Commissioners
Gail Patterson-Gladney, District 1
Kurt Doroh, District 2
Richard Godfrey, District 3
Mike Chappell, District 4
Randall Peat, District 5
Donald Hanson, District 6
Paul Schincariol, District 7

MINUTES
Board of Commissioners Chambers
219 East Paw Paw Street

September 13, 2022

Committee of the Whole Meeting

1. Call to Order

   The Committee of the Whole meeting was called to order at 01:00 PM by Randall Peat, Chairman of the Board. Present: Doroh, Godfrey, Chappell, Peat and Hanson. Absent and excused: Patterson-Gladney and Schincariol.

2. Additions/Deletions to the Agenda

3. Approval of Agenda

   Motion to approve the agenda as presented.
   Motion by Donald Hanson, Second by Mike Chappell, Carried

4. Approval of Minutes

   A. 8/23/2022 Committee of the Whole Meeting Minutes

      Motion to approve the minutes of the August 23, 2022 Committee of the Whole meeting as presented.
      Motion by Mike Chappell, Second by Donald Hanson, Carried

5. Public Comment

   Ben Bowater and Christopher Perkins spoke in regards to the ARPA request for a Youth Center.

6. Presentation

   A. DCS Technology Proposal for Broadband Project Management

      Chris Scharrer reviewed the proposal for ARPA Rural Broadband Program Management. He is seeking direction from the Board on the next steps for expansion. The updated proposal will be reviewed by commissioners and heard again at the next meeting.

   B. FGU Report of Real Property Foreclosure Sales

      Treasurer Trisha Nesbitt presented the annual Foreclosing Governmental Unit Report for Real Property Foreclosure Sales.

7. Administrative Affairs

   A. Appointment to the Land Bank Authority - Suzanne Glomski

Treasurer Trisha Nesbitt is requesting the appointment of Suzanne Glomski to the Land Bank Authority to fill a vacancy.

Motion to approve by resolution at today's meeting of the Board of Commissioners, the appointment of Suzanne Glomski to the Land Bank Authority for a partial term ending 12/31/2023.
Motion by Kurt Doroh, Second by Mike Chappell, Carried

B. 2nd Amendment to Contract for COVID Supplemental Grant

Veronica Stillson is requesting approval by motion to amend the contract for COVID Supplemental Grant as to how the courts are allowed to use the funds to create a wider distribution of purchases.
Motion by Richard Godfrey, Second by Donald Hanson, Carried

C. 1st Amendment to DHS 2091

Veronica Stillson is requesting approval by motion for the Board Chair to sign the Amendment to DHS 2091 which will allow the court to request 50% reimbursement of detention costs.
Motion by Kurt Doroh, Second by Donald Hanson, Carried

D. Mi-SAIL GIS Data Agreement

Charles Norton presented the request to enter into a data-sharing intergovernmental agreement with the State of Michigan for GIS dataset. The county would receive basic aerial imagery for free with options to buy up to higher quality aerial imagery at a significantly reduced cost.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, an intergovernmental agreement with the State of Michigan for the MI-SAIL program (Michigan Statewide Authoritative Imagery & Lidar).
Motion by Donald Hanson, Second by Mike Chappell, Carried

E. Department of Natural Resources - Waverly Township Land Acquisition

The Department of Natural Resources Wildlife Division is seeking a letter of support to purchase a 350 acre parcel in Waverly Township for a new state game area managed for wildlife and wildlife related recreation.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, authorization for a letter of support signed by the Board Chair for the DNR to purchase a 350 acre parcel in Waverly Township for a new state game area.
Motion by Donald Hanson, Second by Kurt Doroh, Carried

8. Buildings and Grounds

A. Buildings & Grounds Update

John Small provided a Buildings & Grounds Department update.

Motion to direct Director Small to work directly with VanDam & Krusinga and MML on the Historic Museum Project.
Motion by Kurt Doroh, Second by Donald Hanson, Carried

Moton to contract with Hurley & Stewart for the storm sewer/drainage project in the amount of $14,900.
Motion by Donald Hanson, Second by Mike Chappell, Carried

Motion to accept the bid from Lyster Exteriors in the amount of $56,259.28 for the new

roof project for the Administration Building.
Motion by Mike Chappell, Second by Donald Hanson, Carried

9. Finance

A. Domestic Violence Coalition Annual Agreement

Melanie Hooker gave an update and presented the request for the annual FY2023 Domestic Violence Coalition Agreement in the amount of $25,000.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the FY2023 Domestic Violence Coalition Agreement in the amount of $25,000.
Motion by Mike Chappell, Second by Donald Hanson, Carried

B. Purchase of four New Patrol Vehicles and One New Animal Control Truck

The Sheriff's Department is requesting approval to purchase 4 new patrol vehicles and an animal control truck to replace aging vehicles.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the request to purchase 4 new patrol vehicles in the amount of approximately $52,000 each and an animal control truck to replace aging vehicles.
Motion by Mike Chappell, Second by Donald Hanson, Carried

C. Motorola Radio Purchase - Recurring Purchase

The Sheriff's Department is requesting approval to purchase 3 handheld radios and 2 in-car mobile radios to retire old or broken radios. This is a recurring annual purchase.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the purchase of 3 handheld radios and 2 in-car mobile radios from Motorola in the amount of $25,966.66.
Motion by Kurt Doroh, Second by Mike Chappell, Carried

D. Courts CIP Requests

Natalie Dean presented an updated list of CIP requests. The request for file digitization will be reviewed by commissioners and brought back before the board at the next meeting. The request for furniture for the judicial office will be addressed when needed.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the Court's CIP requests for carpet replacement and front door updates at South Haven Courthouse, security camera updates and vehicle replacement for FOC in the total amount of $71,600.
Motion by Donald Hanson, Second by Kurt Doroh, Carried

E. Tax Rate Request for the Public Safety Millage

Ryan Post presented the request to approve the L-4029 Tax Rate request to reflect the recently passed Public Safety Millage.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the revised L-4029 Tax Rate request and authorize the Board chair to sign on the Board's behalf.
Motion by Kurt Doroh, Second by Donald Hanson, Carried

F. Claims

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, claims in the amount of $2,824,357.13.
Motion by Kurt Doroh, Second by Donald Hanson, Carried

G. Budget Adjustments

Ryan Post presented the monthly budget adjustments.

Motion to approve the monthly budget adjustments required to maintain a balanced budget as presented.
Motion by Kurt Doroh, Second by Mike Chappell, Carried

H. Monthly Financial Statement

Motion to approve the monthly Financial Statement as presented by Ryan Post.
Motion by Mike Chappell, Second by Kurt Doroh, Carried

I. Commissioner Per Diems

Motion to approve the Commissioner Per Diems as presented.
Motion by Richard Godfrey, Second by Kurt Doroh, Carried

10. Labor, Negotiations, and Contracts

A. Salary Exception for the Deputy Treasurer Position

Treasurer Trisha Nesbitt is requesting a salary exception to hire a deputy treasurer at pay scale rate of R20E due to knowledge and experience.

Motion to approve by resolution at today's meeting of the Board of Commissioners, the salary exception for a deputy treasurer at pay scale rate R20E.
Motion by Kurt Doroh, Second by Richard Godfrey, Carried

B. County Administrator Interview Date

Discussion to choose a date for Administrator Interviews. Further discussion at today's Board of Commissioners meeting.

11. Board Business

A. Road Commissioner Appointment

Commissioner Patterson-Gladney requested this item be moved to the next regular meeting.

12. Public Comment

Ben Bowater spoke in regards to the ARPA request for a Youth Center.

13. Adjournment

The meeting was adjourned at 03:32 PM.

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Suzie Roehm, County Clerk