



MINUTES
Board of Commissioners Chambers
219 East Paw Paw Street

February 13, 2024

Commissioners

Gail Patterson-Gladney, District 1
Mike Chappell, District 2
Kurt Doroh, District 3
Richard Godfrey, District 4
Randall Peat, District 5
Tina Leary, District 6
Paul Schincariol, District 7

Committee of the Whole Meeting

1. **Call to Order**
The Committee of the Whole meeting was called to order at 01:00 PM by Randall Peat, Chairman of the Board. Present: Patterson-Gladney, Chappell, Doroh, Godfrey, Peat, Leary and Schincariol.
2. **Additions/Deletions to the Agenda**
Delete Item 7.A.
3. **Approval of Agenda**
Motion to approve the agenda as amended.
Motion by Kurt Doroh, Second by Paul Schincariol, Carried
4. **Approval of Minutes**
 - A. **January 23rd, 2024 Committee of the Whole Meeting Minutes**
Motion to approve the minutes of the January 23, 2024 Committee of the Whole meeting as presented.
Motion by Kurt Doroh, Second by Gail Patterson-Gladney, Carried
5. **Public Comment**
 - Dan Hutchins, Van Buren District Library Director, regarding library millage proposal
6. **Presentation**
 - A. **Van Buren Conservation District Resource Recovery Quarterly Report**
Emily Hickmott presented the Conservation District Resource Recovery Quarterly Report.
7. **Administrative Affairs**
 - A. **Proclamation of Carrie Troyer - Economic Development Corporation**
This item was removed from the agenda.
 - B. **Re-appointment of VBCMHA Board of Director Members**
The Van Buren Community Mental Health Board is requesting the reappointment of Catherine Bolton and Angela Dickerson.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the reappointment of Catherine Bolton and Angela Dickerson to the Van

Buren Community Mental Health Board for a three-year term expiring March 1, 2027.
Motion by Tina Leary, Second by Paul Schincariol, Carried

8. Buildings and Grounds

A. Use of County Property - Paw Paw Days 2024

The Paw Paw Area Chamber of Commerce is requesting the use of county property for the 2024 Paw Paw Days. This is an annual request and includes the County Park and the Courthouse and Administration Building parking lots.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the use of county property on July 26-27, 2024 for the 2024 Paw Paw Days.

Motion by Tina Leary, Second by Paul Schincariol, Carried

B. Emergency Repair - Water Leak in Jail

John Small updated the Board on the emergency water leak repair at the jail in the amount of \$17,351.

9. Finance

A. Commissioner Per Diems

Commissioner per diems were reviewed.

Motion to approve per diems for payment as presented.

Motion by Mike Chappell, Second by Gail Patterson-Gladney, Carried

B. Claims

Claims were reviewed.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the payment of claims in the amount of \$3,929,764.85.

Motion by Mike Chappell, Second by Richard Godfrey, Carried

C. Budget Adjustments

Finance Director Becky Grabemeyer presented the budget adjustments.

Motion to approve the budget adjustments as presented to maintain a balanced budget.

Motion by Kurt Doroh, Second by Mike Chappell, Carried

D. Monthly Financial Statement

Finance Director Becky Grabemeyer presented the Monthly Financial Statement.

Motion to accept the Monthly Financial Statement as presented.

Motion by Gail Patterson-Gladney, Second by Kurt Doroh, Carried

E. ARPA - Update & Standard Allowance Election

Finance Director Becky Grabemeyer provided an update on ARPA funds and is recommending changing the county's ARPA election of Loss Revenue from the calculated method to the \$10 million standard allowance.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, changing the ARPA election of Loss Revenue from the calculated method to the \$10 million standard allowance.

Motion by Richard Godfrey, Second by Gail Patterson-Gladney, Carried

F. Foster Swift Invoice

Wayne Nelson presented the Foster Swift invoices for payment.

Motion to pay the Foster Swift invoices in the amount of \$1,672.50 for NCG litigation in accordance with the cost sharing agreement.

Motion by Richard Godfrey, Second by Mike Chappell, Carried

G. 911 Local Surcharge Collection Continuation for 2024-2025

911 Director Tim McGee presented the annual request for a resolution to continue the collection of the voter approved 911 local surcharge for July 1, 2024 to June 30, 2025. as required.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the continuation of the 911 local surcharge for July 1, 2024 through June 30, 2025.

Motion by Mike Chappell, Second by Kurt Doroh, Carried

H. Purchase of Two Detective Cars

The Sheriff's Department is requesting to purchase two detective cars to replace aging vehicles. This purchase will be taken out of the public safety vehicle fund in an amount not to exceed \$58,000.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the purchase of two detective vehicles in an amount not to exceed \$58,000.

Motion by Richard Godfrey, Second by Gail Patterson-Gladney, Carried

I. Auction of Detective car

The Sheriff's Department is requesting authorization to auction a 2008 Hyundai Accent.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, authorization to auction a 2008 Hyundai Accent through Bidergy.

Motion by Richard Godfrey, Second by Kurt Doroh, Carried

10. Labor, Negotiations, and Contracts

A. Public Transit Dispatcher - Full Time

Anna Cerven and Laurie Schlipp presented the request to turn a current part-time Public Transit Dispatcher position into a full-time position for a better succession plan after turnover and anticipated upcoming retirement.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, changing a part-time Public Transit Dispatcher position into a full-time position.

Motion by Kurt Doroh, Second by Gail Patterson-Gladney, Carried

11. Public Transit

12. Veterans Services

A. Veterans Services Bi-Monthly Update

David Krzycki presented the bi-monthly Veterans Services update and Brenna Murphy presented information of the new ALIVE program.

13. Public Comment

14. Adjournment

The meeting was adjourned at 02:16 PM.

Suzie Roehm, County Clerk