



MINUTES
Board of Commissioners Chambers
219 East Paw Paw Street

November 8, 2022

Commissioners

Gail Patterson-Gladney, District 1
Kurt Doroh, District 2
Richard Godfrey, District 3
Mike Chappell, District 4
Randall Peat, District 5
Donald Hanson, District 6
Paul Schincariol, District 7

Committee of the Whole Meeting

1. **Call to Order**
The Committee of the Whole meeting was called to order at 01:00 PM by Randall Peat, Chairman of the Board. Present: Patterson-Gladney, Doroh, Godfrey, Chappell, Peat, Hanson and Schincariol.
2. **Additions/Deletions to the Agenda**
Add: Item 7.F. Negotiation Update
3. **Approval of Agenda**
Motion to approve the agenda as amended.
Motion by Gail Patterson-Gladney, Second by Kurt Doroh, Carried
4. **Approval of Minutes**
 - A. **10/25/2022 Committee of the Whole Meeting Minutes**
Motion to approve the minutes of the October 25, 2022 Committee of the Whole meeting as presented.
Motion by Donald Hanson, Second by Mike Chappell, Carried
5. **Public Comment**
 - Corey Harbaugh - Van Buren County Whole Child Collaborative
 - Steve Schultz - ARPA funds
 - Nancy King - ARPA funds
 - Charles Duncan - ARPA funds
6. **Presentation**
7. **Administrative Affairs**
 - A. **Re-Appointment to Kinexus Workforce Development - George Saleeby**
Request the re-appointment of George Saleeby to the Kinexus Workforce Development Board with a term expiration of 12/31/2025.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the re-appointment of George Saleeby to the Kinexus Workforce

Development Board with a term expiration of 12/31/2025.

Motion by Donald Hanson, Second by Paul Schincariol, Carried

B. Re-Appointment to the VBC Road Commission - Reginald Boze

Request the re-appointment of Reginald Boze to the Van Buren County Road Commission, with a term expiration date of 12/31/2028.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the re-appointment of Reginald Boze to the Van Buren County Road Commission with a term expiration date of 12/31/2028.

Motion by Kurt Doroh, Second by Mike Chappell, Carried

C. Appointment to the EDC Board - Stephanie Timmer

Request to appoint Stephanie Timmer to the Van Buren County Economic Development Corporation Board with an expiration date of 02-13-2029.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the appointment of Stephanie Timmer to the Van Buren County Economic Development Corporation Board with an expiration date of 02-13-2029.

Motion by Mike Chappell, Second by Paul Schincariol, Carried

D. Opioid Settlement Point of Contact

Request for approval to make the County Administrator Ryan Post the point of contact / authorized official for the National Opioid Settlement and to monitor the process and report back to the Board as needed.

Motion to approve by resolution at today's regular meeting of the Board of Commissioners, to approve County Administrator Ryan Post as the authorized official / point of contact for the National Opioid Settlement.

Motion by Mike Chappell, Second by Kurt Doroh, Carried

E. MERS Resolution Establishing Authorized Signatories

MERS is seeking an official resolution to allow the County Administrator to sign contracts and Service Credit Purchase Approvals on Van Buren County's behalf.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners to authorize the position of the County Administrator to be an authorized signatory for MERS Contracts and Service Credit Purchase Approvals.

Motion by Paul Schincariol, Second by Kurt Doroh, Carried

F. Negotiation Update

Motion to rescind the Board's decision on July 12th to accept the Labor Committee's negotiation recommendation and to accept Administration's wage increase recommendation at the October 25th closed session.

Motion by Gail Patterson-Gladney, Second by Richard Godfrey, Carried

8. Buildings and Grounds

A. B&G Department Update

John Small, Director of Buildings and Grounds, gave an update on the current projects going on with all county buildings and the plans for future projects.

9. Finance

A. 911 Dispatch - Portable Radio for COOP

911 Director Tim McGee is requesting to purchase 5 portable dual band radios to complete the needs for continuity of operation plan.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the purchase of 5 dual band Motorola portable radios, peripherals, and supplies for approximately \$45,000.00.

Motion by Mike Chappell, Second by Gail Patterson-Gladney, Carried

B. BDA Purchase for Sheriffs Building - Communications

Captain Jim Charon is requesting approval to purchase BDA and install them within the sheriff's buildings to communicate with dispatch. BDA are Motorola products and will be installed by Roe-Com.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the purchase and installation of BDA in the sheriff's building for the amount of \$16,450.00.

Motion by Mike Chappell, Second by Donald Hanson, Carried

C. Auction of County Property

Captain Jim Charon is requesting to approve the disposal of a 1991 Dodge Stealth through Biddergy auction site. The vehicle was confiscated in a drug forfeiture case and now needs to be disposed of.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the approval of the sale of a drug forfeited vehicle through Biddergy. Monies from the sale will be placed in the drug forfeiture fund.

Motion by Donald Hanson, Second by Mike Chappell, Carried

D. Remote Support Software Renewal

Charles Norton, IT Director, is requesting approval of the maintenance renewal of the BeyondTrust remote support software used by the Information Technology department.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the renewal of the BeyondTrust remote support software used by the Information Technology department.

Motion by Donald Hanson, Second by Paul Schincariol, Carried

E. MDOC Request for Office Movement / File Digitization

MDOC Probation / Parole Office Supervisor, Chad Spencer is requesting to move all his staff into one location. Currently, they are split between the basement of the Annex building and the basement of the Courthouse. To do so would require movement of stored files from 3 rooms in the Annex basement.

Item to be placed on the Committee of the Whole agenda for the next meeting on 11/22/2022 for further discussion about next steps to get the MDOC staff all in one place and digitizing the files stored in the 3 rooms in the Annex basement to free up space.

F. Purchase of the Kelly Page Law Office Building

County Administrator, Ryan Post presented the square footage, appraisal value, and SEV of the Kelly Page Law Office Building. Buildings and Grounds and IT have done a walk-through of the building and given estimates for the technical and building

updates. County Administrator, Ryan Post is requesting to be authorized to negotiate the purchase of the Kelly Page Law Offices , located at 203 S. Niles Street, Paw Paw, MI.

Motion to approve by resolution at today's meeting of the Board of Commissioners, to authorize the County Administrator to negotiate the purchase of the Kelly Page Law Office building.

Motion by Richard Godfrey, Second by Gail Patterson-Gladney, Carried

G. Application for Additional MERS Service Credit Purchase

Rebecca Green, a Juvenile Court employee, is requesting to purchase an additional 5 years of service credit through MERS.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the request of Rebecca Green, a Juvenile Court employee, to purchase additional years of service credit through MERS.

Motion by Mike Chappell, Second by Donald Hanson, Carried

H. ARPA Update and Next Steps

County Administrator, Ryan Post, gave an update on ARPA funds and the quarterly statement. Board discussion on how to proceed with outstanding proposals and presentations to be heard from proposals that have not been previously heard by the Board or were removed from previous agendas regarding the remaining unallocated balance of ARPA funds as a result of each other approved ARPA project year-to-date.

Motion to review all ARPA proposals at the December 13, 2022 Committee of the Whole Meeting except Broadband proposals.

Motion by Paul Schincariol, Second by Gail Patterson-Gladney, Carried

I. Claims

Claims were reviewed.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the payment of October, 2022 claims in the amount of \$11,408,874.98.

Motion by Mike Chappell, Second by Gail Patterson-Gladney, Carried

J. Budget Adjustments

Auditors have made the recommendation to make monthly budget amendments as required to maintain a balanced budget. Request to approve budget adjustments as submitted.

Motion to approve the budget adjustments.

Motion by Paul Schincariol, Second by Kurt Doroh, Carried

K. Monthly Financial Statement

Request to approve by motion the monthly financial statement.

Motion to approve the monthly financial statement.

Motion by Richard Godfrey, Second by Gail Patterson-Gladney, Carried

L. Commissioner Per Diems

Commissioner Per Diems reviewed for payment.

Motion to review and approve the Commissioner Per Diems for payment.

Motion by Gail Patterson-Gladney, Second by Kurt Doroh, Carried

10. Labor, Negotiations, and Contracts

A. Salary Exception for Finance Director Position

County Administrator, Ryan Post is requesting a salary exception for the position of Finance Director to be at the 2-year level.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the salary exception for the position of Finance Director to be started at the 2-year level.

Motion by Gail Patterson-Gladney, Second by Kurt Doroh, Carried

11. Public Comment

- DVC updated on the dinners served to veterans
- Jill Sanborn gave Van Buren County Broadband numbers in rural areas
- A spokesperson for Red Arrow Youth Center asked to be allowed to give their presentation to the Board requesting some ARPA funding.

12. Adjournment

All projects regarding remaining ARPA funds are to be placed on the December 13th Agenda. County Administrator, Ryan Post, is to contact all organizations to notify them to present at the 12/13/2022 Committee of the Whole meeting if they still wish to.

The meeting was adjourned at 2:55 P.M.

Randall Peat, Chairperson

Beth Saidla, Chief Deputy Clerk