



MINUTES
Board of Commissioners Chambers
219 East Paw Paw Street

February 27, 2024

Commissioners

Gail Patterson-Gladney, District 1
Mike Chappell, District 2
Kurt Doroh, District 3
Richard Godfrey, District 4
Randall Peat, District 5
Tina Leary, District 6
Paul Schincariol, District 7

Committee of the Whole Meeting

1. **Call to Order**
The Committee of the Whole meeting was called to order at 01:04 PM by Randall Peat, Chairman of the Board. Present: Patterson-Gladney, Chappell, Doroh, Godfrey, Peat, Leary and Schincariol.
2. **Additions/Deletions to the Agenda**
3. **Approval of Agenda**
Motion to approve the agenda as presented.
Motion by Gail Patterson-Gladney, Second by Kurt Doroh, Carried
4. **Approval of Minutes**
 - A. **February 13th, 2024 Committee of the Whole Minutes**
Motion to approve the minutes of the February 13, 2024 Committee of the Whole meeting as presented.
Motion by Richard Godfrey, Second by Kurt Doroh, Carried
5. **Public Comment**
6. **Presentation**
7. **Administrative Affairs**
 - A. **VBC Surveyor's Peer Group Appointment**
Register of Deeds Paul DeYoung is requesting the appointment of Travis Krentz, of Hurley & Stewart, to the Van Buren County Surveyor's Peer Group to fill the position that Don Gilcrist held. This is an indefinite non-expiring term and the appointee must be a non-associated or retired surveyor.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the appointment of Travis Krentz to the Van Buren County Surveyor's Peer Group for an indefinite term.
Motion by Mike Chappell, Second by Kurt Doroh, Carried
 - B. **VBC Brownfield Redevelopment Re-Appointment**
Lisa Ransler presented the request to reappoint John Young to the Brownfield Redevelopment Authority for a three-year term.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the re-appointment of John Young to the Brownfield Redevelopment Authority for a three-year term expiring June 1, 2027.

Motion by Gail Patterson-Gladney, Second by Kurt Doroh, Carried

C. Deputy Medical Examiner Appointment

Lisa Ransler presented the request to appoint Dr. Christine James as a Deputy Medical Examiner for Van Buren County. The County is under contract WMU Med to provide required legal medical examiner services.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the appointment of Dr. Christine James as a Deputy Medical Examiner for Van Buren County.

Motion by Mike Chappell, Second by Kurt Doroh, Carried

8. Buildings and Grounds

A. Van Buren District Library - Staffing Memorandum of Understanding

Building & Grounds Director John Small spoke regarding the request from Van Buren District Library to enter into a Staffing Memorandum of Understanding. The request is for the county to provide facility maintenance for the Library's Decatur location, which is owned by the Norman Webster Memorial Trust. This contracted position could serve as a training ground for B&G staff as part of a succession plan and would be funded through the library.

Motion to authorize Administration and Buildings & Grounds to conduct negotiations with the Van Buren District Library to provide facility maintenance of their Decatur location and to bring back a formal proposal for the Board's consideration.

Motion by Tina Leary, Second by Gail Patterson-Gladney, Carried

9. Finance

10. Labor, Negotiations, and Contracts

A. Intensive Probation Officer - Salary Exception

Veronica Stillson is requesting a salary exception for an Intensive Probation Officer to start at Step 26D. The applicant is already a county employee and the exception has been approved by the AFSCME Probate Unit.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the salary exception for an Intensive Probation Officer to start at Step 26D.

Motion by Gail Patterson-Gladney, Second by Kurt Doroh, Carried

11. Public Transit

12. Veterans Services

13. Road Commission Update

A. Road Commission Monthly Update

Bret Witkowski presented the monthly Road Commission update.

14. Public Comment

15. Adjournment

The meeting was adjourned at 01:25 PM.

Suzie Roehm, County Clerk