



MINUTES
Board of Commissioners Chambers
219 East Paw Paw Street

October 11, 2022

Commissioners

Gail Patterson-Gladney, District 1
Kurt Doroh, District 2
Richard Godfrey, District 3
Mike Chappell, District 4
Randall Peat, District 5
Donald Hanson, District 6
Paul Schincariol, District 7

Committee of the Whole Meeting

1. **Call to Order**
The Committee of the Whole meeting was called to order at 01:00 PM by Randall Peat, Chairman of the Board. Present: Patterson-Gladney, Doroh, Godfrey, Chappell, Peat, Hanson and Schincariol.
2. **Additions/Deletions to the Agenda**
3. **Approval of Agenda**
Motion to approve the agenda as presented.
Motion by Mike Chappell, Second by Donald Hanson, Carried
4. **Approval of Minutes**
 - A. **9/27/2022 Committee of the Whole Meeting Minutes**
Motion to approve the minutes of the September 27, 2022 Committee of the Whole meeting as presented.
Motion by Gail Patterson-Gladney, Second by Mike Chappell, Carried
5. **Public Comment**
 - Mary McIntosh - Update on progress of Disabled Parking area by Veterans Services
 - Justin Goodenough - Syndicate Park adjacent property
6. **Presentation**
 - A. **Van Buren Conservation District Quarterly Resource Recovery Report**
Emily Hickmott and Kalli Marshall presented the Conservation District Quarterly Resource Recovery Report.
7. **Administrative Affairs**
 - A. **Use of County Property - Domestic Violence Candlelight Vigil**
Melanie Hooker is requesting use of the County Park on Thursday, October 29, 2022, from 5:30 p.m. to 7:30 p.m., for a candlelight vigil in honor of Domestic Violence Awareness Month.

Motion to approve by resolution at today's regular meeting of the Board of

Commissioners, the use of the County Park on October 29, 2022 for a candlelight vigil in honor of Domestic Violence Awareness Month.

Motion by Paul Schincariol, Second by Donald Hanson, Carried

B. Commercial Property Assessed Clean Energy (C-PACE) Program

Sarah Snoeyink was present to provide further information and answer questions regarding the C-PACE Program. The initial steps are to adopt a resolution of intent, select a program administrator and set a public hearing.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the selection of Market Van Buren and the third-party administrator, adopt a Resolution of Intent to Establish a Property Assessed Clean Energy Program (PACE) and schedule a public hearing on October 25, 2022 at 12:50 pm.

Motion by Gail Patterson-Gladney, Second by Kurt Doroh, Carried

Roll Call Vote: All Yes

C. Authority to Apply for Federal EPA Grant for the Brownfield Redevelopment Authority

The Brownfield Redevelopment Authority is requesting authority to apply for a Federal EPA Grant.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the authority for VBCBRA to apply for a Federal EPA Grant and manage the grant if awarded.

Motion by Gail Patterson-Gladney, Second by Mike Chappell, Carried

8. Buildings & Grounds

A. Snow Removal Bids

Snow removal bids were received and reviewed by B&G Director John Small.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the snow plow bids as recommended by Director Small.

Motion by Mike Chappell, Second by Donald Hanson, Carried

B. Historical Museum Repair Update

Director Small provided an update on the repairs to the County Historical Museum.

9. Finance

A. 2022-23 Switch Refresh

IT Director Norton presented the proposal for the 2022-23 switch refresh as part of the annual routine replacements.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the proposal from MJKNet, Inc. for the 2022-23 switch refresh in the amount of \$41,075.28.

Motion by Mike Chappell, Second by Donald Hanson, Carried

B. MSU Extension Memorandum of Agreement

Julie Pioch presented the annual Memorandum of Agreement between Van Buren County and Michigan State University.

Motion to approve by resolution at the next regular meeting of the Board of

Commissioners, the annual Memorandum of Agreement with Michigan State University for MSU Extension services for FY2022-23 in the amount of \$200,299.
Motion by Mike Chappell, Second by Gail Patterson-Gladney, Carried

C. Traffic Radar Sign Purchase

The Sheriff's Department is requesting to purchase a traffic radar sign to monitor traffic and document high speed areas within the county.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the purchase of a traffic radar sign from All Traffic Solutions in the amount of \$15,828 out of the Public Safety Fund.
Motion by Mike Chappell, Second by Kurt Doroh, Carried

D. 2022 Emergency Management Performance Grant Packet

The Sheriff's Department is requesting approval of the FEMA grant via the Michigan State Police to fund a portion of the Emergency Program Manager's salary and fringe benefits.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the FEMA grant via the Michigan State Police in the amount of \$42,826.00 and authorize the Board Chair to sign all necessary documents.
Motion by Kurt Doroh, Second by Gail Patterson-Gladney, Carried

E. Foster Swift Invoice

Wayne Nelson provided a Summary of Costs and Invoices for review.

Motion to approve payment to Foster Swift in the amount of \$7,900.00 for NCG litigation pursuant to the cost sharing agreement.
Motion by Gail Patterson-Gladney, Second by Richard Godfrey, Carried

F. Claims

Claims were reviewed.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the payment of September, 2022 claims in the amount of \$4,612,800.20.
Motion by Mike Chappell, Second by Gail Patterson-Gladney, Carried

G. Budget Adjustments

Motion to approve the monthly budget amendments required to maintain a balanced budget as presented.
Motion by Mike Chappell, Second by Kurt Doroh, Carried

H. Monthly Financial Statement

Motion to approve the Monthly Financial Statement as presented.
Motion by Kurt Doroh, Second by Gail Patterson-Gladney, Carried

I. Commissioner Per Diems

Commissioner Per Diems were reviewed.

Motion to approve Commissioner Per Diems for payment as submitted.
Motion by Kurt Doroh, Second by Gail Patterson-Gladney, Carried

10. Public Transit

- A. Public Transit Financial Reports
Tami Naber presented the Public Transit Financial Reports.
 - B. Public Transit Operations Reports
Tami Naber presented the Public Transit Operations Reports.
 - C. Public Transit Director's Report
Laurie Schlipp presented the Public Transit Director's Report.
11. Public Comment
12. Adjournment
The meeting was adjourned at 02:50 PM.

Suzie Roehm, County Clerk