MINUTES
Board of Commissioners Chambers
219 East Paw Paw Street

Commissioners
Gail Patterson-Gladney, District 1
Kurt Doroh, District 2
Richard Godfrey, District 3
Mike Chappell, District 4
Randall Peat, District 5
Donald Hanson, District 6
Paul Schincariol, District 7

November 22, 2022

Board of Commissioners Meeting

1. Call to Order

   On the above date the regular meeting of the Board of Commissioners was called to order at 03:35 PM by Randall Peat, Chairman of the Board.

2. Recital of the Pledge of Allegiance / Prayer

3. Roll Call

   The roll was called by County Clerk Suzie Roehm with the following commissioners answering to their name and district: Gail Patterson-Gladney, Kurt Doroh, Richard Godfrey, Mike Chappell, Randall Peat, Donald Hanson, Paul Schincariol.

4. Additions/Deletions to the Agenda

   Add Closed Session pursuant to Section 8c for strategy and negotiations.

5. Approval of Agenda

   All items on the agenda marked with '**' are part of the consent agenda. Commissioners or the public can request that items be removed from the consent agenda.

   Motion to approve the agenda as amended.
   Motion by Mike Chappell, Second by Gail Patterson-Gladney, Carried

6. Approval of Minutes

   A. ** November 08, 2022 Board of Commissioners Meeting Minutes
   Motion by Mike Chappell, Second by Gail Patterson-Gladney, Carried

7. Public Comment

8. Presentation

   A. Proclamation - Veteran Services

   ADMINISTRATIVE AFFAIRS RESOLUTION AA60/11-22-2022

   WHEREAS, on October 26, 2022, while out delivering Veteran Services items, our Veteran Services Director, David Krzycki and Veteran Services Officer, Dennis Urquhart stopped for a meal at Red's Root Beer Stand, and;
   WHEREAS, during their meal, Dennis noticed a woman choking and brought it to David's attention, and;
   WHEREAS, the woman's friend was attempting the Heimlich maneuver but it wasn't

successful and that is when David rushed over and performed it himself, successfully removing the hot dog from the woman's airway, and;
WHEREAS, EMS was called and they both remained with the woman to calm her as they waited for their arrival, and;
WHEREAS, we are grateful for your selfless actions to helping a woman in need, ultimately saving her life, and;
NOW, THEREFORE BE IT RESOLVED, that the Van Buren County Board of Commissioners recognize David Krzycki and Dennis Urquhart for their quick response and selfless efforts to save a citizen in need.

Motion by Mike Chappell, Second by Kurt Doroh, Carried

9. Administrative Affairs

A. ** Re-Appointment to Kinexus Workforce Development - George Saleeby

ADMINISTRATIVE AFFAIRS RESOLUTION AA61/11-22-2022
WHEREAS, George Saleeby has submitted his application to be re-appointed to the Kinexus Workforce Development Board, and;
WHEREAS, Mr. Saleeby's current term expires on 12/31/2022, and;
WHEREAS, terms for the Kinexus Workforce Development Board are three-years, making his new term expiration 12/31/2025.
NOW, THEREFORE BE IT RESOLVED, that the Van Buren County Board of Commissioners approves the re-appointment of George Saleeby to the Kinexus Workforce Development Board for a three-year term to expire 12/31/2025.

Motion by Mike Chappell, Second by Gail Patterson-Gladney, Carried

B. ** Re-Appointment to the VBC Road Commission - Reginald Boze

ADMINISTRATIVE AFFAIRS RESOLUTION AA62/11-22-2022
WHEREAS, Reginald Boze has submitted his application to be re-appointed to the Van Buren County Road Commission, and;
WHEREAS, Reginald Boze's current term expires on 12/31/2022, and;
WHEREAS, terms for the Van Buren County Road Commission are six-years, making his new term expiration 12/31/2028.
NOW, THEREFORE BE IT RESOLVED, that the Van Buren County Board of Commissioners approves the re-appointment of Reginald Boze to the Van Buren County Road Commission for a six-year term to expire 12/31/2028.

Motion by Mike Chappell, Second by Gail Patterson-Gladney, Carried

C. ** Appointment to the EDC Board - Stephanie Timmer

ADMINISTRATIVE AFFAIRS RESOLUTION AA63/11-22-2022
WHEREAS, Stephanie Timmer has submitted an application to be appointed to the Economic Development Corporation for a term to expire 02/13/2029, and;
WHEREAS, there is a vacancy due to the resignation of Jeff Hannan, and;
WHEREAS, Stephanie's experience in banking, as well as her experience as the LDFA and Brownfield chair in South Haven and the secretary for the South Haven/Van Buren County Convention & Visitors Bureau, would be of great benefit to the Economic Development Corporation.
NOW, THEREFORE BE IT RESOLVED, that the Van Buren County Board of Commissioners approves the appointment of Stephanie Timmer to the Economic Development Corporation for a term to expire 02/13/2029.

Motion by Mike Chappell, Second by Gail Patterson-Gladney, Carried

D. ** MERS Resolution Establishing Authorized Signatories

ADMINISTRATIVE AFFAIRS RESOLUTION AA64/11-22-2022

WHEREAS, MERS is seeking an official resolution to allow the County Administrator to sign contracts and requests on Van Buren County's behalf, and;
WHEREAS, this resolution would allow the County Administrator to be the authorized representative for Van Buren County and any applicable MERS plan documents, and;
NOW, THEREFORE BE IT RESOLVED, that the Van Buren County Board of Commissioners approves the request to allow the position of County Administrator to sign contracts and requests on Van Buren County's behalf.

Motion by Mike Chappell, Second by Gail Patterson-Gladney, Carried

10. Buildings and Grounds

A. Purchase of the Kelly Page Law Office Building

BUILDING & GROUNDS RESOLUTION BG18/11-22-2022

WHEREAS, the request is for the Board of Commissioners to approve the Board Chair to sign the purchase agreement with the sellers, Kelly and Linda Page, for the purchase of the Kelly Page Law Office building located at 203 S. Niles Street, Paw Paw, MI 49079, and;
WHEREAS, Kelly and Linda Page have offered to sell the building to the county for $195,000. The sale includes a library table and chairs, and;
WHEREAS, the directors from B&G and IT have viewed the building and estimate a combined cost of $40,000 or less for technical and building upgrades.
NOW, THEREFORE BE IT RESOLVED, that the Van Buren County Board of Commissioners approves the request to approve the Board Chair to sign the purchase agreement with the seller, Kelly and Linda Page, for the purchase of the Kelly Page Law Office building.

Motion by Donald Hanson, Second by Kurt Doroh, Carried

11. Finance

A. ** 911 Dispatch - Portable Radio for COOP

FINANCE RESOLUTION F54/11-22-2022

WHEREAS, the request is for approval to purchase five portable dual band radios to complete the needs for the Continuity of Operations Plan, and;
WHEREAS, as part of the Continuity of Operation for 911 Central Dispatch, there is a need for portable radios with the capability of accessing both the MPSCS 800mhz system and the VHF communications, and;
WHEREAS, Central Dispatch has not had adequate portability in place and this purchase meets the need for COOP, and;
WHEREAS, this purchase was planned and budgeted for FY 2022-23 to cost approximately $45,000.
NOW, THEREFORE BE IT RESOLVED, that the Van Buren County Board of Commissioners approves the request to purchase five portable dual band radios to complete the needs for the Continuity of Operations Plan.

Motion by Mike Chappell, Second by Gail Patterson-Gladney, Carried

B. ** BDA Purchase for Sheriffs Building - Communications

FINANCE RESOLUTION F55/11-22-2022

WHEREAS, the request is for approval to purchase BDA and install them within the

Sheriff's buildings to communicate with Central Dispatch, and;
WHEREAS, within the Sheriff's department building, there is not adequate radio coverage for proper communications, and;
WHEREAS, the renovation and addition will ensure there is adequate radio coverage and reception with Central Dispatch, and;
WHEREAS, the financial impact will be $15,450 to be paid out of 261.0-325.00-934.002.
NOW, THEREFORE BE IT RESOLVED, that the Van Buren County Board of Commissioners approves the request to purchase and install BDA in the Sheriff's buildings to enhance the communication with Central Dispatch.

Motion by Mike Chappell, Second by Gail Patterson-Gladney, Carried

C. ** Auction of County Property

FINANCE RESOLUTION F56/11-22-2022

WHEREAS, the request is for approval to dispose a 1991 Dodge Stealth at a Biddergy auction site, and;
WHEREAS, the 1991 Dodge Stealth was confiscated through a drug forfeiture case and now needs to be disposed of, and;
WHEREAS, the standard process of disposal of items of this nature are through auction.
NOW, THEREFORE BE IT RESOLVED, that the Van Buren County Board of Commissioners approves the request to dispose a 1991 Dodge Stealth at a Biddergy auction site.

Motion by Mike Chappell, Second by Gail Patterson-Gladney, Carried

D. ** Remote Support Software Renewal

FINANCE RESOLUTION F57/11-22-2022

WHEREAS, the Information Technology department has been using the BeyondTrust remote control software and would like to renew their services, and;
WHEREAS, entering into a three-year term would save the County funds rather than the annual approach, and;
WHEREAS, this is a budgeted expense with the total cost being $23.564.85 to be allocated from the Technology Improvement Fund 636.0-228.00-801.015.
NOW, THEREFORE BE IT RESOLVED, that the Van Buren County Board of Commissioners approves the request to renew services with BeyondTrust remote control software.

Motion by Mike Chappell, Second by Gail Patterson-Gladney, Carried

E. ** Application for Additional MERS Service Credit Purchase

FINANCE RESOLUTION F58/11-22-2022

WHEREAS, Rebecca Green, a Juvenile Court employee, is requesting to purchase additional years of service credit through MERS, and;
WHEREAS, the Board of Commissioners have the authority to grant employees the option to purchase additional service credit to help meet an early retirement eligibility provision or to increase their pension benefit, and;
WHEREAS, the employee is solely responsible for the cost of service credit. Rebecca Green's estimated cost of purchase is $70,542.00. These additional years of service will eventually cost the County at the time of the employee's retirement.
NOW, THEREFORE BE IT RESOLVED, that the Van Buren County Board of Commissioners approves Rebecca Green's request to purchase additional years of service credit through MERS.

Motion by Mike Chappell, Second by Gail Patterson-Gladney, Carried

F. Revised Apportionment Report

FINANCE RESOLUTION F59/11-22-2022

WHEREAS, the request is for approval of the revised apportionment report as a result of two newly approved millages passed at the November 8, 2022 election;
WHEREAS, At the November 8th election, a Senior Services millage in Bangor Township was passed for 1.0000 mill and one in Waverly Township for 0.5000 mill., and;
WHEREAS, For Bangor and Waverly Townships to lawfully place the millages on their tax bills, the updated apportionment report needs to be approved before tax bills go out.
NOW, THEREFORE BE IT RESOLVED, that the Van Buren County Board of Commissioners approves the revised apportionment report.

Motion by Paul Schincariol, Second by Gail Patterson-Gladney, Carried

G. Blight Elimination Grant

FINANCE RESOLUTION F60/11-22-2022

WHEREAS, the request is to authorize Treasurer Nesbitt to sign the acceptance of the Blight Elimination Grant from the Michigan State Land Bank, and;
WHEREAS, the Board approved the Van Buren County Land Bank's engagement in the State Land Bank's Request for Proposals 2023-001 – Blight Elimination Grant. The VBCLBA applied for the funding and was the first awardee in the state, and;
WHEREAS, the awarded grant amount is $47,882 and will be used to replace the roof at 5 West Main Street in Hartford, along with the repairs to the back stairwell which provides access to the second floor of the building, and;
WHEREAS, This is a reimbursement grant and will have a net 0 affect on the Land Bank's GF budget.
NOW, THEREFORE BE IT RESOLVED, that the Van Buren County Board of Commissioners approves the request to authorize Treasurer Nesbitt to sign the acceptance of the Blight Elimination Grant from the Michigan State Land Bank.

Motion by Paul Schincariol, Second by Kurt Doroh, Carried

H. State Court Administrative Office (SCAO) grant awards for the Drug Treatment Court, Family Treatment Court, Swift and Sure Sanctions Probation Program, Adult Recovery Court, and Sobriety Court.

FINANCE RESOLUTION F61/11-22-2022

WHEREAS, the State Court Administrative Office (SCAO) grant awards for the Drug Treatment Court, Family Treatment Court, Swift and Sure Sanctions Probation Program, Adult Recovery Program, and Sobriety Court, and;
WHEREAS, to receive these grant awards, Circuit Court seeks Board approval and signature, and;
WHEREAS, this year SCAO awarded Van Buren County a total of $648,720. The acceptance of these awards will allow the programs within Specialty Court to continue in 2022 - 2023.
NOW, THEREFORE BE IT RESOLVED, that the Van Buren County Board of Commissioners approves the request to authorize the Board Chairman to sign all grant documents on its behalf for the SCAO awarded funds.

Motion by Paul Schincariol, Second by Donald Hanson, Carried

12. Labor, Negotiations, and Contracts

A. Wage Exception - General Maintenance Technician

LABOR RESOLUTION L26/11-22-2022
WHEREAS, the request is to approve a wage exception for a potential new hire for the General Maintenance Technician, and;
WHEREAS, the General Maintenance Technician position was rewritten and approved in July 2022 for 3 vacancies. 2 were filled by internal candidates and the third has been vacant since July, and;
WHEREAS, We have recently found a candidate that would be a great addition to the Buildings & Grounds department and who is eager to join the team. We would like to bring the candidate in at the AFSCME R20C step, $17.46 per hour.
NOW, THEREFORE BE IT RESOLVED, that the Van Buren County Board of Commissioners approves the wage exception for the General Maintenance Technician position.

Motion by Richard Godfrey, Second by Kurt Doroh, Carried

13. Public Transit

14. Veterans Services

15. Public Comment

16. Board Correspondence

17. Closed Session

    A. Labor Negotiations

    Motion to enter into Closed Session under Section 8c of the Open Meetings Act to discuss labor negotiations.
    Roll Call Vote: All Yes
    Motion by Mike Chappell, Second by Donald Hanson, Carried

    Board went into closed session at 3:46 p.m.
    Board returned from closed session at 5:09 p.m.

18. Adjournment

The meeting was adjourned at 05:10 PM.

____
Randall Peat, Chairperson

____
Suzie Roehm, County Clerk