



MINUTES

Board of Commissioners Chambers
219 East Paw Paw Street

September 10, 2024

Commissioners

Gail Patterson-Gladney, District 1
Mike Chappell, District 2
Kurt Doroh, District 3
Richard Godfrey, District 4
Randall Peat, District 5
Tina Leary, District 6
Paul Schincariol, District 7

Committee of the Whole Meeting

1. Call to Order

The Committee of the Whole meeting was called to order at 01:00 PM by Paul Schincariol, Vice-Chairman of the Board. Present: Patterson-Gladney, Chappell, Doroh, Godfrey, Leary and Schincariol. Commissioner Peat absent and excused.

2. Additions/Deletions to the Agenda

3. Approval of Agenda

Motion to approve the agenda as presented.

Motion by Gail Patterson-Gladney, Second by Kurt Doroh, Carried

4. Approval of Minutes

A. August 27th, 2024 Committee of the Whole Minutes

Motion to approve the minutes of the August 27, 2024 Committee of the Whole meeting as presented.

Motion by Kurt Doroh, Second by Gail Patterson-Gladney, Carried

5. Public Comment

6. Presentation

A. Medical Examiner Annual Report

Dr. Patrick Hansma presented the 2023 Medical Examiner Annual Report for Van Buren County.

7. Administrative Affairs

A. MSUE Memorandum of Agreement Renewal FY 2024 - 2025

Julie Pioch presented the request to review and approve the annual Memorandum of Agreement between Van Buren County and Michigan State University for MSU Extension services in the amount of \$206,603.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the annual Memorandum of Agreement between Van Buren County and Michigan State University for MSU Extension services in the amount of \$206,603.

Motion by Mike Chappell, Second by Gail Patterson-Gladney, Carried

B. Domestic Violence Coalition Services Agreement Renewal FY 2024 - 2025

Melanie Hooker presented the request to review and approve the Domestic Violence Coalition FY24-25 Annual Agreement Renewal in the amount of \$25,000.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the Domestic Violence Coalition FY24-25 Annual Agreement Renewal in the amount of \$25,000.

Motion by Gail Patterson-Gladney, Second by Kurt Doroh, Carried

C. VBCD Resource Recovery Services Agreement Renewal FY 2024 - 2025

Emily Hickmott presented the request to review and approve the Resource Recovery Services Agreement for FY25 to contract with the Conservation District to administer resource recovery services in the amount of \$100,000.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the Resource Recovery Services Agreement FY25 with the Van Buren Conservation District in the amount of \$100,000.

Motion by Gail Patterson-Gladney, Second by Richard Godfrey, Carried

D. Recovery Zone Services Agreement Renewal FY 2024 - 2025

Administrator Faul presented the request to review and approve the Recovery Zone Services Agreement FY2024-2025 renewal in the amount of \$25,160.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the Recovery Zone Services Agreement FY24-25 in the amount of \$25,160.

Motion by Mike Chappell, Second by Richard Godfrey, Carried

E. Resolution to approve appointments to the Materials Management Planning Commission

Lisa Ransler presented the request to approve the membership of the Materials Management Planning Commission as recommended by the Southwest Michigan Planning Commission.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the membership of the Materials Management Planning Commission as recommended by SWMPC.

Motion by Richard Godfrey, Second by Gail Patterson-Gladney, Carried

F. Building Authority Re-Appointment - Paul DeYoung

Building Authority Board Chairman Paul DeYoung's term will expire this year and a reappointment to the board is requested.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the reappointment of Paul DeYoung to the Building Authority Board for a 2-year term to expire on 12/31/2027.

Motion by Richard Godfrey, Second by Gail Patterson-Gladney, Carried

G. Out of State Travel Request - Sheriff's Office NCFI

The Sheriff's Office is requesting approval for an employee to travel out of state to attend the National Computer Forensics Institute in Alabama on October 27-November 1. The U.S. Secret Service will cover all associated costs.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the out of state travel for a Sheriff's Office employee to attend the National Computer Forensics Institute in Alabama on October 27-November 1, 2024.

Motion by Gail Patterson-Gladney, Second by Richard Godfrey, Carried

8. Buildings and Grounds

A. Request to Use County Property - Pray for the Nation

There is a request to use the Van Buren County Park in Paw Paw for the Pray for the Nation community prayer event on Sunday, November 3rd from 3-4 p.m.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the use of the Van Buren County Park on Sunday, November 3rd from 3 to 4 p.m. for the Pray for the Nation community prayer event.

Motion by Tina Leary, Second by Richard Godfrey, Carried

B. Facilities Master Plan - Request for Proposals

Lisa Ransler provided responses to questions that commissioners had regarding the companies who were interviewed for the Facilities Master Plan project. Administrator Faul will be visiting a project in Grand Traverse County that is similar to ours. Discussion on this matter will continue at a later date.

C. Termination Agreement - Whelan & Co/Acrisure

John Faul is requesting approval of a Lease Termination Agreement with Whelan & Co/Acrisure, at their request, which will terminate the lease 7 months early for the building located at 315 S. Kalamazoo St., Paw Paw. The agreement will be effective October 1, 2024.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the Lease Termination Agreement with Whelan & Co/Acrisure, effective October 1, 2024, for the building located at 315 S. Kalamazoo St., Paw Paw.

Motion by Mike Chappell, Second by Kurt Doroh, Carried

9. Finance

A. Per Diems

Commissioners per diems were reviewed.

Motion to approve payment of per diems as discussed.

Motion by Tina Leary, Second by Mike Chappell, Carried

B. Claims

Becky Grabemeyer presented claims for review.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, payment of claims in the amount of \$3,875,671.69.

Motion by Richard Godfrey, Second by Gail Patterson-Gladney, Carried

C. Budget Adjustments

Becky Grabemeyer presented the monthly budget adjustments.

Motion to approve the monthly budget adjustment required to maintain a balanced budget.

Motion by Kurt Doroh, Second by Gail Patterson-Gladney, Carried

D. Monthly Financial Statement

Becky Grabemeyer presented the Monthly Financial Statement.

Motion to accept the Monthly Financial Statement as presented.

Motion by Mike Chappell, Second by Richard Godfrey, Carried

E. County Child Care Fund Budget Summary FY25

Veronica Stillson is requesting approval and signature of the Child Care Fund Annual Plan and Budget which has been approved by the state. This years reimbursement rates are 50% for detention and residential and 75% for all other programming.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, authorization for the Board Chair to sign the Child Care Fund Annual Plan and Budget.

Motion by Richard Godfrey, Second by Gail Patterson-Gladney, Carried

10. Labor, Negotiations, and Contracts

11. Public Transit

A. Directors Report

Tami Naber presented the monthly Public Transit Director's Report for Laurie Schlipp.

B. MDOT Contract 2022-0144 P7

Tami Naber presented the request to approve MDOT Contract 2022-0144 P7 for a replacement bus.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, MDOT Contract 2022-0144 P7 for a replacement bus.

Motion by Kurt Doroh, Second by Mike Chappell, Carried

C. Financial Report

Tami Naber presented the monthly Public Transit Financial Report.

D. Operations Report

Tami Naber presented the monthly Public Transit Operations Report.

12. Veterans Services

13. Public Comment

14. Adjournment

Motion to adjourn.

Motion by Gail Patterson-Gladney, Second by Kurt Doroh, Carried

The meeting was adjourned at 02:33 PM.

Suzie Roehm, County Clerk