



MINUTES
Board of Commissioners Chambers
219 East Paw Paw Street

October 24, 2023

Commissioners

Gail Patterson-Gladney, District 1
Mike Chappell, District 2
Kurt Doroh, District 3
Richard Godfrey, District 4
Randall Peat, District 5
Tina Leary, District 6
Paul Schincariol, District 7

Committee of the Whole Meeting

1. **Call to Order**
The Committee of the Whole meeting was called to order at 01:00 PM by Randall Peat, Chairman of the Board. Present: Patterson-Gladney, Chappell, Doroh, Godfrey, Peat, Leary. Schincariol arrived at 1:40 p.m.
2. **Additions/Deletions to the Agenda**
3. **Approval of Agenda**
Motion to approve the agenda as presented.
Motion by Kurt Doroh, Second by Mike Chappell, Carried
4. **Approval of Minutes**
 - A. **October 10th, 2023 Committee of the Whole Meeting Minutes**
Motion to approve the minutes of the October 10, 2023 Committee of the Whole meeting with a correction on Item 9J. The correct verbiage is "below .25 mills".
Motion by Gail Patterson-Gladney, Second by Mike Chappell, Carried
5. **Public Comment**
 - Melanie Hooker, DVC, gave an update on the Veteran's Standdown
 - Lisa Imus-Ransler was introduced as the new Community Services Coordinator for the County
 - Christopher Imler, MSUE, gave an update on the Veteran's Therapy Garden activities to be held on Veteran's Day
6. **Presentation**
 - A. **Medical Examiner 2022 Annual Report**
Dr. Joyce deJong presented the Medical Examiner 2022 Annual Report.
7. **Administrative Affairs**
 - A. **Kal-Haven Trail - Nichol's Covered Bridge Resolution**
Nichol's Covered Bridge over the Black River on the Kal-Haven Trail is planned to be removed and replaced with an uncovered bridge as part of a resurfacing project for the trail. A resolution in support of replacing it with another covered bridge is being requested.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, support for the replacement of the Nichol's Covered Bridge with a similar covered bridge for the Kal-Haven Trail over the Black River.

Motion by Gail Patterson-Gladney, Second by Richard Godfrey, Carried

B. Family Court Awareness Month 2023

Veronica Stillson, Family Division Administrator, spoke in response to the request for a resolution. The court is not in support of the current verbiage that was provided in the resolution and does not support adoption of that resolution. They do support Family Court Awareness Month. Discussion that the court provides a resolution with acceptable verbiage and the item will not be on consent agenda at the next meeting.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, support of Family Court Awareness Month in an updated resolution drafted by the courts.

Motion by Richard Godfrey, Second by Kurt Doroh, Carried

8. Buildings and Grounds

A. Buildings and Grounds Update

Director John Small provided the Buildings & Grounds update.

9. Finance

A. Foster Swift Invoice

The Foster Swift invoice and the Knotek Law Office invoice were reviewed.

Motion to approve payment of the Foster Swift Invoice (\$18,300) and Knotek Law Office Invoice (\$3,674) for NCG litigation in accordance with the cost sharing agreement.

Motion by Gail Patterson-Gladney, Second by Richard Godfrey, Carried

B. Juvenile Court FY 24 Child Care Fund

Veronica Stillson presented the request for the Board Chair to sign the DHS-2091 form for the FY24 child care fund annual plan. This allows reimbursement for 75% for in-home intensive child care programs and 50% for out-of-home care programs.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, authorization for the Board Chair to sign the DHS-2091 form for the FY24 child care fund.

Motion by Mike Chappell, Second by Kurt Doroh, Carried

C. Fiscal Year 2023/2024 - Grant Award Acceptance

Matthew Beilman presented the request for approval and signature of the FY23-24 grant contracts awarded to the Specialty Court Programs totaling \$699,380.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the FY23-24 grant contracts awarded to the Specialty Court Programs and authorize the board chair to sign necessary documents.

Motion by Kurt Doroh, Second by Gail Patterson-Gladney, Carried

10. Labor, Negotiations, and Contracts

A. Salary Exception - Director of Finance - EXPEDITED

The County Administrator is requesting a salary exception for a Finance Director candidate to start at \$132,000 annually due to experience.

Motion to approve by resolution at today's meeting of the Board of Commissioners, a salary exception for a Finance Director to start at \$132,000 annually.

Motion by Richard Godfrey, Second by Paul Schincariol, Carried

B. Creation of Lead Clerk Position-District Court

District Court is requesting that a Lead Clerk position be created for each location-Paw Paw and South Haven. The position is to be bid among current District Court employees only; no new employees will be added. The position requires a minimum of 3 years of experience and will be set at pay range R23.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the creation of a Lead Clerk position in each District Court office at pay range R23.

Motion by Tina Leary, Second by Paul Schincariol, Carried

11. Public Transit

12. Veterans Services

13. Road Commission Update

A. Road Commission Monthly Update

Bret Witkowski presented the Road Commission monthly update.

14. Public Comment

15. Adjournment

The meeting was adjourned at 02:14 PM.

Suzie Roehm, County Clerk