



MINUTES
Board of Commissioners Chambers
219 East Paw Paw Street

February 11, 2025

Commissioners

Gail Patterson-Gladney, District 1
Mike Chappell, District 2
Kurt Doroh, District 3
David DiStefano, District 4
Randall Peat, District 5
Tina Leary, District 6
Paul Schincariol, District 7

Committee of the Whole Meeting

1. Call to Order
The Committee of the Whole meeting was called to order at 01:00 PM by Randall Peat, Chairman of the Board. Present: Patterson-Gladney, Chappell, Doroh, DiStefano, Peat, Leary and Schincariol.
2. Additions/Deletions to the Agenda
3. Approval of Agenda
Motion to approve the agenda as presented.
Motion by Gail Patterson-Gladney, Second by Kurt Doroh, Carried
4. Approval of Minutes
 - A. January 28th, 2024 Committee of the Whole Meeting Minutes
Motion to approve the minutes of the January 28, 2025 Committee of the Whole meeting with correction that Commissioner Patterson-Gladney was absent.
Motion by Gail Patterson-Gladney, Second by David DiStefano, Carried
5. Public Comment
 - Emilly Hickmott - Conservation District
 - Tim Martin, Wayne Deering, Paul Colen, Wayne Deering, Martin Sauder, Michael Kriegelstein
6. Presentation
 - A. Broadband Update - Mercury RDOF Default, Lawrence Twp and BEAD Program
Chris Scharrer provided more information on the Mercury RDOF default and the Bead Program. Discussion to wait for BEAD program. Steve Shults also commented on the topic.
7. Administrative Affairs
8. Buildings and Grounds
 - A. Use of County Property - 2025 Community Events

There is a request for the use of various County properties during the 2025 Wine & Harvest Festival on September 5-7, 2025 and for the Annual Lakeshore Harvest Ride on September 13, 2025.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the use of County property on September 5-7, 2025 and September 13, 2025.

Motion by Tina Leary, Second by Paul Schincariol, Carried

B. Animal Control Facility - Emergency Floor Replacement

John Small presented the request for an Emergency Floor Replacement at the Animal Control Facility with H&H Painting Company in the amount of \$36,080. The state inspection requires the repairs to continue operating the facility.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the Emergency Floor Replacement Project for Animal Control in the amount of \$36,080.

Motion by Mike Chappell, Second by Tina Leary, Carried

9. Finance

A. Per Diems

Commissioner per diems were reviewed.

Motion to approve payment of Commissioner per diems as presented.

Motion by Paul Schincariol, Second by Mike Chappell, Carried

B. Claims

Becky Grabemeyer presented claims for review.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, payment of claims in the amount of \$4,001,142.93.

Motion by Kurt Doroh, Second by Gail Patterson-Gladney, Carried

C. Budget Adjustments

Becky Grabemeyer presented monthly budget adjustments for review.

Motion to approve the monthly budget adjustments as presented to maintain budgeted revenues and expenses.

Motion by Gail Patterson-Gladney, Second by Paul Schincariol, Carried

D. Monthly Financial Statement

Becky Grabemeyer presented the Monthly Financial Statement for review.

Motion to accept the Monthly Financial Statement as presented.

Motion by Kurt Doroh, Second by Gail Patterson-Gladney, Carried

E. ARPA Quarterly Update - December, 2024

Becky Grabemeyer presented the ARPA quarterly update for review.

Motion to accept the ARPA quarterly update as presented.

Motion by Kurt Doroh, Second by Gail Patterson-Gladney, Carried

F. 2025 Annual Borrowing Resolution

Treasurer Trisha Nesbitt is requesting authorization to borrow up to \$7.5 million for the Delinquent Tax Revolving Fund.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, authorization for the County Treasurer to borrow up to \$7.5 million for the Delinquent Tax Revolving Fund.

Motion by Mike Chappell, Second by Gail Patterson-Gladney, Carried

G. Used Vehicle Purchase Authorization for VBCSO ODP/EM

Raymond Hochsprung presented the request to purchase a 2022 Ford Explorer from Betten Ford in the amount of \$33,995 for the Office of Domestic Preparedness/Emergency Management to support operations related to the Palisades restart process. Funding for the purchase is available through the contract with Holtec.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the purchase of a 2022 Ford Explorer from Betten Ford in the amount of \$33,995.

Motion by Kurt Doroh, Second by Mike Chappell, Carried

H. VBC Jail Inmate Phone Proposal

The Sheriff's Office is requesting approval of the proposal from Combined Public Communications for the jail inmate phone provider.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the proposal from Combined Public Communications for the jail inmate phone provider.

Motion by David DiStefano, Second by Mike Chappell, Carried

I. Foster Swift and Knotek - Legal Costs New Covert Generating

The Foster-Swift and Knotek invoices were presented for review.

Motion to pay the Foster-Swift invoice for \$5,052.50 and the Knotek invoice for \$3,498.00 for New Covert Generating litigation, subject to the cost sharing agreement.

Motion by David DiStefano, Second by Mike Chappell, Carried

10. Labor, Negotiations, and Contracts

A. Reclassification of Assistant Prosecuting Attorneys and Chief Assistant Prosecuting Attorney EXPEDITED

Keith Robinson, Chief Assistant Prosecuting Attorney, presented the expedited request to reclassify the Assistant Prosecuting Attorneys to Level 35 and the Chief Assistant Prosecuting Attorney to Level 37 on the County Court Administrator's Wage Scale.

Motion to approve by resolution at today's meeting of the Board of Commissioners, the reclassification of the Assistant Prosecuting Attorneys to Level 35 and the Chief Assistant Prosecuting Attorney to Level 37 on the Court Court Administrator's Wage Scale.

Motion by Kurt Doroh, Second by Gail Patterson-Gladney, Carried

11. Public Transit

A. Third Party Contract Amendment EXPEDITED

Public Transit is requesting an expedited amendment to the CPM Construction contract in the amount of \$2,640.

Motion to approve by resolution at today's meeting of the Board of Commissioners, amendment to the third party contract with CPM Construction in the amount of \$2,640.

Motion by Kurt Doroh, Second by Gail Patterson-Gladney, Carried

12. Veterans Services

A. Veteran Services Bi-Monthly Update

David Krzycki presented the Veteran Services bi-monthly update.

13. Public Comment

14. Adjournment

Motion to adjourn.

Motion by Paul Schincariol, Second by Kurt Doroh, Carried

The meeting was adjourned at 02:35 PM.

Suzie Roehm, County Clerk