



MINUTES
Board of Commissioners Chambers
219 East Paw Paw Street

August 8, 2023

Commissioners

Gail Patterson-Gladney, District 1
Mike Chappell, District 2
Kurt Doroh, District 3
Richard Godfrey, District 4
Randall Peat, District 5
Tina Leary, District 6
Paul Schincariol, District 7

Committee of the Whole Meeting

1. **Call to Order**
The Committee of the Whole meeting was called to order at 01:00 PM by Randall Peat, Chairman of the Board. Present: Patterson-Gladney, Chappell, Doroh, Godfrey, Peat, Leary and Schincariol.
2. **Additions/Deletions to the Agenda**
3. **Approval of Agenda**
Motion to approve the agenda as presented.
Motion by Kurt Doroh, Second by Mike Chappell, Carried
4. **Approval of Minutes**
 - A. **July 25th, 2023 Committee of the Whole Meeting Minutes**
Motion to approve the minutes of the July 25, 2023 Committee of the Whole meeting as presented.
Motion by Gail Patterson-Gladney, Second by Mike Chappell, Carried
5. **Public Comment**
Kim Sinclair - Van Buren Conservation District annual meeting and announced Emily Hickmott will be the next Executive Director beginning October 1st.
6. **Presentation**
 - A. **VBCD Quarterly Update**
Kalli Marshall presented the Van Buren Conservation District Quarterly Update.
 - B. **Materials Management Planning Update**
Presentation by Van Buren Conservation District and Southwest Michigan Planning Commission for Materials Management Planning. The state's solid waste program has been updated and established deadlines for plan development and local approvals. It is being recommended that we engage with Cass and Berrien Counties in a multi-county plan with the Southwest Michigan Planning Commission as the Designated Planning Agency.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, joining a multi-county plan for Materials Management with Cass and Berrien Counties and designate Southwest Michigan Planning Commission as the Designated Planning Agency.
Motion by Kurt Doroh, Second by Gail Patterson-Gladney, Carried
7. **Administrative Affairs**

8. Buildings and Grounds

A. Sheriff's Office Pole Barn at Human Services West

Captain Jim Charon presented the request to build an additional Sheriff's Office pole barn located at Human Services West for approximately \$110,000 for storage of various items including evidence. A bid has been obtained from Mallory Pole Buildings. Discussion that additional bids should be obtained.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the construction of a pole barn for the Sheriff's Office and direct them to seek additional bids.

Motion by Tina Leary, Second by Mike Chappell, Carried

B. Use of County Property - Courtside Ministries

Courtside Ministries is requesting use of county property for prayer in the park on Wednesdays from 8:30 a.m. to noon. There was no duration of time in the request.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the use of county property in the park by Courtside Ministries on Wednesdays from 8:30 a.m. to noon starting August 30th for three months.

Motion by Mike Chappell, Second by Tina Leary, Carried

9. Finance

A. Commissioner Per Diems

Commissioner per diems were reviewed.

Motion to approve per diems as submitted.

Motion by Kurt Doroh, Second by Gail Patterson-Gladney, Carried

B. Claims

Claims were reviewed.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, payment of claims in the amount of 4,966,193.48.

Motion by Kurt Doroh, Second by Gail Patterson-Gladney, Carried

C. Budget Adjustments

This item was not on the printed agenda provided at the meeting and was not addressed at this meeting.

D. Monthly Financial Statement

Motion to accept the Financial Statement as presented.

Motion by Kurt Doroh, Second by Mike Chappell, Carried

E. Auction of County Property - Liquidation of County Vehicles

Captain Jim Charon is requesting approval to dispose of four county vehicles through the Biddergy Auction site.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the disposal of four county vehicles through the Biddergy Auction site.

Motion by Mike Chappell, Second by Richard Godfrey, Carried

F. Amended DHS-2091

Michael Defoe presented the request to approve an amendment to the Child Care Fund Annual Plan & Budget to cover juvenile detention costs. The request is for \$100,000 and 50% will be reimbursed. Amendments must be submitted by August 30th.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the amendment of DHS-2091 in the amount of \$100,000 and authorize the Board Chair to sign the appropriate documents.

Motion by Richard Godfrey, Second by Mike Chappell, Carried

G. Purchase of Patrol Vehicles for 2023-2024 Fiscal year

Due to production issues, the four patrol vehicles ordered last year will not be delivered this year. Captain Jim Charon is requesting approval for the purchase of eight patrol vehicles through Tapper Ford so the order can be placed on the list as soon as new models can be ordered. He is working with the Finance Department to carry over the current year's budgeted fund.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the order/purchase of eight patrol vehicles from Tapper Ford in an amount not to exceed \$500,000.

Motion by Mike Chappell, Second by Gail Patterson-Gladney, Carried

10. Labor, Negotiations, and Contracts

A. District Court Deputy Clerk - Salary Exception

Ryan Smith, District Court Administrator, is requesting a salary exception for a new employee due to the candidate's knowledge and experience in a District Court. The request is to start the candidate at the R20C step.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the salary exception for a District Court employee to begin at the R20C step.

Motion by Paul Schincariol, Second by Richard Godfrey, Carried

11. Public Transit

12. Veterans Services

A. Veteran Services Update

David Krzycki presented the bi-monthly Veterans Services update. Happy Birthday to the Coast Guard and Air Force.

13. Public Comment

14. Adjournment

The meeting was adjourned at 02:43 PM.

Suzie Roehm, County Clerk

