

Buildings & Grounds Committee

Members

Gail Patterson-Gladney, District 1
Kurt Doroh, District 2
Richard Godfrey, District 3
Mike Chappell, District 4
Randall Peat, District 5
Donald Hanson, District 6
Paul Schincariol, District 7



Contact

Board of Commissioners Chambers
219 E. Paw Paw Street
Paw Paw, MI 49079

Ph: 269-657-8253

Fax: 269-657-8252

MINUTES

June 22, 2021

2:00 PM

1. Call to Order

Committee Members Present: Commissioner Hanson, Commissioner Doroh, and Commissioner Chappell

Others in attendance: Commissioner Godfrey, Commissioner Peat, Commissioner Schincariol, Administrator Hardester, Jeff Hall, and Trisha Nesbitt

A. Zoom Meeting Information

2. Additions/Deletions to the Agenda

3. Approval of Agenda

Motion to approve the agenda by Commissioner Chappell; Supported by Commissioner Doroh; Motion: Carried.

4. Approval of Minutes

A. Buildings & Grounds Minutes 05-25-2021

Presented by:
Cari Elmore, Administrative Services Coordinator

Motion to approve the minutes by Commissioner Doroh; Supported by Commissioner Chappell; Motion: carried.

5. Public Comment

6. Agenda Items

A. Mattawan Facility

Presented by:

Frank Hardester, County Administrator

Administrator Hardester presented two quotes received for appraisals of the Mattawan facility as previously discussed.

The Van Buren Conservation District has expressed interest in leasing building space, for approximately 30 staff, from the county. This would be a temporary placement, for an estimate of about 3 years. They are aware of both the Mattawan facility and the vacant Hartford facility. They receive funding from the federal government that covers their rent costs. They would like the lease to include maintenance and janitorial.

The Sheriff's office has expressed interest in utilizing the Hartford facility.

Motion to move forward with the appraisal of the Mattawan facility by Commissioner Doroh; Supported by Commissioner Chappell; Motion: carried.

B. CIP Projects / Operational Updates

Presented by:
Jeff Hall, Buildings & Grounds Director

Jeff Hall reported on the current and upcoming CIP Projects. Administrator Hardester asked what data this committee would like to look at to be able to evaluate the facility operations. Commissioner Doroh requested a map with description of facilities and CIP project listings.

C. Facility Tour

Presented by:
Frank Hardester, County Administrator

Administrator Hardester reported that the public would have to be noticed if the board goes on a tour, and if public could not be present within a facility then no discussion would be able to be made during the tour, it would be to gather information only. Discussions ensued about place time, and logistics of a tour. Commissioner Peat suggested doing a drive by tour first with fact sheets about each facility, then schedule a second tour to walk through the facilities that the board requests to see the interiors. A potential date of August 6 at 9:00 a.m. was determined.

D. Use of County Property - Paw Paw Vineyard Classic Bike Tour

Presented by:
Frank Hardester, County Administrator

Motion to approve the use of county property for the Vineyard Classic Bike Tour by Commissioner Chappell; Supported by Commissioner Doroh; Motion: carried.

7. Public Comment

Administrator Hardester reported that he received an email about Syndicate park, where previous renovations had been approved by the board and completed. Currently high levels of water has caused erosion, the landowners of that area wanted to fix the issue and will cover the cost. The previous permit does not expire till March of 2022. Since the work was already approved by the board in the past, and there wouldn't be any cost to the county, the administrator and board chairman approved the work.

8. Adjournment

Motion to adjourn by Commissioner Chappell, Supported by Commissioner Doroh; Motion carried.

Adjourned at 1:38 p.m.