25-26 Michigan Indigent Defense Commission annual grant application in the amount of $2,240,836 and to authorize the County Administrator to sign required documents through the state digital portal.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the submission of the FY25-26 Michigan Indigent Defense Commission

annual application in the amount of $2,240,836 and authorize the County Administrator to sign required documents.
Motion by Mike Chappell, Second by Gail Patterson-Gladney, Carried

11. Public Transit

12. Veterans Services

13. Public Comment

14. Adjournment

Motion to adjourn.
Motion by David DiStefano, Second by Kurt Doroh, Carried

The meeting was adjourned at 02:05 PM.

Suzie Roehm, County Clerk