Commissioners
Gail Patterson-Gladney, District 1
Mike Chappell, District 2
Kurt Doroh, District 3
Richard Godfrey, District 4
Randall Peat, District 5
Tina Leary, District 6
Paul Schincariol, District 7

MINUTES
Board of Commissioners Chambers
219 East Paw Paw Street

September 12, 2023

Committee of the Whole Meeting

1. Call to Order

   The Committee of the Whole meeting was called to order at 01:00 PM by Randall Peat, Chairman of the Board. Present: Patterson-Gladney, Chappell, Doroh, Godfrey, Peat, Leary and Schincariol.

2. Additions/Deletions to the Agenda

3. Approval of Agenda

   Motion to approve the agenda as presented.
   Motion by Gail Patterson-Gladney, Second by Richard Godfrey, Carried

4. Approval of Minutes

   A. August 22nd, 2023 Committee of the Whole Minutes

      Motion to approve the minutes of the August 22, 2023 Committee of the Whole meeting as presented.
      Motion by Mike Chappell, Second by Kurt Doroh, Carried

5. Public Comment

6. Presentation

   A. Materials Management Community Engagement Grant Report

      Daniel Schoonmaker presented the Materials Management Community Engagement Grant Report.

7. Administrative Affairs

   A. ARPA VBISD Youth Center

      David Manson, ISD Superintendent, presented the request for use of ARPA funds to create a Van Buren County Youth Center with a 3-year cost estimate of $948,191.

      Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the use of ARPA funds in the amount of $948,191 towards a Van Buren County Youth Center.
      Motion by Kurt Doroh, Second by Gail Patterson-Gladney, Carried
      Roll Call Vote: All Yes

B. Board of Canvasser Appointment

County Clerk Suzie Roehm presented the request for Board of Canvassers appointments. Each political party has submitted three candidates, as required, and the board must vote to fill the position for each party both by voice vote and ballot.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the reappointment of Nancy Thomas (R) and Douglas Cultra (D) to the Van Buren County Board of Canvassers for a 4-year term expiring 10-31-2027.
Motion by Kurt Doroh, Second by Mike Chappell, Carried

C. Local Emergency Planning Committee Member List

Raymond Hochsprung is requesting that the Board approve the member list for the Local Emergency Planning Committee.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the member list for the Local Emergency Planning Committee as submitted.
Motion by Richard Godfrey, Second by Gail Patterson-Gladney, Carried

8. Buildings and Grounds

9. Finance

A. Commissioner Per Diems

Commissioner per diems were reviewed.

Motion to approve payment of per diems with mileage corrections.
Motion by Richard Godfrey, Second by Mike Chappell, Carried

B. Claims

Claims were reviewed.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, payment of claims in the amount of $2,159,344.00.
Motion by Gail Patterson-Gladney, Second by Kurt Doroh, Carried

C. Monthly Financial Statement

Finance Director Lorna Nenciarini presented the Monthly Financial Statement.

D. Budget Adjustments

Finance Director Lorna Nenciarini presented the request to allow the Finance Director and Administrator to make budget adjustments as required to maintain a balanced budget for the end of the fiscal year and present those to the board for review at the October 10, 2023 meeting.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, authorization for the County Administrator and/or County Finance Director to amend the fiscal year 2022-2023 budget as necessary to maintain compliance with PA 2 of 1968 as amended.
Motion by Richard Godfrey, Second by Mike Chappell, Carried

E. Investment Report

Treasurer Trisha Nesbitt presented the August investment report.

F. Blight Elimination Grant - Round 2

Treasurer Trisha Nesbitt is requesting acceptance of the Blight Elimination Grant - Round 2 in the amount of $115,316.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, acceptance of the Blight Elimination Grant - Round 2 in the amount of $115,316 and authorization for the Board Chair to sign any necessary paperwork.
Motion by Mike Chappell, Second by Gail Patterson-Gladney, Carried

G. Foreclosing Governmental Unit Report of Real Property Foreclosure Sales

Treasurer Trisha Nesbitt presented the Foreclosing Governmental Unit Report of Real Property Foreclosure Sales.

H. Sale of Old Ambulance

Sheriff Abbott is requesting approval to sell a 1995 Ford Ambulance to the Van Buren Intermediate School District for one dollar.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the sale of the 1995 Ford Ambulance to the VBISD in the amount of one dollar.
Motion by Mike Chappell, Second by Paul Schincariol, Carried

I. 911 Audio Recording Project

911 Director Tim McGee is requesting to upgrade the 911 Audio Recording System due to problems after the VHF Radio System upgrade project. Additional and upgraded equipment is needed with an estimated cost of $185,000. There are sufficient funds in the 911 Fund.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, authorization for the 911 Director to be authorized to sign purchase agreements and work orders associated with the 911 Audio Recording Project in the amount of $185,000.
Motion by Paul Schincariol, Second by Kurt Doroh, Carried

J. Access & Visitation Grant

Family Division Administrator Veronica Stillson is requesting approval of the SCAO Access & Visitation Service Contract.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, approval of the SCAO Access & Visitation Service Contract and authorize the Board Chair to sign on the Board's behalf.
Motion by Kurt Doroh, Second by Mike Chappell, Carried

K. Opioid Steering Committee - Purchase of Naxolone Kits

Bob Kirk presented the Opioid Steering Committee's request to purchase 94 Naloxone kits using Opioid Settlement Funds. The kits will be placed in public spaces at schools and local governmental units.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the purchase of 94 Naloxone kits using Opioid Settlement Funds in the amount of $10,200.
Motion by Mike Chappell, Second by Kurt Doroh, Carried

10. Labor, Negotiations, and Contracts

11. Public Transit

A. Director's Report

Laurie Schlipp presented the Public Transit Director's Report.

B. Financial Reports

Tami Naber presented the Public Transit Financial Report.

C. Operations Reports

Tami Naber presented the Public Transit Operations Report.

D. MDOT Contract 2022-0144/P4 - EXPEDITED

Public Transit Director Laurie Schlipp is requesting approval for MDOT Contract 2022-011/P4 for a replacement bus at today's board meeting.

Motion to approve by resolution at today's meeting of the Board of Commissioners, approval of MDOT Contract 2022-0144/P4 and authorize the Board Chair to digitally sign on the Board's behalf.
Motion by Gail Patterson-Gladney, Second by Tina Leary, Carried

E. MDOT Contract 2022-0144/P5

Public Transit Director Laurie Schlipp is requesting approval for MDOT Contract 2022-0144/P5 which provides Federal Section 5311 Capital funding for replacement buses.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, approval of MDOT Contract 2022-0144/P5 and authorize the Board Chair to digitally sign on the Board's behalf.
Motion by Mike Chappell, Second by Gail Patterson-Gladney, Carried

12. Veterans Services

13. Public Comment

14. Adjournment

The meeting was adjourned at 03:07 PM.

Suzie Roehm, County Clerk