MINUTES
Board of Commissioners Chambers
219 East Paw Paw Street

Commissioners
Gail Patterson-Gladney, District 1
Mike Chappell, District 2
Kurt Doroh, District 3
Richard Godfrey, District 4
Randall Peat, District 5
Tina Leary, District 6
Paul Schincariol, District 7

January 23, 2024

Board of Commissioners Meeting

1. Call to Order
   On the above date the regular meeting of the Board of Commissioners was called to order at 01:40 PM by Randall Peat, Chairman of the Board.

2. Recital of the Pledge of Allegiance / Prayer
   Invocation given by Commissioner Doroh.

3. Roll Call
   The roll was called by County Clerk Suzie Roehm with the following commissioners answering to their name and district: Mike Chappell, Kurt Doroh, Richard Godfrey, Randall Peat, Tina Leary, Paul Schincariol. Commissioner Patterson-Gladney absent and excused.

4. Additions/Deletions to the Agenda

5. Approval of Agenda
   All items on the agenda marked with '**' are part of the consent agenda. Commissioners or the public can request that items be removed from the consent agenda.

   Motion to approve the agenda as presented.
   Motion by Mike Chappell, Second by Kurt Doroh, Carried

6. Approval of Minutes

   A. **January 9th, 2024 Board of Commissioners Meeting Minutes
      Motion by Mike Chappell, Second by Kurt Doroh, Carried

7. Public Comment

   - Clerk Roehm shared that Commissioner Godfrey had previously brought a 1915 photo of the Michigan County Clerks to her office. A legend to identify those in the photo has been located from another county.

8. Administrative Affairs

   A. **Economic Development Corporation (EDC) - Re-Appointments
      ADMINISTRATIVE AFFAIRS RESOLUTION A3/1-23-2024
      WHEREAS, the request is to reappoint two members, Zachary Morris and Daywi Cook to the Economic Development Corporation for a six-year term to expire February 13, 2030, and;

WHEREAS, the terms of Zachary Morris, Secretary, and Daywi Cook, Board Member, expire February 13, 2024. There is a request to reappoint them for a six-year term, and;
NOW, THEREFORE BE IT RESOLVED, that the Van Buren County Board of Commissioners reappoints two members, Zachary Morris and Daywi Cook to the Economic Development Corporation for a six-year term to expire February 13, 2030.

Motion by Mike Chappell, Second by Kurt Doroh, Carried

B. **Southwest Michigan Planning Commission - Re-Appointments

ADMINISTRATIVE AFFAIRS RESOLUTION A4/1-23-2024

WHEREAS, the request is to reappoint two members, Sandra Hanson and Rick Catherman to the Southwest Michigan Planning Commission for a two-year term to expire December 21, 2025, and;
WHEREAS, the terms of Sandra Hanson and Rick Catherman, expired December 21, 2023. There is a request to reappoint them for a two-year term to expire December 21, 2025, and;
NOW, THEREFORE BE IT RESOLVED, that the Van Buren County Board of Commissioners reappoint two members, Sandra Hanson and Rick Catherman to the Southwest Michigan Planning Commission for a two-year term to expire December 21, 2025.

Motion by Mike Chappell, Second by Kurt Doroh, Carried

C. **Land Bank Authority Appointment of Todd Hackenberg

ADMINISTRATIVE AFFAIRS RESOLUTION A5/1-23-2024

WHEREAS, the request is to appoint Todd Hackenberg to the Land Bank Authority Board for a two-year term contract with an expiration date of December 31, 2025, and;
WHEREAS, the Van Buren County Land Bank Authority would like to appoint Todd Hackenberg, Lawton Village Manager, to the Land Bank Board to represent local government. The appointment is for a two-year term to expire on December 31, 2025, and;
NOW, THEREFORE BE IT RESOLVED, that the Van Buren County Board of Commissioners hereby appoints Todd Hackenberg to the Land Bank Authority for a two-year term to expire December 31, 2025.

Motion by Mike Chappell, Second by Kurt Doroh, Carried

D. Proclamation of Hon. David DiStefano - EXPEDITED

ADMINISTRATIVE AFFAIRS RESOLUTION A6/1-23-2024

WHEREAS, the Honorable David J. DiStefano is a native of Bangor, Michigan and currently resides in Gobles, Michigan. He received his Bachelor of Arts degree in Business from Michigan State University and is a proud Spartan. After graduating from MSU, he received his law degree from the Thomas M. Cooley
Law School in 1981, and;
WHEREAS, before becoming the sole Probate Judge in Van Buren County, he owned a private practice and was the City Attorney for the City of Bangor, and;
WHEREAS, in April of 2015 Governor Snyder appointed him to fill the Probate Judge seat after it was vacated by Hon. Frank D. Willis and is assigned to the traditional Probate Court duties including estate administration, guardian and conservatorships, as well as the civil docket. He also presides over the Adult Recovery and Swift & Sure Courts, and;
WHEREAS, Judge DiStefano has also served on various community boards and agencies such as the West Michigan Savings Bank, Beacon Specialized Living Services, Van Buren Economic Development Corporation, Van Buren County Mental Health Authority and Bangor Public Schools, and;
WHEREAS, He and his wife, Teresa, have three children and three lovely grandchildren. Post retirement, Judge DiStefano and Teresa plan to travel, address some hobbies that have waited for him, and, of course, dote on their grandchildren, and;

WHEREAS, we wish the Hon. David J. DiStefano well in his retirement because he has added value to the whole County, not just the Courts, and we are all better off because of his presence and service, and;
NOW, THEREFORE BE IT RESOLVED, that the Van Buren County Board of Commissioners issue a Proclamation at the January 23, 2024, Board of Commissioners meeting for Judge DiStefano honoring his service to the County and celebration of retirement.

Motion by Paul Schincariol, Second by Kurt Doroh, Carried

E. Appointment of Commissioners to Outside/Liaison Appointments

The Board reviewed the updated Committee Assignment list. Commissioner Leary to also be assigned to the 911 Advisory Board.
Motion to accept the committee assignments.
Motion by Mike Chappell, Second by Kurt Doroh, Carried

9. Buildings and Grounds

10. Finance

A. **Claims

<u>CLAIMS RESOLUTION C1/1-23-2024</u>

WHEREAS, claims in the amount of $2,737,873.53 were submitted and reviewed, and;
NOW, THEREFORE BE IT RESOLVED, we, the Van Buren County Board of Commissioners approves of the total claims in the amount of $2,737,873.53 for the month of December 2023.

Motion by Mike Chappell, Second by Kurt Doroh, Carried

B. **MST Associates Contract FY24

<u>FINANCE RESOLUTION F2/1-23-2024</u>

WHEREAS, there has been a request for the Board of Commissioners to authorize the Board Chairperson to sign the MST Associates Contract FY24, and;
WHEREAS, MST Associates provides Multisystemic Therapy program development, support, and training to therapists at Van Buren Community Mental Health who administer this program for juvenile court. This also covers the use of the MST license for use of the MST/MST-PSB treatment model, and;
WHEREAS, this is a continued program, $44,000/annual, plus training cost. The program receives 75% reimbursement from the childcare fund, and;
NOW, THEREFORE BE IT RESOLVED, we, the Van Buren County Board of Commissioners authorizes the Board Chairperson to sign the MST Associates Contract FY24.

Motion by Mike Chappell, Second by Kurt Doroh, Carried

C. **New Outlook Contract FY24

<u>FINANCE RESOLUTION F3/1-23-2024</u>

WHEREAS, there has been a request for the Board of Commissioners to authorize the Board Chairperson to sign the New Outlook FY24 Contract, and;
WHEREAS, this is a continued contract for collaborative funding between VBCMH and the Court. The New Outlook program provides intensive wraparound services for families involved with CMH, DHHS, and/or the Court. Gatekeeping meets are held weekly with stakeholders who determine entrance into the service, and;
WHEREAS, this is a continued program, $126,500/annual. The program receives 75% reimbursement from the childcare fund, and;

NOW, THEREFORE BE IT RESOLVED, we, the Van Buren County Board of Commissioners authorizes the Board Chairperson to sign the New Outlook FY24 Contract.

Motion by Mike Chappell, Second by Kurt Doroh, Carried

D. **VBCMH MST/MST-PSB Contract FY24

FINANCE RESOLUTION F4/1-23-2024

WHEREAS, there has been a request for the Board of Commissioners to authorize the Board Chairperson to sign the VBCMH MST/MST-PSB Contract FY24 Contract, and;
WHEREAS, VBCMH provides a full-time therapist / supervisor and 2 therapists who administer the Multi Systemic Therapy / Multi Systemic Therapy Problem Sexual Behavior treatment model to youth involved in the child protective system and/or juvenile justice system. This intensive service works with the whole family to stabilize situations, and;
WHEREAS, this is a continued contract, $260,000/annual. This program receives 75% reimbursement from the childcare fund, and;
NOW, THEREFORE BE IT RESOLVED, we, the Van Buren County Board of Commissioners authorizes the Board Chairperson to sign the VBCMH MST/MST-PSB FY24 Contract.

Motion by Mike Chappell, Second by Kurt Doroh, Carried

E. **VBCMH Parent Navigator Contract FY24

FINANCE RESOLUTION F5/1-23-2024

WHEREAS, there has been a request for the Board of Commissioners to authorize the Board Chairperson to sign the Parent Navigator Contract FY24, and;
WHEREAS, this advocacy role has been a unique position in the State of Michigan and has gained the attention of the State Court Administrative Office and nationwide early advocacy groups. Advocacy and prevention services are less expensive and less traumatic than formal court involvement and child removal, and;
WHEREAS, this is a continued contract, increased from $85,000 to $91,000 which is the first increase for this provider since the program was piloted in June 2020, subject to 75% reimbursement by the childcare fund and 25% reimbursement from the Quality Legal Representation and Child & Parent Representation grants, and;
NOW, THEREFORE BE IT RESOLVED, we, the Van Buren County Board of Commissioners authorizes the Board Chairperson to sign the VBCMH Parent Navigator Contract FY24.

Motion by Mike Chappell, Second by Kurt Doroh, Carried

F. **Allegan County Juvenile Center Contract FY24

FINANCE RESOLUTION F6/1-23-2024

WHEREAS, there has been a request for the Board of Commissioners to authorize the Board Chairperson to sign the Allegan County Juvenile Center FY24 Contract, and;
WHEREAS, Van Buren County does not have juvenile detention, so we rely on out-of-county facilities for juvenile justice needs when youth and the community face safety risks. Allegan County Juvenile Center has served Van Buren County for many years and has provided safety, monitoring, medication management, and education for youth lodged in the facility. This year there is a slight increase from $145/day to $165/day, and;
WHEREAS, the financial impact depends on the number of youth lodged. FY 23 was $206,045 for a total of 1,421 days of care. This program receives 50% reimbursement from the childcare fund, and;
NOW, THEREFORE BE IT RESOLVED, we, the Van Buren County Board of Commissioners authorizes the Board Chairperson to sign the Allegan County Juvenile Center Contract FY24.

Motion by Mike Chappell, Second by Kurt Doroh, Carried

G. **Ottawa County Juvenile Detention Center Contract FY24

FINANCE RESOLUTION F7/1-23-2024

WHEREAS, there has been a request for the Board of Commissioners to authorize the Board Chairperson to sign the Ottawa County Juvenile Detention Center FY24 Contract, and;
WHEREAS, Ottawa County Juvenile Detention Center is a court-operated facility that provides for the needs of juvenile justice involved youth. The contracted rate is $290.00/day, or $340.00/day for the RISE treatment program, and;
WHEREAS, depends on the number of youth lodged. In FY23, we spent $18,525.00 with this provider, for a total of 57 days between detention and treatment. This program receives 50% childcare fund reimbursement, and;
NOW, THEREFORE BE IT RESOLVED, we, the Van Buren County Board of Commissioners authorizes the Board Chairperson to sign the Ottawa County Juvenile Detention Center Contract FY24.

Motion by Mike Chappell, Second by Kurt Doroh, Carried

H. **Court Appointed Special Advocate Contract FY24

FINANCE RESOLUTION F8/1-23-2024

WHEREAS, there has been a request for the Board of Commissioners to authorize the Board Chairperson to sign the Court Appointed Special Advocate FY24 Contract, and;
WHEREAS, Safe Harbor Children's Advocacy Center in Allegan provides the CASA of the Harbor Court Appointed Special Advocacy program administration including volunteer recruitment, training, and ongoing case support. CASA is well-supported by surrounding counties and this is the first year we have the program for Van Buren County families, and;
WHEREAS, the contracted rate is $80,000. This program receives 75% reimbursement from the childcare fund, and;
NOW, THEREFORE BE IT RESOLVED, we, the Van Buren County Board of Commissioners authorizes the Board Chairperson to sign the Court Appointed Special Advocate FY24 Contract.

Motion by Mike Chappell, Second by Kurt Doroh, Carried

11. Labor, Negotiations, and Contracts

A. Board of Commissioners Compensation

Discussion to remove "The Board Chair and/or" from paragraph 4.

LABOR RESOLUTION L2/1-23-2024

WHEREAS, there has been a request to discuss and consider the adoption of the compensation schedule for the Board of Commissioners effective January 1, 2025, and;
WHEREAS, the County Board of Commissioners may change their compensation. However, the change cannot be effective during the term of office for which the legislative body making the change was elected. Consequently, any change from the present salary structure will not become effective until January 1, 2025, and;
WHEREAS, the proposal is to implement the following compensation structure for the Board of Commissioners whose term begins January 1, 2025:
Board Chair: $23,000 annually*
Board Vice Chair: $22,000 annually*
Remaining Board Members: $21,000*
* Adjusted annually by the same percentage as non-union employees
WHEREAS, the annual amounts are intended to replace the existing per diem and mileage compensation structure. It was based on a comparison of comparable counties. The full Board of Commissioners reserves the right to authorize per diems and mileage for attending ad hoc committee meetings, and;

WHEREAS, expenses for out of County travel, including mileage, conducted for County business will be reimbursed consistent with State and Federal guidelines, and;
WHEREAS, if adopted, this will be incorporated into the FY 2024 – 2025 Budget. There will be no financial impact until then, and;
NOW, THEREFORE BE IT RESOLVED, that the Van Buren County Board of Commissioners approves the adoption of the compensation schedule for the Board of Commissioners effective January 1, 2025.

Motion to approve as amended.
Motion by Kurt Doroh, Second by Richard Godfrey, Carried
Roll Call Vote

Yes:	Kurt Doroh, Richard Godfrey, Randall Peat, Tina Leary, Paul Schincariol
No:	Mike Chappell

12. Public Transit

A. **Annual Application Information for MDOT

TRANSIT RESOLUTION T1/1-23-2024
WHEREAS, there has been a request for the Board of Commissioners to approve, sign a resolution of intent, and sign for MDOT FY25 Annual Application. This is required by MDOT and due February 1, 2024. This is the portal for Public Transit to receive operating and capital funding, and;
WHEREAS, each year MDOT requires each transit agency to complete and submit an annual application and supporting documents for the next fiscal year. This is the means which MDOT uses to provide operating and capital funding to transit agencies throughout the state of Michigan, and;
NOW, THEREFORE BE IT RESOLVED, we, the Van Buren County Board of Commissioners approves the MDOT FY25 Annual Application, for the Board Chair to sign the Contract Clauses Certification, and provides a Resolution of Intent on the Board's behalf.

Motion by Mike Chappell, Second by Kurt Doroh, Carried

B. **MDOT Contract 2022-0144/P6

TRANSIT RESOLUTION T2/1-23-2024
WHEREAS, there has been a request for the Board of Commissioners to approve, sign a resolution of intent, and sign digitally for MDOT 2022-0144/P6. This provides Federal Section 5311 operating assistance for FY 2024 in the amount of $402,392.00, and;
WHEREAS, MDOT has issued this contract to assist with 18% of estimated eligible costs for FY 2024 and is required by MDOT in order to record agreement of utilization of funds provided by the Federal Transit Administration, United States Department of Transportation and MDOT, and;
WHEREAS, the funds shall be used by Van Buren Public Transit in accordance with Master Agreement 2022-0144, and;
NOW, THEREFORE BE IT RESOLVED, we, the Van Buren County Board of Commissioners approves the MDOT Contract 2022-0144/P6, for the Board Chair to sign digitally, and provides a Resolution of Intent on the Board's behalf.

Motion by Mike Chappell, Second by Kurt Doroh, Carried

C. **Re-appointment to the Public Transit Local Advisory Council - Julie Pioch

TRANSIT RESOLUTION T3/1-23-2024
WHEREAS, there has been a request for the Board of Commissioners to re-appoint Julie Pioch to the Public Transit Local Advisory Council with a term expiration of December 31, 2027, and;
WHEREAS, Julie Pioch wishes to renew her appointment to the Public Transit Local Advisory Council with a term expiration of 12/31/2027. She represents Planning and is also a user of public transit, and;
NOW, THEREFORE BE IT RESOLVED, we, the Van Buren County Board of Commissioners approves the re-appointment of Julie Pioch to the Public Transit Local Advisory Council with a term expiration of December 31, 2027.

Motion by Mike Chappell, Second by Kurt Doroh, Carried

D. **Bus Disposal

TRANSIT RESOLUTION T4/1-23-2024
WHEREAS, there has been a request for the Board of Commissioners to dispose of Bus #28, and;
WHEREAS, Bus #28 was purchased 10/31/2013 for $85,428.00 using a Federal and State grant. The bus is beyond its useful life span with 244,722 miles and was removed from service as it is no longer drivable, and;
NOW, THEREFORE BE IT RESOLVED, we, the Van Buren County Board of Commissioners approves the disposal of Bus #28.

Motion by Mike Chappell, Second by Kurt Doroh, Carried

13. Veterans Services

14. Commissioners Roundtable

- Courthouse Annex Basement File Project
- Veterans Program
- Youth Center

15. Chairman's Update

- Facilities Plan/Financial Plan
- Don Stull retirement/Tom Palenik appointment

16. Board Correspondence

17. Closed Session

18. Public Comment

19. Adjournment

The meeting was adjourned at 02:10 PM.

Randall Peat, Chairperson

Suzie Roehm, County Clerk