



MINUTES
Board of Commissioners Chambers
219 East Paw Paw Street

February 25, 2025

Commissioners

Gail Patterson-Gladney, District 1
Mike Chappell, District 2
Kurt Doroh, District 3
David DiStefano, District 4
Randall Peat, District 5
Tina Leary, District 6
Paul Schincariol, District 7

Committee of the Whole Meeting

1. **Call to Order**
The Committee of the Whole meeting was called to order at 01:00 PM by Randall Peat, Chairman of the Board. Present: Patterson-Gladney, Doroh, Peat and Leary. Commissioners Doroh and DiStefano absent and excused and Commissioner Schincariol arrived at 1:10 pm.
2. **Additions/Deletions to the Agenda**
3. **Approval of Agenda**
Motion to approve the agenda as presented.
Motion by Kurt Doroh, Second by Gail Patterson-Gladney, Carried
4. **Approval of Minutes**
 - A. **February 11th, 2025 Committee of the Whole Meeting Minutes**
Motion to approve the minutes of the February 11, 2025 Committee of the Whole meeting as presented.
Motion by Gail Patterson-Gladney, Second by Kurt Doroh, Carried
5. **Public Comment**
Discussion regarding the County's involvement with immigration, Sheriff Abbott advised that all questions regarding this issue should be directed to his office.
6. **Presentation**
 - A. **Van Buren Youth Initiative Quarterly Report**
This item was heard out of order.

Erin Kucharski presented the quarterly report for the Van Buren Youth Initiative. She gave updates on the programs that they have added and that are in the works to be added to the Youth Initiative program, along with youth after-school programs.
7. **Administrative Affairs**
 - A. **Confirmation of Appointments to the Van Buren County Parks and Recreation Board**
Lisa Ransler presented the request for the Board to review and affirm the appointment of members to the Van Buren County Parks and Recreation Board with terms as presented.

Motion to approve by resolution at the next regular meeting of the Board of

Commissioners, the appointment of members to the Van Buren County Parks and Recreation Board with terms as presented.

Motion by Gail Patterson-Gladney, Second by Kurt Doroh, Carried

- B. **Authorization to Accept Warranty Deed from Jason Meachum of Meachum Properties LLC for Kayak Launch on Paw Paw River in Hartford Township**
Lisa Ransler presented the request to accept a warranty deed from Meachum Properties, LLC for \$1.00 with specified conditions to proceed with the development of the Hartford Kayak Launch Project.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the acceptance of a warranty deed from Meachum Properties, LLC for \$1.00 to proceed with the Hartford Kayak Launch Project.

Motion by Kurt Doroh, Second by Gail Patterson-Gladney, Carried

- C. **IT Service agreement with the Paw Paw Police Department**
CJ Johnson presented the request to enter into an agreement with Paw Paw Police Department for an IT Services Agreement for services that are currently being provided.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the IT Services Agreement with Paw Paw Police Department.

Motion by Gail Patterson-Gladney, Second by Kurt Doroh, Carried

- D. **Out of State Travel Request - MSP Training**
Susan Zuiderveen is requesting approval of out-of-state travel for one MSP Trooper for training to be paid from the Drug Forfeiture Fund.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the out-of-state travel for one MSP Trooper for training paid from the Drug Forfeiture Fund.

Motion by Kurt Doroh, Second by Tina Leary, Carried

8. **Buildings and Grounds**

- A. **CIP Project - Replacement of carpet in South Haven Courthouse**
John Small is requesting approval of the carpet replacement project for South Haven Courthouse with Home Improvement Supply in the amount of \$24,829.17. This is a CIP approved project.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the carpet replacement project for South Haven Courthouse in the amount of \$24,829.17.

Motion by Tina Leary, Second by Paul Schincariol, Carried

- B. **CIP Project - Replacement of Siding on Administration Building**
John Small is requesting approval of the siding replacement project for the Administration Building with Lyster Exteriors in the amount of \$51,730.00. This is a CIP approved project and will be done at the same time as the window replacement project.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the siding replacement project for the Administration Building in the amount of \$51,730.00.

Motion by Tina Leary, Second by Gail Patterson-Gladney, Carried

9. **Finance**

10. Labor, Negotiations, and Contracts

A. PTO Policy Update - EXPEDITED

Anna Blankenship presented the expedited request to update the PTO Policy as presented due to the revised Michigan Earned Sick Time Act, effective February 21, 2025.

Motion to approve by resolution at today's meeting of the Board of Commissioners, the updated PTO Policy for compliance with the revised Michigan Earned Sick Time Act.
Motion by Kurt Doroh, Second by Gail Patterson-Gladney, Carried

B. Building Closures Policy Update - EXPEDITED

Anna Blankenship presented the expedited request to update the County's Building Closures Policy to clarify compensation expectations during closures and delays due to inclement weather or emergencies.

Motion to approve by resolution at today's meeting of the Board of Commissioners, the updated County's Building Closures Policy as presented.
Motion by Kurt Doroh, Second by Tina Leary, Carried

11. Public Transit

12. Veterans Services

13. Road Commission Update

A. Monthly Update

Brett Witkowski gave the Van Buren County Road Commission monthly update and road maintenance planning for the county.

14. Public Comment

15. Adjournment

Motion to adjourn.

Motion by Paul Schincariol, Second by Kurt Doroh, Carried

The meeting was adjourned at 02:08 PM.

Beth Saidla, Chief Deputy Clerk