Commissioners
Gail Patterson-Gladney, District 1
Mike Chappell, District 2
Kurt Doroh, District 3
Richard Godfrey, District 4
Randall Peat, District 5
Tina Leary, District 6
Paul Schincariol, District 7

MINUTES
Board of Commissioners Chambers
219 East Paw Paw Street

October 22, 2024

Committee of the Whole Meeting

1. Call to Order

   The Committee of the Whole meeting was called to order at 01:00 PM by Randall Peat, Chairman of the Board. Present: Patterson-Gladney, Chappell, Doroh, Godfrey, Peat, Leary and Schincariol.

2. Additions/Deletions to the Agenda

3. Approval of Agenda

   Motion to approve the agenda as presented.
   Motion by Paul Schincariol, Second by Kurt Doroh, Carried

4. Approval of Minutes

   A. October 8th, 2024 Committee of the Whole Meeting Minutes

   Motion to approve the minutes of the October 8, 2024 Committee of the Whole meeting as presented.
   Motion by Gail Patterson-Gladney, Second by Kurt Doroh, Carried

5. Public Comment

   - Nadine Jarvis - Board of Commissioner terms
   - Wayne Nelson - Support of AI Steering Committee

6. Presentation

7. Administrative Affairs

   A. Sheriff's Office - Lease Agreement Waverly Township

   The Sheriff's Office is requesting approval of a lease agreement with Waverly Township for parking vehicles and the ability to use a conference area for briefings i the amount of $1 per year for 5 years..

   Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the lease agreement with Waverly Township for vehicle parking and authorize the Board Chair to sign all necessary documents.
   Motion by Mike Chappell, Second by Gail Patterson-Gladney, Carried

   B. Digital Information Department - AI Steering Committee

Jerry Happell presented the request to form an ad hoc Artifical Intelligence (AI) Steering Committee that would consist of 3 Commissioners, IT Director, Community Services Director, Veteran Services Director, Human Resources Director, Court Representative, Sheriff's Representative, and other Elected Official.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the formation of an ad hoc AI Steering Committee.
Motion by Gail Patterson-Gladney, Second by Mike Chappell, Carried

C. Materials Management Planning Committee Appointments - Revised and EXPEDITED

Lisa Ransler presented the expedited request to approve appointments to the Materials Management Planning Committee as recommended by the Southwest Michigan Planning Commission. This is an amended draft and the final recommendation is based on applicants' experience with managed materials, civic engagement and employment history and acknowledges that population density and the location of existing solid waste disposal facilities are not spread evenly across the region. This did result in one less representative from Van Buren County.

Motion to approve by resolution at today's meeting of the Board of Commissioners, the appointments to the Materials Management Planning Committee as recommended by SWMPC.
Motion by Gail Patterson-Gladney, Second by Paul Schincariol, Carried
Roll Call Vote

Yes:	Gail Patterson-Gladney, Mike Chappell, Kurt Doroh, Randall Peat, Tina Leary, Paul Schincariol
No:	Richard Godfrey

D. VBCBRA $500,000 EPA Grant Application

Lisa Ransler presented the request to allow the Van Buren County Brownfield Redevelopment Authority to apply for a $500,000 grant from the US Environmental Protection Agency.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the application by the Van Buren County Brownfield Redevelopment Authority for a $500,000 grant from the US Environmental Protection Agency and authorize the Board Chair to sign on the Board's behalf.
Motion by Kurt Doroh, Second by Gail Patterson-Gladney, Carried

E. Amendments to the Van Buren County Farmland and Open Space Preservation Ordinance (2C)

Lisa Ransler presented the request to approve the proposed amendments to the Farmland and Open Space Preservation Ordinance to ensure alignment with state law, streamline local participation, enhance easement oversight, and improve coordination with local units and which may enhance the county's eligibility for state funding and the purchase of additional development rights.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the amendments to the Farmland and Open Space Preservation Ordinance.
Motion by Gail Patterson-Gladney, Second by Richard Godfrey, Carried

F. Out of State Travel - Juvenile Court - EXPEDITED

Veronica Stillson presented the expedited request for out-of-state travel to the Enhanced Juvenile Justice Guidelines Conference in Portland, OR on November 6-8, 2024. A team of four will be attending.

Motion to approve by resolution at today's meeting of the Board of Commissioners, the out-of-state travel for four to the Juvenile Justice Guidelines Conference in Portland, OR on November 6-8, 2024.
Motion by Richard Godfrey, Second by Mike Chappell, Carried

G. Out of State Travel - Probate Court EXPEDITED

Judge Metzger is requesting expedited approval for out-of-state travel to the National Probate Judges Conference in Gulf Shores, AL on November 12-15, 2024.

Motion to approve by resolution at today's meeting of the Board of Commissioners, the out-of-state travel for Judge Metzger to attend the National Probate Judges Conference in Gulf Shores, AL on November 12-15, 2024.
Motion by Richard Godfrey, Second by Kurt Doroh, Carried

H. Out of State Travel - Prosecutors Office EXPEDITED

Prosecutor Zuiderveen is requesting expedited approval to use Drug Forfeiture funds for four MSP Troopers to attend training in Cape Coral, FL on November 11-15, 2024.

Motion to approve by resolution at today's meeting of the Board of Commissioners, the use of Drug Forfeiture funds in the amount of $5,650.74 for four MSP Troopers to attend training in Cape Coral, FL on November 11-15, 2024.
Motion by Mike Chappell, Second by Gail Patterson-Gladney, Carried

8. Buildings and Grounds

A. Disposal of Vehicles - Buildings and Grounds

John Small is requesting approval for disposal and auction of two B&G vehicles.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the disposal and auction of two Buildings & Grounds vehicles.
Motion by Tina Leary, Second by Richard Godfrey, Carried

9. Finance

A. Michigan State Police - 2024 Emergency Management Grant Agreement

Raymond Hochsprung is requesting approval of the 2024 EMPG Grant from FEMA in the amount of $11,702.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the 2024 EMPG grant from FEMA in the amount of $11,702 and authorize the Board Chair to sign on the Board's behalf.
Motion by Mike Chappell, Second by Kurt Doroh, Carried

B. 911 - ProQA - Emergency Police Dispatch (EPD) Software

Tim McGee is requesting approval to purchase the Emergency Police Dispatch software & training for the existing 911 staff. The EDP module has been significantly overhauled and enhanced. The cost for re-implementation is $21,668.00.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the purchase of EPD software and training from Priority Dispatch Corp

with a re-implementation cost of $21,668.
Motion by Richard Godfrey, Second by Gail Patterson-Gladney, Carried

C. 911 - RapisSoS Modules

Tim McGee is requesting approval to purchase 3 modules from RapidSOS with a 5 year agreement in the amount of $165,975. The 3 modules are Alarm Call Automation, Communicator and GIS Incident Mapping.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the purchase of 3 modules from RapidSOS with a 5 year agreement in the amount of $165,975.
Motion by Mike Chappell, Second by Gail Patterson-Gladney, Carried

D. Allegan County Juvenile Center Contract FY25

Veronica Stillson is requesting approval for the annual contract with Allegan County Juvenile Center for lodging youth for FY25 in the amount of $165,148.74.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the annual contract with Allegan County Juvenile Conter for FY25 in the amount of $165,148.74 and authorize the Board Chair to sign on the Board's behalf.
Motion by Mike Chappell, Second by Kurt Doroh, Carried

E. Court Appointed Special Advocate Contract FY25

Veronica Stillson is requesting approval of the FY25 contract with Safe Harbor Children's Advocacy Center for CASA Services in the amount of $80,000.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the contract with Safe Harbor Children's Advocacy Center for CASA Services in the amount of $80,000 and authorize the Board Chair to sign on the Board's behalf.
Motion by Mike Chappell, Second by Kurt Doroh, Carried

F. YouthCenter Software FY25

Veronica Stillson is requesting approval of the contract for continued use of the YouthCenter software case management system in the amount of $15,300.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the contract for the use of YouthCenter software case management system in the amount of $15,300 and authorize the Board Chair to sign on the Board's behalf.
Motion by Kurt Doroh, Second by Paul Schincariol, Carried

G. MST Associates Contract FY25

Veronica Stillson is requesting approval of the contract for the court's continued agreement with MST Associates which provides the MST Program support and training to offer a Multisystemic Therapy model to Van Buren County youth in the amount of $52,000.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the contract with MST Associates in the amount of $52,000 and authorize the Board Chair to sign on the Board's behalf.
Motion by Richard Godfrey, Second by Gail Patterson-Gladney, Carried

H. Petersen Research Consultants Contract FY25

Veronica Stillson is requesting approval of the contract with Petersen Research Consultants in the amount of $19,150 to establish a relationship with Dr. Jodi Petersen as a quality assurance specialist as required.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the contract with Petersen Research Consultants in the amount of $19,150 and authorize the Board Chair to sign on the Board's behalf.
Motion by Kurt Doroh, Second by Gail Patterson-Gladney, Carried

I. VBCMH Parent Navigator Contract FY25

Veronica Stillson is requesting approval of the contract with Van Buren Community Mental Health for the FY25 VBFC-VBCMH Parent Advocacy Specialist Agreement in the amount of $97,000.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the FY25 VBFC-VBCMH Parent Advocacy Specialist Agreement in the amount of $97,000 and authorize the Board Chair to sign on the Board's behalf.
Motion by Paul Schincariol, Second by Tina Leary, Carried

J. VBCMH MST/MST-PSB Contract FY25

Veronica Stillson is requesting approval of the contract with Van Buren Community Mental Health for continued partnership for the MST/MST-PSB program in the amount of $326,000.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the FY25 VBCMH Family Court MST Agreement in the amount of $326,000 and authorize the Board Chair to sign on the Board's behalf.
Motion by Kurt Doroh, Second by Gail Patterson-Gladney, Carried

K. VBCMH New Outlook Contract FY25

Veronica Stillson is requesting approval of the contract with VBCMH for continued partnership for the New Outlook Wraparound program in the amount of $126,500.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the FY25 Collaborative Funding New Outlook contract in the amount of $126,500 and authorize the Board Chair to sign on the Board's behalf.
Motion by Gail Patterson-Gladney, Second by Kurt Doroh, Carried

10. Labor, Negotiations, and Contracts

A. Salary Exception - IT Infrastructure Engineer EXPEDITED

CJ Johnson presented the expedited request for a salary exception to fill the IT Infrastructure Engineer position due to the experience of the applicant. He is requesting to fill the position at the R31 E step which is the same level as the previous employee in that position.

Motion to approve by resolution at today's meeting of the Board of Commissioners, the salary exception for the IT Infrastructure Engineer position and start the applicant at the R31 E step.
Motion by Kurt Doroh, Second by Richard Godfrey, Carried

11. Public Transit

12. Veterans Services

13. Road Commission Update

A. Road Commission Monthly Update

Bret Witkowski presented the Road Commission Monthly Update.

14. Public Comment

15. Adjournment

Motion to adjourn.
Motion by Mike Chappell, Second by Gail Patterson-Gladney, Carried

The meeting was adjourned at 02:26 PM.

Suzie Roehm, County Clerk