



MINUTES
Board of Commissioners Chambers
219 East Paw Paw Street

June 13, 2023

Commissioners

Gail Patterson-Gladney, District 1
Mike Chappell, District 2
Kurt Doroh, District 3
Richard Godfrey, District 4
Randall Peat, District 5
Tina Leary, District 6
Paul Schincariol, District 7

Committee of the Whole Meeting

1. **Call to Order**
The Committee of the Whole meeting was called to order at 01:00 PM by Randall Peat, Chairman of the Board. Present: Patterson-Gladney, Chappell, Doroh, Godfrey, Peat, Leary and Schincariol.
2. **Additions/Deletions to the Agenda**
Item 7D - Spark Grant-Bike Trail
3. **Approval of Agenda**
Motion to approve the agenda as amended.
Motion by Kurt Doroh, Second by Mike Chappell, Carried
4. **Approval of Minutes**
 - A. **May 23, 2023 Committee of the Whole Minutes**
Motion to approve the May 23, 2023 minutes of the Committee of the Whole meeting as presented.
Motion by Gail Patterson-Gladney, Second by Richard Godfrey, Carried
5. **Public Comment**
 - Steve Schultz, Bloomingdale Communications, update on broadband projects
6. **Presentation**
 - A. **2021 - 2022 Audit Presentation**
Aaron Stevens, Maner Costerisan, gave the 2021-2022 audit presentation.

Motion to accept the audit report.
Motion by Gail Patterson-Gladney, Second by Kurt Doroh, Carried
7. **Administrative Affairs**
 - A. **Appointment to the Palisades Community Advisory Panel - John Lewandowski**
Southwest Michigan Land Conservancy is recommending that John Lewandowski be appointed to the Palisades Community Advisory Panel to replace Peter TerLouw who has stepped down.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the appointment of John Lewandowski to the Palisades Community Advisory Panel to replace Peter TerLouw.

Motion by Gail Patterson-Gladney, Second by Mike Chappell, Carried

B. Appointment to the Parks Commission - Daywi Cook

There is a recommendation to appoint Daywi Cook to the Parks Commission.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the appointment of Daywi Cook to the Parks Commission for a three-year term expiring December 31, 2026.

Motion by Mike Chappell, Second by Kurt Doroh, Carried

C. VBEMS Contract Amendment

The Pride Care Ambulance Service contract expires June 30, 2023. The area of Arlington Township, Bangor Township, Hartford Township, Bangor City and Hartford City will now be covered by VBEMS Ambulance Services. The contract with VBEMS needs to be amended to reflect the changes.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, amending the VBEMS Ambulance Services contract to expand the geographical service area effective July 1, 2023.

Motion by Mike Chappell, Second by Kurt Doroh, Carried

D. Spark Grant - Bike Trail

There is a request for approval to apply for a Spark Grant for up to \$1 million for a cycle and walking trail from South Haven Park to Covert Park. No matching funds are required. The Southwest Michigan Planning Commission will prepare the grant application.

Motion to approve by resolution at today's meeting of the Board of Commissioners, the application for a Spark Grant for up to \$1 million for a cycle and walking trail.

Motion by Gail Patterson-Gladney, Second by Mike Chappell, Carried

8. Buildings and Grounds

A. Use of County Property - Paw Paw Days 2023

The Paw Paw Area Chamber of Commerce is requesting to use the County Park on July 21-22 for the 2023 Paw Paw Days event.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the use of the County Park on July 21-22 for the 2023 Paw Paw Days event.

Motion by Tina Leary, Second by Gail Patterson-Gladney, Carried

9. Finance

A. Commissioner Per Diems

Commissioner per diems were reviewed. It was noted that the form may not have totaled the amounts correctly, but the Finance Department has reviewed them.

Motion to approve payment of the submitted per diems.

Motion by Paul Schincariol, Second by Tina Leary, Carried

B. Claims

Claims were submitted for review.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, payment of claims in the amount of \$2,134,660.30.

Motion by Kurt Doroh, Second by Gail Patterson-Gladney, Carried

C. Monthly Financial Statement

The monthly financial statement was reviewed.

Motion to accept the monthly financial statement as presented.

Motion by Kurt Doroh, Second by Gail Patterson-Gladney, Carried

D. April Investment Report

Treasurer Nesbitt presented the April Investment Report.

E. L4029 Tax Rate Request - EXPEDITED

Tony Meyaard presented the L4029 for authorization and signature.

Motion to approve by resolution at today's meeting of the Board of Commissioners, the 2023 Michigan Department of Treasury Form L4029 and authorize the board chair to sign on the board's behalf.

Motion by Richard Godfrey, Second by Paul Schincariol, Carried

F. Court/Sheriff File Digitization

Natalie Dean presented the request for board support to pursue a formal bid process for digitizing court and sheriff files housed in the courthouse annex basement.

Motion to support the preparation of an RFP to gather quotes for the digitization of court and sheriff records that are stored in the courthouse annex basement.

Motion by Kurt Doroh, Second by Mike Chappell, Carried

10. Labor, Negotiations, and Contracts

A. Circuit Court - Position Elimination (Law Clerk) Position Creation (Staff Attorney)

The courts have been unsuccessful in filling the Law Clerk position that has been vacant for approximately one year. Natalie Dean is requesting that the position be eliminated and create a Staff Attorney position at the R29 payrange. This would be an overall increase of roughly \$15,500 annually.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the elimination of the Law Clerk position and creation of a Staff Attorney position at the R29 Court Association payscale.

Motion by Paul Schincariol, Second by Mike Chappell, Carried

B. GIS Director Salary Exception EXPEDITED

The vacant GIS position has been offered to a highly qualified applicant. Anna Cerven presented the request for a salary exception to start at the R34D step.

Motion to approve by resolution at today's meeting of the Board of Commissioners, the salary exception for the GIS Director position to start at the R34D step.

Motion by Tina Leary, Second by Gail Patterson-Gladney, Carried

11. Public Transit

A. MDOT Contract 2017-0136/P8

Laurie Schlipp is requesting approval of a one-year contract renewal for bus replacements. The three buses were ordered in 2021.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the renewal of MDOT Contract 2017-0136/P8.

Motion by Mike Chappell, Second by Kurt Doroh, Carried

B. MDOT Contract 2017-0136/P9

Laurie Schlipp is requesting approval of a one-year contract renewal for bus replacements. The two buses were ordered in 2021.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the renewal of MDOT Contract 2017-0136/P9.

Motion by Mike Chappell, Second by Kurt Doroh, Carried

12. Veterans Services

A. Veterans Services Update

David Krzycki presented the Veterans Services update. Happy Birthday to the United States Army. There is an individual interested in being a donor for the ESA program.

Request to move funds from emergency relief and emotional support into the dental program.

Motion to approve the grant amendment to move funds from emergency relief and emotional support into the dental program and authorize the Board Chair to sign.

Motion by Mike Chappell, Second by Kurt Doroh, Carried

Request for approval to allow Mr. Krzycki to write a letter of support from Veterans Services for the Columbia Township Spark Grant.

Motion to approve a letter of support from Veterans Services for the Columbia Township Spark Grant.

Motion by Kurt Doroh, Second by Gail Patterson-Gladney, Carried

13. Road Commission Update

14. Public Comment

- Emily Hickmott - annual meeting at the Flywheelers museum, materials management update
- Commissioner Godfrey - Veteran Josh Gunnison, suicide prevention
- Commissioner Patterson-Gladney - Juneteenth in Covert

15. Adjournment

The meeting was adjourned at 03:04 PM.

Suzie Roehm, County Clerk

