



MINUTES
Board of Commissioners Chambers
219 East Paw Paw Street

March 25, 2025

Commissioners

Gail Patterson-Gladney, District 1
Mike Chappell, District 2
Kurt Doroh, District 3
David DiStefano, District 4
Randall Peat, District 5
Tina Leary, District 6
Paul Schincariol, District 7

Committee of the Whole Meeting

1. **Call to Order**
The Committee of the Whole meeting was called to order at 01:00 PM by Paul Schincariol, Vice-Chairman of the Board. Present: Chappell, Doroh, DiStefano, Leary and Schincariol. Absent and excused: Patterson-Gladney and Peat.
2. **Additions/Deletions to the Agenda**
3. **Approval of Agenda**
Motion to approve the agenda as presented.
Motion by Kurt Doroh, Second by Mike Chappell, Carried
4. **Approval of Minutes**
 - A. **March 11th, 2025 Committee of the Whole Meeting Minutes**
Motion to approve the minutes of the March 11, 2025 Committee of the Whole meeting as presented.
Motion by Kurt Doroh, Second by David DiStefano, Carried
5. **Public Comment**
6. **Presentation**
7. **Administrative Affairs**
 - A. **Approval of Van Buren County Planning Commission Updated By-Laws**
Lisa Ransler presented the request by the Planning Commission to update their by-laws to ensure alignment with the Michigan Planning Enabling Act and best governance practices.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the updated Van Buren County Planning Commission bylaws as requested.
Motion by Kurt Doroh, Second by David DiStefano, Carried
 - B. **Appointments to the Van Buren County Planning Commission**
Lisa Ransler presented the request to reappoint Tom Motyka and Will Pugsley to the Van Buren County Planning Commission for a three-year term.

Motion to approve by resolution at the next regular meeting of the Board of

Commissioners, the appointment of Tom Motyka and Will Pugsley to the Van Buren County Planning Commission for a term expiring April 1, 2028.
Motion by Kurt Doroh, Second by Mike Chappell, Carried

C. Out-of-State Travel Request - Juvenile Court

Veronica Stillson presented the request from Juvenile Court for out-of-state travel to Rite of Passage facilities in Queen Creek, AZ on April 12-15, 2025. Rite of passage will cover airfare, hotel, some meals and local transportation costs for the four individuals traveling.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the out-of-state travel for Juvenile Court to Rite of Passage facilities in Queen Creek, AZ.

Motion by David DiStefano, Second by Kurt Doroh, Carried

8. Buildings and Grounds

A. Approval of Van Buren Youth Fair Association's sublease with Vassar Farms

Van Buren County leases the fair property to the Fair Association. The Fair Association has the ability to sublet the property. The Fair Board is requesting approval of a sublease with Vassar Farms for 30 acres for the 2025 agricultural season.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the Fair Associations sublease with Vassar Farms for the 2025 agricultural season.

Motion by Tina Leary, Second by Mike Chappell, Carried

9. Finance

A. Friend of the Court (FOC) Contract with MGT Impact Solutions

Veronica Stillson presented the request to approve the FOC contract with MGT Impact Solutions for Title IV-D Billing Services. This is a one-year contract and the rate has increased from \$1,750 per quarter to \$2,250 per quarter.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the one-year contract with MGT Impact Solutions in the amount of \$2,250 per quarter.

Motion by Kurt Doroh, Second by David DiStefano, Carried

B. Acceptance of Van Buren Great Start Collaborative Partner Grant - Specialty Ct.

Specialty Courts Administrator Courtney Michalka presented the request to accept the Great Start Collaborative Partnership Grant in the amount of \$4,550. This Healthy Living Incentive mini-grant focuses on education, nutrition and community engagement.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the acceptance of the Great Start Collaborative Partnership Grant in the amount of \$4,550.

Motion by Mike Chappell, Second by Kurt Doroh, Carried

C. Hazen Street Brownfield Redevelopment Plan - Paw Paw Village

Lisa Ransler presented the request to approve the Hazen Street Brownfield Redevelopment Plan and grant a waiver of the Van Buren County Brownfield Redevelopment Authority (VBCBRA) Reimbursement Policy to allow for a simple interest rate of 4.5% on eligible reimbursement expenses, citing varying economic conditions. The

development would create 66 multifamily rental units and 52 single-family residential lots. Development would occur over a five-year period with Phase 1 beginning in Spring 2025 and focusing on the multifamily rental units. The project also includes public and private infrastructure upgrades, including new sanitary sewer, water mains, and road improvements to support long-term residential growth.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the Hazen Street Brownfield Redevelopment Plan and allow for a 4.5% simple interest rate.

Motion by Kurt Doroh, Second by Mike Chappell, Carried

D. Set a Public Hearing to review the Hazen Street Redevelopment Project in Paw Paw, MI.

Lisa Ransler presented the request to set the required public hearing to review the Hazen Street Redevelopment Project for April 10, 2025 at 12:50 p.m. in the Board Chambers.

Motion to set the required public hearing to review the Hazen Street Redevelopment Project for April 10, 2025 at 12:50 p.m. in the Board Chambers.

Motion by Tina Leary, Second by Mike Chappell, Carried

10. Labor, Negotiations, and Contracts

11. Public Transit

A. Reappointment to the Van Buren Public Transit Local Advisory Council (LAC) - Sherry Bennet

Laurie Schlpp is requesting the reappointment of Sherry Bennet to the Public Transit Local Advisory Council.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the reappointment of Sherry Bennet to the Public Transit Local Advisory Council for a term expiring July 1, 2028.

12. Veterans Services

A. Veterans Services Bi-Monthly Report

David Krzycki introduced their new employee, Mke Fossit. and presented the Veterans Services Report.

13. Road Commission Update

A. Road Commission Bi-Monthly Update

Bret Witkowski presented the Road Commission Report.

14. Public Comment

- Steve Iott, Village of Paw Paw resident - Hazen Street Brownfield Redevelopment Plan

15. Adjournment

The meeting was adjourned at 02:27 PM.

Suzie Roehm, County Clerk