



**MINUTES**  
**Board of Commissioners Chambers**  
**219 East Paw Paw Street**

**January 23, 2024**

**Commissioners**

Gail Patterson-Gladney, District 1  
Mike Chappell, District 2  
Kurt Doroh, District 3  
Richard Godfrey, District 4  
Randall Peat, District 5  
Tina Leary, District 6  
Paul Schincariol, District 7

**Committee of the Whole Meeting**

1. **Call to Order**  
The Committee of the Whole meeting was called to order at 01:00 PM by Randall Peat, Chairman of the Board. Present: Chappell, Doroh, Godfrey, Peat, Leary and Schincariol. Absent and excused: Patterson-Gladney.
2. **Additions/Deletions to the Agenda**
3. **Approval of Agenda**  
Motion to approve the agenda as presented.  
Motion by Kurt Doroh, Second by Mike Chappell, Carried
4. **Approval of Minutes**
  - A. **January 9th, 2024 Committee of the Whole Meeting Minutes**  
Motion to approve the minutes of the January 9, 2024 Committee of the Whole meeting as presented.  
Motion by Mike Chappell, Second by Kurt Doroh, Carried
5. **Public Comment**
6. **Presentation**
7. **Administrative Affairs**
  - A. **Proclamation of Hon. David DiStefano - EXPEDITED**  
Request to issue a Proclamation for Judge DiStefano honoring his service to the County and celebration of retirement.  
  
Motion to approve by resolution at today's meeting of the Board of Commissioners, a Proclamation for Judge David DiStefano honoring his service to the County and celebration of retirement.  
Motion by Paul Schincariol, Second by Tina Leary, Carried
  - B. **Appointment to the Southwest Michigan Planning Commission - Roger Engle**  
Request to appoint Roger Engle to the Southwest Michigan Planning Commission to fill a vacancy in one of the non-elected positions.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the appointment of Roger Engle to the Southwest Michigan Planning Commissioner to fill a vacancy for a two-year term to expire December 21, 2025.  
Motion by Kurt Doroh, Second by Mike Chappell, Carried

- C. **Appointment to Department of Health and Human Services - Janet Engle**  
Request to appoint Janet Engle to the Michigan Department of Health and Human Services Board to fill a vacancy.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the appointment of Janet Engle to the Michigan Department of Health and Human Services Board for a three-year term to expire November 1, 2026.  
Motion by Tina Leary, Second by Richard Godfrey, Carried

- D. **Off Road Vehicle Ordinance**

Discussion of the updates and changes Commissioner Chappell made to the proposed ordinance and authorize Administrator Faul to work with legal counsel to establish a county-wide Off Road Vehicle Ordinance and bring the item back to the Board for review and approval.

Motion to authorize Administrator Faul to work with legal counsel on the establishment of a county-wide Off Road Vehicle Ordinance to bring back to the Board for review and approval.

Motion by Paul Schincariol, Second by Mike Chappell, Carried

- E. **Out of State Travel Request - Specialty Courts**

Matthew Beilman presented the request for permission for the Swift & Sure Case Manager to attend an out-of-state training/conference as required by the federal grant. Funding for continued education was allocated in the budget.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, approval for the Swift & Sure Case Manager to attend the American Probation and Parole Association 2024 Winter Training Institute in Seattle, WA on February 25-28, 2024.

Motion by Richard Godfrey, Second by Mike Chappell, Carried

8. **Buildings and Grounds**

9. **Finance**

- A. **Millage Expiration Review - L4029**

Request to review the existing L-4029 and authorize Administrator Faul to work with legal counsel to develop ballot language for the expiring millages for Road, Public Transit and Veterans and bring back to the Board for approval prior to May 14, 2024.

Motion to authorize Administrator Faul to work with legal counsel to develop ballot language for the Road, Public Transit and Veterans millages to be presented to the Board for review and approval prior to May 14, 2024.

Motion by Richard Godfrey, Second by Mike Chappell, Carried

- B. **2024 Annual Borrowing Resolution**

The County Treasurer is requesting authorization to borrow up to \$7.5 million for the Delinquent Tax Revolving Fund.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, authorization for the County Treasurer to borrow up to \$7.5 million for the Delinquent Tax Revolving Fund.

Motion by Paul Schincariol, Second by Richard Godfrey, Carried

**C. Jail Medical Care Contract Renewal - Advanced Correctional Healthcare**

The County contracted with Advanced Correctional Health Care to provide jail health care in 2019. These services have worked well, and the desire is to renew the contract. The increase in cost is acceptable under the terms of the contract. The budget has not kept pace with the escalation clause. If approved, a budget adjustment would need to be submitted to the Board.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, renewal of the contract with Advance Correctional Health Care in the amount of \$473,159 to provide jail health care.

Motion by Mike Chappell, Second by Richard Godfrey, Carried

**10. Labor, Negotiations, and Contracts**

**11. Public Transit**

**12. Veterans Services**

**13. Road Commission Update**

**A. Road Commission Monthly Update**

Bret Witkowski presented the monthly Road Commission update.

**14. Public Comment**

**15. Adjournment**