MINUTES
Board of Commissioners Chambers
219 East Paw Paw Street

Commissioners
Gail Patterson-Gladney, District 1
Mike Chappell, District 2
Kurt Doroh, District 3
Richard Godfrey, District 4
Randall Peat, District 5
Tina Leary, District 6
Paul Schincariol, District 7

December 10, 2024

Committee of the Whole Meeting

1. Call to Order

The Committee of the Whole meeting was called to order at 01:00 PM by Randall Peat, Chairman of the Board. Present: Patterson-Gladney, Chappell, Doroh, Godfrey, Peat, Leary and Schincariol.

2. Additions/Deletions to the Agenda

Hear Item 12.A. after Public Comment.

3. Approval of Agenda

Motion to approve the agenda as amended.
Motion by Mike Chappell, Second by Gail Patterson-Gladney, Carried

4. Approval of Minutes

A. November 26th, 2024 Committee of the Whole Meeting Minutes

Motion to approve the minutes of the November 26, 2024 Committee of the Whole meeting as presented.
Motion by Richard Godfrey, Second by Gail Patterson-Gladney, Carried

5. Public Comment

- Rob Castner gave a Domestic Violence Coalition update

6. Presentation

7. Administrative Affairs

A. KL Avenue Landfill - Restricted Use Zone

Environmental Attorney Dan DeWitt provided an overview of the request to adopt a resolution to amend the local Environmental Health Code and add a new section to address the contaminated ground water in Almena Township from the KL Avenue Landfill. The Health Department is supporting this request.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, a resolution to amend the local Environmental Health Code and add new section 9.16.
Motion by Mike Chappell, Second by Gail Patterson-Gladney, Carried

B. Board Calendar

Discussion regarding the upcoming Board of Commissioners Calendar. The second meeting of this month falls on December 24th which is a recognized holiday and the facilities will be closed. The organizational meeting for 2025 may be held prior to the first regular meeting date. The Swearing In Ceremony for County Elected Officials will be held Friday, December 27th at 3 p.m. in Courtroom One.

Motion to cancel the December 24, 2024 meeting and schedule the Organizational Meeting for Tuesday, January 7, 2025 at 1 p.m..
Motion by Paul Schincariol, Second by Kurt Doroh, Carried

C. Out-of-State Travel Request - Juvenile Court

Veronica Stillson presented the request for out of state travel to South Bend, Indiana to visit a Rite of Passage facility. A blanket approval is also needed for when juveniles are placed in the facilities and allow the youth probation officers to travel there.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the out of state travel request from Juvenile Court to travel to South Bend, IN to the Rite of Passage facility now and in the future as needed.
Motion by Kurt Doroh, Second by Paul Schincariol, Carried

D. Resolution of Support - Palisades Deployment of Small Modular Reactors (SMRs) EXPEDITED

Holtec Palisades is requesting a Resolution of Support for the deployment of Small Modular Reactors (SMRs) to include with their formal applications with the regulatory agencies. This is needed by the end of the year.

Motion to approve by resolution at today's meeting of the Board of Commissioners, support for the deployment of Small Modular Reactors at Palisades.
Motion by Richard Godfrey, Second by Mike Chappell, Carried

8. Buildings and Grounds

A. CIP Update: Sheriff's Admin & Jail HVAC Project EXPEDITED

John Small is requesting approval to award the engineering plans and specifications contract to Unified Engineering in the amount of $37,000 for the Sheriff's Administration and Jail HVAC project.

Motion to approve by resolution at today's meeting of the Board of Commissioners, the contract with Unified Engineering for $37,000 for the Sheriff's Administration and Jail HVAC project.
Motion by Mike Chappell, Second by Gail Patterson-Gladney, Carried

B. CIP Update: HSW Roof Replacement EXPEDITED

John Small is requesting approval to award the roof replacement contract to Lyster Inc. in the amount of $550,300 for the HSW Building Roof Project. This is over the CIP approved amount due to the scope of work being much broader than originally anticipated.

Motion to approve by resolution at today's meeting of the Board of Commissioners, the contract with Lyster, Inc. for $550,300 for the HSW Building Roof Project.
Motion by Tina Leary, Second by Paul Schincariol, Carried

C. CIP Update: DHHS Roof Replacement EXPEDITED

John Small is requesting approval to award the roof replacement contract to Lyster Inc. in the amount of $351,410 for the DHHS Building Roof Project. This is over the CIP approved amount due to the scope of work being much broader than originally anticipated.

Motion to approve by resolution at today's meeting of the Board of Commissioners, the

contract with Lyster, Inc. for $351,410 for the DHHS Building Roof Project.
Motion by Tina Leary, Second by Gail Patterson-Gladney, Carried

D. CIP Update: Courthouse Facade Repair EXPEDITED

John Small is requesting approval to award the restoration contract with Building Restorations in the amount of $651,572 for the Historic Courthouse Facade Repair Project.

Motion to approve by resolution at today's meeting of the Board of Commissioners, the contract with Building Restorations for $651,572 for the Historic Courthouse Facade Repair Project.
Motion by Richard Godfrey, Second by Tina Leary, Carried

9. Finance

A. Per Diems

Commissioner per diems were reviewed.

Motion to approve Commissioner per diems as presented.
Motion by Tina Leary, Second by Gail Patterson-Gladney, Carried

B. Claims EXPEDITED

Claims were submitted for review.

Motion to approve by resolution at today's meeting of the Board of Commissioners, payment of claims in the amount of $10,322,788.43.
Motion by Richard Godfrey, Second by Kurt Doroh, Carried

10. Labor, Negotiations, and Contracts

A. Letter of Understanding - Police Officers Labor Council, Command Unit EXPEDITED

There is a request to approve a Letter of Understanding with the POLC Command Unit that would protect the seniority of an individual who is promoted or transferred from the Unit should the individual return to the Unit.

Motion to approve by resolution at today's meeting of the Board of Commissioners, the Letter of Understanding with the POLC Command Unit regarding retaining seniority due to promotion or transfer.
Motion by Paul Schincariol, Second by Kurt Doroh, Carried

11. Public Transit

A. Third Party Contract Amendment EXPEDITED

Laurie Schlipp is requesting approval for an amendment to the third party contract with CPM Construction to increase the cost by $11,450. The additional funds will be covered from Transit's budget.

Motion to approve by resolution at today's meeting of the Board of Commissioners, the amendment to the CPM Construction contract increasing the cost by $11,450.
Motion by Kurt Doroh, Second by Gail Patterson-Gladney, Carried

12. Veterans Services

A. Department Update

This item was heard out of order.

David Krzycki presented the bi-monthly Veteran Services Department update.

13. Public Comment

14. Adjournment

Motion to adjourn.
Motion by Mike Chappell, Second by Gail Patterson-Gladney, Carried

The meeting was adjourned at 02:18 PM.

Suzie Roehm, County Clerk