MINUTES
Board of Commissioners Chambers
219 East Paw Paw Street

Commissioners
Gail Patterson-Gladney, District 1
Mike Chappell, District 2
Kurt Doroh, District 3
Richard Godfrey, District 4
Randall Peat, District 5
Tina Leary, District 6
Paul Schincariol, District 7

February 14, 2023

Committee of the Whole Meeting

1. Call to Order

The Committee of the Whole meeting was called to order at 01:00 PM by Randall Peat, Chairman of the Board. Present: Patterson-Gladney, Chappell, Doroh, Godfrey, Peat, Leary and Schincariol.

2. Additions/Deletions to the Agenda

Add Item 8.D. Porter Legacy Dunes

3. Approval of Agenda

Motion to approve the agenda as amended.
Motion by Gail Patterson-Gladney, Second by Kurt Doroh, Carried

4. Approval of Minutes

A. January 24, 2023 Committee of the Whole Minutes

Motion to approve the minutes of the January 24, 2023 Committee of the Whole meeting as presented.
Motion by Kurt Doroh, Second by Gail Patterson-Gladney, Carried

5. Public Comment

Almena Township residents Bill Woodhams, Jerry Labadie, Julia Richardson and Martha Labadie - Consumers Energy Power Line

Steve Shults - ARPA funding for Broadband/ROBIN grants

6. Presentation

A. State of the Court Address

Chief Judge Kathleen Brickley presented the annual State of the Court Address.

B. Land Bank 2022 Annual Report

Treasurer Trisha Nesbitt presented the annual Land Bank Report.

C. ROBIN Grant Matching Funds Update

Sarah Snoeyink and Chris Scharrer provided an update on ROBIN grant matching funds. A recommendation for release of ARPA broadband allocation was reviewed. MEC is the only provider that has responded to DCS so far. A final recommendation will be presented at the February 28th meeting.

7. Closed Session

A. To consider material exempt from discussion or disclosure by state or federal statute. MCL 15.268(h)

Motion to enter into closed session to consider material exempt from discussion or disclosure by state or federal statute pursuant to MCL 15.268(h).
Motion by Gail Patterson-Gladney, Second by Mike Chappell, Carried
Roll Call Vote

Yes: Gail Patterson-Gladney, Mike Chappell, Kurt Doroh, Richard Godfrey, Randall Peat, Tina Leary, Paul Schincariol

Board went into closed session at 1:44 p.m.
Board returned from closed session at 2:58 p.m.

8. Administrative Affairs

A. ROBIN Memorandum of Understanding template review

A template Memorandum of Understanding with ISP's seeking ROBIN funding for broadband expansion projects was reviewed and discussed.
Motion to approve the MOU.
Motion by Gail Patterson-Gladney, Second by Kurt Doroh.
Motion withdrawn
Sarah Snoeyink will share the board's concerns with Chris Sharrer and the item will be brought back to the Board at the February 28th meeting.

B. Appointments/Re-appointments to the Land Preservation Board

MSUE District Director, Julie Pioch, requested appointments and reappointments to the Land Preservation Board for a two-year term.

Motion to approve by resolution at today's meeting of the Board of Commissioners, the appointment of Carl Druskovich and Emily Hickmott and reappointment of Dave Foerster, Willam VanTassel, Schtt Cedarquist, Julie Pioch and Richard Godfrey to the Land Preservation Board for a two-year term expiring May 1, 2024.
Motion by Gail Patterson-Gladney, Second by Mike Chappell, Carried

C. Appointment of CJ Johnson to Interim IT Director

Discussion to appoint CJ Johnson as Interim IT Director.

Motion to approve the appointment of CJ Johnson to interim IT Director at the beginning step of the pay range assigned to the IT Director.
Motion by Richard Godfrey, Second by Mike Chappell, Carried

D. Porter Legacy Dunes

Porter Legacy Dunes site needs GIS mapping and the fee is $700. The request is to waive the fee.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, waiving the $700 GIS mapping fee for the Porter Legacy Dunes site.
Motion by Kurt Doroh, Second by Gail Patterson-Gladney, Carried

9. Buildings and Grounds

A. Johnson Controls fire protection system proposal

The fire protection system was heavily damaged by the 2021 lightning strike. The cost for the project is $49,890 and $36,570 will be covered by insurance.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the Johnson Controls fire protection system proposal with $13,320 not covered by insurance and to be allocated from 101.0-265.00-752.900.
Motion by Mike Chappell, Second by Gail Patterson-Gladney, Carried

B. Health Department awning repair proposal

The awning at the Health Department building was recently damaged. The cost to repair it is $37,900 and will be covered in full by insurance.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the Miller Davis awning repair proposal in the amount of $37,900 which will be paid by insurance.
Motion by Paul Schincariol, Second by Richard Godfrey, Carried

10. Finance

A. Commissioner Per Diems

Commissioner per diems were reviewed. Commissioner Patterson-Gladney is withdrawing her January submission for corrections.

Motion to approve Commissioner per diems as submitted, with the exception of the one that was withdrawn.
Motion by Gail Patterson-Gladney, Second by Tina Leary, Carried

B. Purchase of used Vehicles

Lt. Evans presented the request to purchase two used vehicles, one for narcotics and one for investigations.

Motion to approve by resolution at today's meeting of the Board of Commissioners, the purchase of two used vehicles at a cost not to exceed $60,040.
Motion by Mike Chappell, Second by Kurt Doroh, Carried

C. FOC Move Projected Costs

Veronica Stillson, Family Division Administrator, presented the proposed costs for relocating the Friend of the Court to the Kelly Page building. The projected cost is $128,932.27 with 66% reimbursable by the Cooperative Reimbursement Program, leaving the County's projected investment at $43,833.91.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the proposed costs for moving Friend of the Court, in the amount of $128,932.27 with 66% being reimbursable, and the remaining $43,833.91 allocated from the CIP fund.
Motion by Richard Godfrey, Second by Kurt Doroh, Carried

D. FOC Pay Scale Exception

An FOC employee has been promoted to a new position within the office and will advance one level on the pay scale from R20 to R21. The request is to allow the employee to retain her place on the pay scale step. An LOU has been signed by all necessary parties.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the FOC pay scale exception to retain the pay scale step in the

promoted position.
Motion by Richard Godfrey, Second by Paul Schincariol, Carried

E. Foster Swift Invoice

The Foster Swift invoice was reviewed.

Motion to pay the Foster Swift invoice in the amount of $35,694.57 for NCG litigation according to the cost sharing agreement.
Motion by Richard Godfrey, Second by Gail Patterson-Gladney, Carried

F. Claims

Claims were reviewed.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, payment of claims in the amount of $2,374,019.87.
Motion by Kurt Doroh, Second by Mike Chappell, Carried

G. Budget Adjustments

Budget adjustments were reviewed.

Motion to approve the monthly budget adjustments required to maintain a balanced budget.
Motion by Mike Chappell, Second by Kurt Doroh, Carried

H. Monthly Financial Statement

Administrator Post presented the monthly financial statement.

Motion to accept the monthly financial statement as presented.
Motion by Gail Patterson-Gladney, Second by Richard Godfrey, Carried

11. Labor, Negotiations, and Contracts

A. School Resource Deputy Position - Bloomingdale Public Schools

Lt. Tony Evans is requesting approval to create a School Resource Officer position within Bloomingdale Public Schools. The position will be funded by the school.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the creation of a School Resource Officer position within Bloomingdale Public Schools to be funded by the school.
Motion by Mike Chappell, Second by Richard Godfrey, Carried

B. School Resource Deputy Position - Gobles Public Schools

Lt. Tony Evans is requesting approval to create a School Resource Officer position within Gobles Public Schools. The position will be funded by the school.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the creation of a School Resource Officer position within Gobles Public Schools to be funded by the school.
Motion by Mike Chappell, Second by Richard Godfrey, Carried

C. Elimination/Creation - Animal Control

Lt. Tony Evans is requesting to eliminate a current full-time Kennel Worker position and create a Kennel Director position at the R24 level.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the elimination of a Kennel Worker position and creation of a Kennel

Director position at the R24 payscale level.
Motion by Richard Godfrey, Second by Kurt Doroh, Carried

D. VSO Position Creation

David Krzycki, Veterans Services Director, is requesting approval for a second Veterans Service Officer position to be funded by the millage.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the creation of a second Veterans Service Officer position at the non-union payscale level R24 and to be funded by the millage.
Motion by Mike Chappell, Second by Gail Patterson-Gladney, Carried

E. County Administrator Update

Administrator Ryan Post is requesting that the Board accept an amended resignation date of March 3, 2023.

Motion to accept an amended resignation date effective March 3rd, 2023 for Administrator Ryan Post.
Motion by Richard Godfrey, Second by Tina Leary, Carried

F. Finance Director Update

Charles Norton is requesting approval to post the Finance Director position at the non-union payscale level R37. Discussion that the County could seek a temporary service agreement with Maner Costerisan on an as-needed basis until the position is filled. Administrator Post also offered to contract on a temporary as-needed basis. Chair Peat asked Post to present his offer in writing for review.

Motion to approve by resolution at today's meeting of the Board of Commissioners, the posting of the Finance Director position at the non-union payscale level R37.
Motion by Paul Schincariol, Second by Mike Chappell, Carried

12. Veterans Services

A. Veterans Services Update

David Krzycki presented the bi-monthly Veterans Services update.

13. Public Comment

- Janeen Horton - ROBIN grant matching funds

14. Adjournment

The meeting was adjourned at 04:51 PM.

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Suzie Roehm, County Clerk