MINUTES
Board of Commissioners Chambers
219 East Paw Paw Street

Commissioners
Gail Patterson-Gladney, District 1
Mike Chappell, District 2
Kurt Doroh, District 3
Richard Godfrey, District 4
Randall Peat, District 5
Tina Leary, District 6
Paul Schincariol, District 7

November 26, 2024

Committee of the Whole Meeting

1. Call to Order
   The Committee of the Whole meeting was called to order at 01:00 PM by Randall Peat, Chairman of the Board. Commissioners present: Patterson-Gladney, Godfrey, Peat, and Leary. Commissioners absent and excused: Chappell, Doroh, Schincariol.

2. Additions/Deletions to the Agenda
   Hear Item 13 after Public Comment.

3. Approval of Agenda
   Motion to approve the agenda as amended.
   Motion by Richard Godfrey, Second by Gail Patterson-Gladney, Carried

4. Approval of Minutes

   A. November 12th, 2024 Committee of the Whole Meeting Minutes
      Motion to approve the minutes of the November 12, 2024 Committee of the Whole meeting as presented.
      Motion by Gail Patterson-Gladney, Second by Tina Leary, Carried

5. Public Comment

   - Lynne Farmer, City of Bangor - Wreaths Across America, December 14th at 10 a.m. at Arlington Cemetery in Bangor
   - Citlali Salgado and Jackie Landeck-Riness - DVC newsletter

6. Presentation

   A. Resource Recovery 2024 Annual Report
      Kalli Marshall presented the Van Buren Conservation District Resource Recovery Program annual report for FY24.

7. Administrative Affairs

   A. Remonumentation Program - Policy Language for Grant Administrator Cost Control
      Jerry Happel presented the amendments to the Remonumentation Plan. Discussion that Item 2.(a)(i) should be amended to remove that the Grant Administrator have the authority to *establish* a cost structure.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the amendments to the Remonumentation Plan with the correction stated.
Motion by Richard Godfrey, Second by Gail Patterson-Gladney, Carried

B. Out of State Travel Requests - Specialty Courts

Rachel Lindley is seeking approval of several out-of-state travel requests for conferences and training events in 2025. All are grant funded.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the out-of-state travel requests for Specialty Courts for conferences and training events in 2025.
Motion by Gail Patterson-Gladney, Second by Richard Godfrey, Carried

C. Land Bank Authority Reappointment - DeYoung, P.

There is a request to appoint Paul DeYoung to the Van Buren County Land Bank Authority for a three year term.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the appointment of Paul DeYoung to the VBC Land Bank Authority for a three year term to expire 12/31/2028.
Motion by Richard Godfrey, Second by Gail Patterson-Gladney, Carried

8. Buildings and Grounds

A. CIP - Administration Window Replacement Project Update

John Small is requesting approval to contract with Lysters Exteriors for the Administration Building Window Replacement Project in the amount of $151,630.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the contract with Lysters Exteriors in the amount of $151,630 for the Administration Building Window Replacement Project.
Motion by Tina Leary, Second by Gail Patterson-Gladney, Carried

B. CIP - Historical Museum Outside Brick and Wall Repair

John Small is requesting approval to contract with Building Restoration, Inc. for the Historical Museum Outside Brick and Wall Repair Project in the amount of $52,989.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the contract with Building Restoration, Inc. for $52,989 for the Historical Museum Outside Brick and Wall Repair Project.
Motion by Tina Leary, Second by Richard Godfrey, Carried

9. Finance

A. CIP - Dispatch Refresh Project - Xybix Quote

Tim McGee is requesting approval to contract with Xybix to reutilize the primary dispatch consoles and replace necessary pieces for the Dispatch Refresh Project in the amount of $43,257.44.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the contract with Xybix for $43,257.44 for furniture pieces for the Dispatch Refresh Project.
Motion by Richard Godfrey, Second by Gail Patterson-Gladney, Carried

B. Camera and NVR Replacement

CJ Johnson is requesting approval to contract with People Driven Technology for the Camera and NVR Replacement Project in the amount of $391,804.31. This will also allow our organization to migrate to a new video security platform.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the contract with People Driven Technology for $391,804.31 for the Camera and NVR Replacement Project.
Motion by Richard Godfrey, Second by Gail Patterson-Gladney, Carried

C. Purchasing Card Policy - Update

Rebecca Grabemeyer is requesting approval of the updated Purchasing Card Policy which was last revised in 2019.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the updated Purchasing Card Policy.
Motion by Gail Patterson-Gladney, Second by Tina Leary, Carried

D. Foster Swift Invoice

Motion to authorize payment of the Foster-Swift October 2024 invoice for NCG litigation in the amount of $5,160.30, subject to the cost sharing agreement.
Motion by Richard Godfrey, Second by Gail Patterson-Gladney, Carried

E. Equalization - 2024 Apportionment Report - Amendment EXPEDITED

Anthony Meyaard has submitted the Amended Apportionment Report for expedited approval due to millages approved at the November 5, 2024 election.

Motion to approve by resolution at today's meeting of the Board of Commissioners, the Amended Apportionment Report.
Motion by Richard Godfrey, Second by Gail Patterson-Gladney, Carried

10. Labor, Negotiations, and Contracts

A. Office of Domestic Preparedness and Emergency Management - Additional Positions and Vehicle

Sheriff Abbott presented the request to contract with Holtec Palisades to fund a Full and Part-time position for the Sheriff's Office, Office of Domestic Preparedness/Emergency Management, as well as an additional vehicle. The additional staff and vehicle are necessary due to extensive planning requirements and off-site training, exercises and drills required by FEMA for the Palisades Nuclear Power Plant restart process. The signature page of the agreement needd to be correct to "Holtec" instead of "Township Supervisor".

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the contract with Holtec Palisades for a full and part-time position and vehicle with the correction stated.
Motion by Richard Godfrey, Second by Gail Patterson-Gladney, Carried

11. Public Transit

A. Purchase of Service Truck

Tami Naber presented the request for the purchase of a new service truck from Tapper Ford in the amount of $54,865 to replace the current 2012 service truck.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the purchase of the new service truck for Public Transit from Tapper Ford

in the amount of $54,865.
Motion by Gail Patterson-Gladney, Second by Richard Godfrey, Carried

12. Veterans Services

13. Road Commission Update

    A. Road Commission Monthly Update
    This item was heard out of order.

    Bret Witkowski presented the Monthly Road Commission update.

14. Public Comment

15. Adjournment
The meeting was adjourned at 01:55 PM.

Suzie Roehm, County Clerk