



MINUTES
Board of Commissioners Chambers
219 East Paw Paw Street

August 23, 2022

Commissioners

Gail Patterson-Gladney, District 1
Kurt Doroh, District 2
Richard Godfrey, District 3
Mike Chappell, District 4
Randall Peat, District 5
Donald Hanson, District 6
Paul Schincariol, District 7

Committee of the Whole Meeting

1. **Call to Order**
The Committee of the Whole meeting was called to order at 01:00 PM by Paul Schincariol, Vice-Chairman of the Board. Present: Doroh, Godfrey, Chappell, Hanson and Schincariol. Absent and excused: Patterson-Gladney and Peat.
2. **Additions/Deletions to the Agenda**
Hear Item 10A after Item 8A.
3. **Approval of Agenda**
Motion to approve the agenda as amended.
Motion by Mike Chappell, Second by Donald Hanson, Carried
4. **Approval of Minutes**
 - A. **8/9/2022 Committee of the Whole Meeting Minutes**
Motion to approve the minutes of the August 9, 2022 Committee of the Whole meeting as presented.
Motion by Kurt Doroh, Second by Mike Chappell, Carried
5. **Public Comment**
6. **Presentation**
7. **Administrative Affairs**
 - A. **2022 Plat Book Agreement**
Charles Norton presented the request to contract for updated plat books.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, contracting with Mapping Solutions for the 2022 plat books in the amount of \$10,480.
Motion by Mike Chappell, Second by Donald Hanson, Carried
 - B. **Road Commissioner Interview Scheduling**
Discussion to set a date to conduct interviews for the 6 applicants to fill the vacant Road Commissioner position.

Motion to conduct interviews for the Road Commissioner position on Tuesday,

September 6, 2022 starting at 12:30 p.m.
Motion by Richard Godfrey, Second by Kurt Doroh, Carried

8. Buildings and Grounds

A. Office Moves Update - Phase 1

David Krzycki, John Small and Chuck Norton presented Phase 1 of the Administration Building office moves which would relocate Veterans Services to the Museum.

Motion to approve by resolution at today's regular meeting of the Board of Commissioners, Phase 1 of the Administration Building moves to relocate Veterans Services to the Museum at a cost of less than \$40,000.

Motion by Mike Chappell, Second by Donald Hanson, Carried

B. Use of County Property - Lakeshore Harvest Ride

Interim Administrator Ryan Post presented the request for use of the South Haven Courthouse parking lot for the annual Lakeshore Harvest Bike Ride sponsored by the Friends of the Blue Star Trail.

Motion to approve by resolution at today's meeting of the Board of Commissioners, the use of the South Haven Courthouse parking lot on September 17, 2022 for the annual Lakeshore Harvest Bike Ride.

Motion by Richard Godfrey, Second by Donald Hanson, Carried

9. Finance

A. Police Academy Cadets

Captain Charon is requesting the creation of a line item for Academy Training within the Public Safety budget to pay for training cadets through an MCOLES approved academy. Initially, current employees would submit a letter of interest and up to two would be selected annually.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the creation of a line item for Academy Training within the Public Safety budget for training cadets through an MCOLES approved academy.

Motion by Donald Hanson, Second by Mike Chappell, Carried

B. Foster Swift Invoice

Motion to approve the payment of the July, 2022 Foster Swift invoice in the amount of \$4,529.85 for NCG litigation.

Motion by Richard Godfrey, Second by Kurt Doroh, Carried

Yes: Kurt Doroh, Richard Godfrey, Mike Chappell, Paul Schincariol

No: Donald Hanson

C. Interim County Administrator Mileage Reimbursement

Motion to approve the mileage reimbursement request from the Interim Administrator.

Motion by Richard Godfrey, Second by Kurt Doroh, Carried

D. Budget Adjustments

Motion to accept the monthly budget adjustments required to maintain a balanced budget as presented.

Motion by Kurt Doroh, Second by Mike Chappell, Carried

E. FY 22-23 Budget

Interim Administrator Post reviewed the final recommended balanced budget.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the final recommended balanced budget for FY2022-2023.

Motion by Donald Hanson, Second by Kurt Doroh, Carried

10. Veterans Services

A. Veterans Services Update

This item was heard out of order.

David Krzycki presented the monthly Veterans Services update.

11. Public Comment

12. Adjournment

The meeting was adjourned at 02:44 PM.

Suzie Roehm, County Clerk