



MINUTES
Board of Commissioners Chambers
219 East Paw Paw Street

September 27, 2022

Commissioners

Gail Patterson-Gladney, District 1
Kurt Doroh, District 2
Richard Godfrey, District 3
Mike Chappell, District 4
Randall Peat, District 5
Donald Hanson, District 6
Paul Schincariol, District 7

Board of Commissioners Meeting

1. Call to Order
On the above date the regular meeting of the Board of Commissioners was called to order at 03:41 PM by Randall Peat, Chairman of the Board.
2. Recital of the Pledge of Allegiance / Prayer
3. Roll Call
The roll was called by County Clerk Suzie Roehm with the following commissioners answering to their name and district: Gail Patterson-Gladney, Kurt Doroh, Richard Godfrey, Mike Chappell, Randall Peat, Donald Hanson, Paul Schincariol.
4. Additions/Deletions to the Agenda
5. Approval of Agenda
All items on the agenda marked with '***' are part of the consent agenda. Commissioners or the public can request that items be removed from the consent agenda.

Motion to approve the agenda as presented.
Motion by Mike Chappell, Second by Donald Hanson, Carried
6. Approval of Minutes

A. **9/13/2022 Board of Commissioners Meeting Minutes
Motion by Mike Chappell, Second by Donald Hanson, Carried
7. Public Comment
8. Administrative Affairs

A. **MI-SAIL GIS Data Agreement
ADMINISTRATIVE AFFAIRS RESOLUTION AA52/9-27-2022
WHEREAS, The request is to enter into a data-sharing agreement with the State of Michigan, and;
WHEREAS, The State of Michigan runs a program called MI-SAIL (Michigan Statewide Authoritative Imagery & Lidar) that serves to share data between governmental agencies across the state. If approved, we would share our GIS dataset (parcels, address points, road centerlines, etc.) with the State under a non-

disclosure agreement. In return, Van Buren County would receive basic aerial imagery for free with an option to "buy up" to much higher quality aerial imagery at a significantly reduced cost. Additionally, Van Buren could leverage that agreement for reduced pricing on other types of aerial imagery, and;

WHEREAS, Van Buren County is currently one of only four counties in the state not participating.

NOW, THEREFORE BE IT RESOLVED, the Van Buren County Board of Commissioners hereby approves the entering into the data sharing agreement with the State of Michigan called MI-SAIL.

Motion by Mike Chappell, Second by Donald Hanson, Carried

B. ****Department of Natural Resources - Waverly Township Land Acquisition**

ADMINISTRATIVE AFFAIRS RESOLUTION AA53/9-27-2022

WHEREAS, the request is to offer a letter of support to The Department of Natural Resources (DNR) Wildlife Division for acquiring approximately 350 acres of land that is for sale in Waverly Township, and;

WHEREAS, on August 12, 2022, Van Buren County Administration received a letter from DNR requesting a letter of support for them to apply for grant money to assist with the purchase of the land, and;

WHEREAS, once the property is acquired by DNR it will become a new state game area managed for wildlife and wildlife-related recreation, and;

WHEREAS, the Administration office has written a letter of support for the Interim County Administrator to sign with the Board's support, and;

NOW, THEREFORE BE IT RESOLVED, the Van Buren County Board of Commissioners hereby approves the

Interim County Administrator to sign and send a letter of support for the Department of Natural Resources to acquire the 350 acres of land that is for sale in Waverly Township.

Motion by Mike Chappell, Second by Donald Hanson, Carried

9. **Finance**

A. ****Domestic Violence Coalition Annual Agreement**

FINANCE RESOLUTION F35/9-27-2022

WHEREAS, the request is to review and approve the Fiscal Year 2023 Domestic Violence Coalition Agreement, and;

WHEREAS, This is the annual agreement that is renewed for the beginning of each fiscal year. The dates are the only thing that has changed from last year's agreement, and;

WHEREAS, Van Buren County agrees to contribute to DVC a sum of \$25,000 for services rendered under this Agreement to be paid in two equal installments on November 1 and March 1 of the fiscal year.

NOW, THEREFORE BE IT RESOLVED, the Van Buren County Board of Commissioners hereby approves the

Fiscal Year 2023 Domestic Violence Coalition Agreement and for the Board Chair to sign any related documents on the Board's behalf.

Motion by Mike Chappell, Second by Donald Hanson, Carried

B. ****Purchase of Four New Patrol Vehicles and One New Animal Control Vehicle**

FINANCE RESOLUTION F36/9-27-2022

WHEREAS, the request is for approval of the purchase of four new patrol vehicles from the general fund for fiscal year 2022/2023 to replace aging vehicles. The bids for a vehicle are expected to be around \$52,000 each. As well as approval for one animal control vehicle to be taken out of the animal control vehicles Capital Outlay line item 101.0-430.00-981.000, and;

WHEREAS, this is a budgeted general fund expense and a budgeted Animal Control vehicle expense, and;

NOW, THEREFORE BE IT RESOLVED, the Van Buren County Board of Commissioners hereby approves the purchase of four new patrol vehicles and one animal control vehicle to replace aging vehicles.

Motion by Mike Chappell, Second by Donald Hanson, Carried

C. ****Motorola Radio Purchase - Recurring Purchase**

FINANCE RESOLUTION F37/9-27-2022

WHEREAS, the request is for approval to purchase 3 handheld radios and 2 in-car mobile radios from Motorola for \$25,966.66, and;

WHEREAS, every year the Sheriff's Office purchases radios from Motorola to retire old or broken radios. This year we are in need of 3 portable radios for the deputies and 2 mobile radios for the patrol cars, and;

WHEREAS, the financial impact of \$25,966.66 is to be paid out of 101.0-302.00-980.009 Capital overlay-Radio Equipment. There is sufficient money in this line item and it is a recurring expense.

NOW, THEREFORE BE IT RESOLVED, the Van Buren County Board of Commissioners hereby approves the purchase of 3 handheld radios and 2 in-car mobile radios from Motorola for \$25,966.66.

Motion by Mike Chappell, Second by Donald Hanson, Carried

D. ****Courts CIP Requests**

FINANCE RESOLUTION F38/9-27-2022

WHEREAS, the request is for approval of four Capital Improvement Projects for the Courts in the 2022-2023 fiscal year, and;

WHEREAS, The Capital Improvement Project requests by the courts reflect only the projects that can and should be physically completed within a one-year period.

- South Haven Courthouse: Original carpet replacement in courtroom - Reduced to \$6,000
- (2,000 SF x \$2.50-3.50 per SF)
- South Haven Courthouse: Updating front doors and adding card readers - Reduced to \$5,000
- Paw Paw Courthouse: Security cameras and upgrades throughout property \$10,600
- FOC: Replacement Deputy Vehicle, cost for the car is \$48,961.00, cost for Sheriff equipment with installation is \$3,865.73. The Cooperative Reimbursement Program will reimburse 66% of the total cost over 5 years, making the actual cost of the vehicle \$23,419.00.

The total request for these capital improvement projects has an up-front cost of \$74,426.73.

NOW, THEREFORE BE IT RESOLVED, the Van Buren County Board of Commissioners hereby approves the Court's FY 2022-2023 Capital Improvement Projects as listed above.

Motion by Mike Chappell, Second by Donald Hanson, Carried

E. ****Tax Rate Request for the Public Safety Millage**

FINANCE RESOLUTION F39/9-27-2022

WHEREAS, the request is to approve the revised L-4029 Tax Rate Request that reflects the recently passed Public Safety millage passed at the 8/2/2022 election, and;

NOW, THEREFORE BE IT RESOLVED, the Van Buren County Board of Commissioners hereby approves the revised L-4029 Tax Rate Request for the Public Safety Millage and for the Board Chair to sign on the Board's behalf.

Motion by Mike Chappell, Second by Donald Hanson, Carried

F. ****Claims**

CLAIMS RESOLUTION C9/9-27-2022

WHEREAS, claims in the amount of \$2,824,357.13 for August 2022 were submitted and reviewed.

NOW, THEREFORE BE IT RESOLVED, the Van Buren County Board of Commissioners approves total claims in the amount of \$2,824,357.13.

Motion by Mike Chappell, Second by Donald Hanson, Carried

10. **Labor, Negotiations, and Contracts**

A. **Contracted Specialty Courts Grant Consultant**

LABOR RESOLUTION L21/9-27-2022

WHEREAS, the request is to approve a contract for temporary consultation services for Specialty Courts grant administration, and;

WHEREAS, the Specialty Courts Administrator resigned abruptly on September 2, 2022. Since this time, the Trial Court Administrator and the Specialty Courts staff have been doing their best to maintain the approximately \$2,500,000 worth of current grants for these courts. However, there is a limited amount of knowledge due to new staff in both departments. Rachel Lindley, prior Specialty Courts Administrator (and Trial Court Administrator), offered her services to assist Natalie Dean in maintaining the grants, as well as assisting with the year-end closeout of the grants, and;

WHEREAS, it is anticipated that Ms. Lindley's services will only be needed until a qualified Specialty Courts Administrator can be hired and trained in basic duties and responsibilities pertaining to grant activities. The Specialty Courts Administrator is responsible for the daily maintenance, reporting

and year-end closeout of all grants. There are currently 21 active grants.

NOW, THEREFORE BE IT RESOLVED, the Van Buren County Board of Commissioners hereby approves the contract for temporary consultation services for Specialty Courts grant administration and for the Board Chair to sign the contract on the Board's behalf.

Motion by Richard Godfrey, Second by Gail Patterson-Gladney, Carried

11. **Board Chair Update**

A. **County Administrator Discussion**

Discussion that the top 5 rated applicants will be interviewed on October 17, 2022 beginning at 9 a.m. Human Resources will schedule the interviews.

12. Public Comment

13. Board Correspondence

14. Closed Session

15. Adjournment

The meeting was adjourned at 03:52 PM.

Randall Peat, Chairperson

Suzie Roehm, County Clerk