



MINUTES
Board of Commissioners Chambers
219 East Paw Paw Street

July 9, 2024

Commissioners

Gail Patterson-Gladney, District 1
Mike Chappell, District 2
Kurt Doroh, District 3
Richard Godfrey, District 4
Randall Peat, District 5
Tina Leary, District 6
Paul Schincariol, District 7

Board of Commissioners Meeting

1. **Call to Order**
On the above date the regular meeting of the Board of Commissioners was called to order at 02:02 PM by Randall Peat, Chairman of the Board.
2. **Recital of the Pledge of Allegiance / Prayer**
Invocation given by Commissioner Doroh.
3. **Roll Call**
The roll was called by County Clerk Suzie Roehm with the following commissioners answering to their name and district: Gail Patterson-Gladney, Mike Chappell, Kurt Doroh, Richard Godfrey, Randall Peat, Tina Leary, Paul Schincariol.
4. **Additions/Deletions to the Agenda**
5. **Approval of Agenda**
All items on the agenda marked with "***" are part of the consent agenda. Commissioners or the public can request that items be removed from the consent agenda.

Motion to approve the agenda as presented.
Motion by Mike Chappell, Second by Kurt Doroh, Carried
6. **Approval of Minutes**

A. ****June 25th, 2024 Board of Commissioner Meeting Minutes**
Motion by Mike Chappell, Second by Kurt Doroh, Carried
7. **Public Comment**
8. **Administrative Affairs**

A. ****Michigan Association of Counties - Annual Conference**
ADMINISTRATIVE AFFAIRS RESOLUTION A33/7-9-2024
WHEREAS, there has been a request to reschedule the September 24, 2024, Committee of the Whole and Board of Commissioners meetings to September 23, 2024, in order for the Board members to attend the upcoming Michigan Association of Counties Fall Conference, September 24 - 26, 2024; and,
WHEREAS, The Fall MAC Conference will occur when a Board meeting is regularly scheduled. If the Board meeting date is changed, the Board will have to approve a

Resolution changing the date; and,
NOW, THEREFORE BE IT RESOLVED, we, the Van Buren County Board of Commissioners approves to reschedule the September 24, 2024 Board of Commissioner and Committee of the Whole meetings to September 23, 2024.

Motion by Mike Chappell, Second by Kurt Doroh, Carried

B. ****Southwest Michigan Materials Management Planning Committee - County Board Appointment**

ADMINISTRATIVE AFFAIRS RESOLUTION A34/7-9-2024

WHEREAS, there has been a request for the Van Buren County Board of Commissioners make an appointment of a Commissioner to the Southwest Michigan Materials Management Planning Committee; and,
WHEREAS, each County Board will need to appoint one elected official to the Planning Committee and should begin considering which elected official will be appointed; and,
WHEREAS, except for the elected officials, the SWMPC will accept applications from residents and representative agencies and will make appointment recommendations to the counties for official appointment to the committee; and,
WHEREAS, the SWMPC will ensure that appointment recommendations reflect equal geographic representation and an equal share between counties; and,
NOW, THEREFORE BE IT RESOLVED, we, the Van Buren County Board of Commissioners approves the appointment of Commissioner Paul Schincariol to the Southwest Michigan Materials Management Planning Committee.

Motion by Mike Chappell, Second by Kurt Doroh, Carried

C. ****Appointment to Health and Human Services Board - Cathy Ontiveros**

ADMINISTRATIVE AFFAIRS RESOLUTION A35/7-9-2024

WHEREAS, there has been a request for the Van Buren County Board of Commissioners to re-appoint Cathy Ontiveros to the Van Buren DHHS Board with a term expiration date of 11/01/2025; and,
WHEREAS, Ms. Ontiveros has been a long-time County appointee to the DHHS Board. When her previous term expired 11/01/2022, she was not formally re-appointed due to an oversight; and,
WHEREAS, after discussing this with Ms. Eleanor Marquis, Director of DHHS, we believe we should rectify this oversight and formally re-appoint Ms. Ontiveros to the DHHS Board for the period of 11/01/2022 to 11/01/2025; and,
NOW, THEREFORE BE IT RESOLVED, we, the Van Buren County Board of Commissioners approves the reappointment of Cathy Ontiveros to the Health and Human Services Board with a term expiration date of 11/01/2025.

Motion by Mike Chappell, Second by Kurt Doroh, Carried

D. ****Out of State Travel Request - Circuit Court Ohio Risk Assessment System (ORAS) Training**

ADMINISTRATIVE AFFAIRS RESOLUTION A36/7-9-2024

WHEREAS, there has been a request for the Van Buren County Board of Commissioners to approve members of the Specialty Court team to attend an out-of-state training session; and,
WHEREAS, Brianne Smith (Specialty Courts Program Supervisor), Karl Stamm (Jail Screener) and Logan Hudson (OCC Coordinator), requests permission to attend the Ohio Risk Assessment System (ORAS) Train the Trainer Program from 8/5/24-8/9/24 in Cincinnati, Ohio. Training Institutes University of Cincinnati (uc.edu); and,
WHEREAS, The ORAS serves as a dynamic system for evaluating risk and needs, and it is utilized at various stages within the criminal justice system, including Pre-trial, Prison Intake, Community Supervision, Misdemeanor, and Reentry; and,

WHEREAS, to be eligible for grant funds, conducting a risk/needs assessment is not only considered a best practice but also a mandatory requirement. We have chosen this tool because it is free to use, unlike other options that incur a per person cost; and, WHEREAS, however, to conduct the assessment, certification through the University of Cincinnati is necessary. The certification training is quite expensive, so to ensure sustainable funding and long-term program viability, we are providing training to our internal staff, enabling them to certify both current and future employees; and, NOW, THEREFORE BE IT RESOLVED, we, the Van Buren County Board of Commissioners approve the request for Brianne Smith, Karl Stamm, and Logan Hudson to attend the ORAS Train the Trainer Program in Cincinnati, Ohio from August 5, 2024 to August 9, 2024.

Motion by Mike Chappell, Second by Kurt Doroh, Carried

9. Buildings and Grounds

A. **Request to use County Property - 2024 Van Buren County Youth Fair Parking

BUILDINGS AND GROUNDS RESOLUTION B9/7-9-2024

WHEREAS, there has been a request for the Van Buren County Board of Commissioners to approve the use of the Department of Health and Human Services parking lot for overflow parking during the Van Buren County Youth Fair; and, WHEREAS, the Van Buren County Youth Fair is requesting to use the paved parking lot adjacent to the Fairgrounds, serving the Health and Human Services Building and the former Health Department Building, from July 15th through 21st, 2024; and, NOW, THEREFORE BE IT RESOLVED, we, the Van Buren County Board of Commissioners approve the request to use the Department of Health and Human Services paved parking lot during the 2024 Van Buren County Youth Fair.

Motion by Mike Chappell, Second by Kurt Doroh, Carried

B. **Request to Use County Property - Paw Paw Vineyard Classic Bicycle Tour 2024

BUILDINGS AND GROUNDS RESOLUTION B10/7-9-2024

WHEREAS, there has been a request for the Van Buren County Board of Commissioners to approve Kalamazoo Experiential Learning Center to use the Human Services East parking lot on September 8, 2024 from 7AM to 1PM to stage the 2024 Paw Paw Vineyard Classic Bicycle Tour; and, WHEREAS, this is a long-standing event as part of the Paw Paw Wine & Harvest Festival. They will bring their own tent, tables, chairs and Port-O-John to be dropped off Saturday, September 7, 2024, and picked up on Monday, September 9, 2024; and, NOW, THEREFORE BE IT RESOLVED, we, the Van Buren County Board of Commissioners approve the request for Kalamazoo Experiential Learning Center to use the Human Services East parking lot on September 8, 2024, from 7AM to 1PM to stage the 2024 Paw Paw Vineyard Classic Bicycle Tour.

Motion by Mike Chappell, Second by Kurt Doroh, Carried

C. **Request to Use County Property - Lakeshore Harvest Ride

BUILDINGS AND GROUNDS RESOLUTION B11/7-9-2024

WHEREAS, there has been a request for the Van Buren County Board of Commissioners to approve the use of the South Haven Courthouse Parking Lot for the Lakeshore Harvest Ride on September 14th 2024 from 7AM - 5PM; and, WHEREAS, this will be the 13th Anniversary of the Fund Raiser Bike Ride. The parking lot would only be used for overflow parking when Kal-Haven Trail Head Lot is full; and,

NOW, THEREFORE BE IT RESOLVED, we, the Van Buren County Board of Commissioners approve the use of the South Haven Courthouse Parking Lot for the Lakeshore Harvest Ride on September 14, 2024 from 7AM – 5PM.

Motion by Mike Chappell, Second by Kurt Doroh, Carried

10. Finance

A. **ACT - Inmate Medical Care Provider Contract

FINANCE RESOLUTION F37/7-9-2024

WHEREAS, the Sheriff's Office has requested to switch their inmate medical care providers from Advanced Health Care to ATC (Around the Clock Healthcare Services); and,

WHEREAS, Advanced Health Care has notified the Sheriff's Office of their intent to terminate all Licensed Practical Nurses (LPNs) and replace them with Registered Nurses (RNs), resulting in a substantial financial increase exceeding \$100,000 per year, in addition to a 5% annual increase; and,

WHEREAS, the current medical staff with Advanced Health Care includes 1 RN, 2 LPNs, and 1 doctor; and

WHEREAS, the proposed switch to ATC would maintain the current medical staff, provide a pay increase to them, and add 1 additional RN to the facility; and,

WHEREAS, the financial impact of switching to ATC would be cost-effective with a proposed annual cost of \$437,840, including a 2% increase in years three and four, compared to the current cost with Advanced Health Care of \$437,159 per year with a 5% increase in 2025 and an additional \$160,000 increase when LPN staff are eliminated; and,

WHEREAS, ATC has experience providing medical services for Michigan prisons and has recently begun offering services to county jails; and,

NOW, THEREFORE BE IT RESOLVED, that the Van Buren County Board of Commissioners hereby approves the request from the Sheriff's Office to switch their inmate medical care providers from Advanced Health Care to ATC (Around the Clock Healthcare Services).

Motion by Mike Chappell, Second by Kurt Doroh, Carried

B. **FY24 Great Start Collaborative Partnership Grant

FINANCE RESOLUTION F38/7-9-2024

WHEREAS, Specialty Court Administrator Rachel Lindley has successfully secured a \$4,000 mini-grant from the Great Start Collaborative to address the specific needs of specialty court participants with young children; and,

WHEREAS, Specialty Courts are dedicated to providing comprehensive, client-focused services to individuals involved in the program, with the goal of promoting sustainable recovery in the long term; and,

WHEREAS, the "60 Day Journey to Family Wellness" is a 2-month weekly event for participants of the Van Buren County Treatment Court and their children, focusing on free, local educational resources that promote healthcare, nutrition, learning, and parent-child bonding; and,

WHEREAS, the goal of the program is to educate parents on the importance of healthcare and nutrition for children's health, development, and educational success, and to empower parents with the tools necessary to ensure their children stay physically, emotionally, and educationally on track; and,

WHEREAS, the weekly program schedule is as follows:

- Week 1: Bronson Hospital Presentation – Infant/Child Health & Care (well-child checks)
- Week 2: Healthcare Break Out Sessions – Men's Health, Women's Health, Prenatal Care, Culturally Responsive Healthcare Services

- Week 3: Van Buren County Health Department Presentation – Importance of Dental Health
- Week 4: Nutrition 101 (instructional offered by MSU Extension)
- Week 5: Cooking Class – Basics (instructional offered by MSU Extension)
- Week 6: Cooking Class – Cooking on a Budget (instructional offered by MSU Extension)
- Week 7: Food Stamp Utilization Presentation/Food Pantry & Local Resources Presentation
- Week 8: Program Graduation Ceremony (children are welcomed)

WHEREAS, in September 2024, the program will conduct follow-up interviews with attendees to determine what actionable steps were taken after attending the program, such as scheduling doctor/dental appointments for themselves and/or their children, and purchasing healthier foods; and,

WHEREAS, the grant funds will be utilized as follows:

- Supplies for Cooking Classes and Food/Supplies for 3 cooking & nutrition classes: \$2,000
- Graduation Incentives/Gift Bags: \$2,000, including information on nutrition, healthcare, and educational resources, recipes, and basic supplies to support nutrition and healthcare journeys, as well as age-appropriate gift bags for children

WHEREAS, there is no financial impact on the county, as these events are 100% funded by the grant with no county match required; and,

NOW, THEREFORE BE IT RESOLVED, that the Van Buren County Board of Commissioners hereby approves the acceptance of the Great Start Collaborative Partnership Grant and authorizes the signing of the grant contract to support the “60 Day Journey to Family Wellness” program.

Motion by Mike Chappell, Second by Kurt Doroh, Carried

11. Labor, Negotiations, and Contracts

12. Public Transit

A. CPM Construction Contract EXPEDITED

TRANSIT RESOLUTION T15/7-9-2024

WHEREAS, the Michigan Department of Transportation (MDOT) has approved a third-party contract with CPM Construction for the expansion of the Transit facility; and, WHEREAS, the contract with CPM Construction is in the amount of \$556,000.00; and, WHEREAS, the current grant amount approved for this project is \$468,750.00, resulting in a shortfall of up to \$225,000.00; and,

WHEREAS, additional expenditures up to \$225,000.00 over the existing grant amount are necessary and will be funded from the Transit Fund Balance; and,

NOW, THEREFORE BE IT RESOLVED, we, the Van Buren County Board of Commissioners approves additional expenditures up to \$225,000.00 over the existing grant amount of \$468,750.00, with these additional funds to be sourced from the Transit Fund Balance and grants the Board Chair the authority to sign the contract on behalf of the Board.

Motion by Gail Patterson-Gladney, Second by Paul Schincariol, Carried

13. Veterans Services

14. Commissioner's Roundtable

- Veteran's Court Graduation, July 19th in Holland

- Governor Gavin Newsom visit
- Bangor Parade

15. Chairman's Update

- Architectural Firms bid meeting and special meeting with full board
- Submit new and updated policy requests for review
- County property near Fairgrounds future use

16. Closed Session

17. Board Correspondence

18. Public Comment

19. Adjournment

The meeting was adjourned at 02:30 PM.

Randall Peat, Chairperson

Suzie Roehm, County Clerk