



MINUTES

**Board of Commissioners Chambers
219 East Paw Paw Street**

March 12, 2024

Commissioners

Gail Patterson-Gladney, District 1
Mike Chappell, District 2
Kurt Doroh, District 3
Richard Godfrey, District 4
Randall Peat, District 5
Tina Leary, District 6
Paul Schincariol, District 7

Board of Commissioners Meeting

1. Call to Order

On the above date the regular meeting of the Board of Commissioners was called to order at 02:36 PM by Randall Peat, Chairman of the Board.

2. Recital of the Pledge of Allegiance / Prayer

Invocation given by Commissioner Doroh.

3. Roll Call

The roll was called by County Clerk Suzie Roehm with the following commissioners answering to their name and district: Gail Patterson-Gladney, Mike Chappell, Kurt Doroh, Richard Godfrey, Randall Peat, Tina Leary, Paul Schincariol.

4. Additions/Deletions to the Agenda

5. Approval of Agenda

All items on the agenda marked with '*' are part of the consent agenda. Commissioners or the public can request that items be removed from the consent agenda.

Motion to approve the agenda as presented.

Motion by Mike Chappell, Second by Kurt Doroh, Carried

6. Approval of Minutes

A. **February 27th, 2024 Board of Commissioners Meeting Minutes

Motion by Mike Chappell, Second by Kurt Doroh, Carried

7. Public Comment

8. Administrative Affairs

A. **VBC Surveyor's Peer Group Appointment

ADMINISTRATIVE AFFAIRS RESOLUTION A11/3-12-2024

WHEREAS, there has been a request to approve the appointment of Travis Krentz to the Van Buren County Surveyor's Peer Group; and,

WHEREAS, the Surveyor's Peer Review Group consists of not less than three non-associated surveyors or retired surveyors appointed by the County Board of Commissioners for indefinite non-expiring terms; and,

WHEREAS, the County Board of Commissioners may increase or decrease the size of the

Peer Review Group and fill vacancies as it deems appropriate. There are currently 5 members of the Peer Review Group. Travis Krentz who works for Hurley & Stewart will replace Don Gilcrist; and,
NOW, THEREFORE BE IT RESOLVED, the Van Buren County Board of Commissioners hereby approves the request to appoint of Travis Krentz to the Van Buren County Surveyors Peer Group.

Motion by Mike Chappell, Second by Kurt Doroh, Carried

B. ****VBC Brownfield Redevelopment Re-Appointment**

ADMINISTRATIVE AFFAIRS RESOLUTION A12/3-12-2024

WHEREAS, there has been a request to approve the re-appointment John Young, to the Brownfield Redevelopment Authority with a term expiration date of June 1st, 2027; and,
WHEREAS, John Young has a three-year term set to expire June 1st. An application was submitted for re-appointment to the Brownfield Redevelopment Authority with a new term expiration date of June 1st, 2027; and,
NOW, THEREFORE BE IT RESOLVED, the Van Buren County Board of Commissioners hereby approves the re-appointment of John Young to the Brownfield Redevelopment Authority with a term expiration date of June 1st, 2027.

Motion by Mike Chappell, Second by Kurt Doroh, Carried

C. ****Deputy Medical Examiner Appointment**

ADMINISTRATIVE AFFAIRS RESOLUTION A13/3-12-2024

WHEREAS, there has been a request to appoint Dr. Christine James as a Deputy Medical Examiner in Van Buren County; and,
WHEREAS, Van Buren County is presently under contract with WMU Med to provide the required legal medical examiner services for Van Buren County; and,
WHEREAS, Dr. Christine James is a certified forensic pathologist and a new addition to the WMU Medical Examiner's office. She has worked as a Medical Examiner for nearly 6 years and officially joins the Medical Examiner's office on April 1, 2024; and,
WHEREAS, per MCL 52.201a, before Dr. James may begin serving as a deputy medical examiner, she will need to be appointed by the County Board of Commissioners; and,
NOW, THEREFORE BE IT RESOLVED, the Van Buren County Board of Commissioners hereby approves the request to appoint Dr. Christine James as a Deputy Medical Examiner in Van Buren County.

Motion by Mike Chappell, Second by Kurt Doroh, Carried

D. **Karpel Contract - State Prosecutor Software EXPEDITED**

ADMINISTRATIVE AFFAIRS RESOLUTION A14/3-12-2024

WHEREAS, there has been a request on behalf of the Prosecuting Attorney's Office to approve a contract for the new Karpel case management system; and,
WHEREAS, the State currently uses ACT and JCT for their state case tracking software. It is outdated and will only be available until all counties move to Karpel or another system, but no later than the end of 2025. PAAM has obtained State funding for a new system. The Prosecuting Attorney's Association voted and selected Karpel. The State funding will pay for initial installation and 3 years of user fees; and,
WHEREAS, the contract is to approve the installation and yearly fees for the first three years. Billing to the County would start in the 4th year and would be billed yearly. The contract must be approved by March 2024 to keep our start date of December 2, 2024; and,
WHEREAS, currently, VBC is paying \$1,834.00 per year for ACT/JCT. We will not have any yearly expenses for Karpel for three years, so the County will save \$5,502.00 for 2025-2027. Starting in 2029, the user fees will be \$14,775.00 each year. This would be an increase of \$12,941.00 per year starting in 2028; and,

NOW, THEREFORE BE IT RESOLVED, the Van Buren County Board of Commissioners hereby approves the request on behalf of the Prosecuting Attorney's Office to approve a contract for the new Karpel case management system.

Motion by Gail Patterson-Gladney, Second by Kurt Doroh, Carried

9. Buildings and Grounds

10. Finance

11. Labor, Negotiations, and Contracts

A. ****Intensive Probation Officer - Salary Exception**

LABOR RESOLUTION L4/3-12-2024

WHEREAS, there has been a request on behalf of Juvenile Court to hire the applicant for the position of Intensive Probation Officer with a salary exception at the AFSCME Range 26 D; and,

WHEREAS, the applicant has been an exemplary Van Buren County employee for 10 years. In recognition of his service to our County, the Juvenile Court is requesting that his starting rate be at Step 26 D. This request was approved by the AFSCME Probate Unit on February 15, 2024; and,

NOW, THEREFORE BE IT RESOLVED, the Van Buren County Board of Commissioners hereby approves the request to hire the applicant for the position of Intensive Probation Officer with a salary exception at the AFSCME Range 26 D.

Motion by Mike Chappell, Second by Kurt Doroh, Carried

12. Public Transit

13. Veterans Services

14. Commissioners Roundtable

- Treatment Programs Substance Abuse Chart
- Coffee with Veterans
- Senior Services-Covert
- Kinexes
- Citizens Planning Course

15. Chairman's Update

- RFP for Planning Consultant
- Strategic Planning Fund
- Veteran Services

A. **2024 MAC Legislative Conference**

16. Board Correspondence

A. Washtenaw County

17. Closed Session

18. Public Comment

19. Adjournment

The meeting was adjourned at 02:58 PM.

Randall Peat, Chairperson

Suzie Roehm, County Clerk