Commissioners
Gail Patterson-Gladney, District 1
Kurt Doroh, District 2
Richard Godfrey, District 3
Mike Chappell, District 4
Randall Peat, District 5
Donald Hanson, District 6
Paul Schincariol, District 7

MINUTES
Board of Commissioners Chambers
219 East Paw Paw Street

June 14, 2022 1:30 PM

Committee of the Whole Meeting

1. Call to Order
The Committee of the Whole meeting was called to order at 02:27 PM by Randall Peat, Chairman of the Board. Present: Patterson-Gladney, Doroh, Godfrey, Chappell, Peat, Hanson and Schincariol.

2. Additions/Deletions to the Agenda

3. Approval of Agenda
Motion to approve the agenda as presented, noting that Item 7.I. will be the first item heard under Section 7.
Motion by Gail Patterson-Gladney, Second by Kurt Doroh, Carried

4. Approval of Minutes

A. 5/10/2022 Committee of the Whole Meeting Minutes
Motion to approve the minutes of the May 10, 2022 Committee of the Whole meeting as presented.
Motion by Gail Patterson-Gladney, Second by Kurt Doroh, Carried

5. Presentation

A. Road Commission County Millage Funding 101
Road Commission Director, Dan Bishop, provided a history of the county road millage and what formulas are used to distribute funds.

6. Board Business

A. Administration Team Meetings
Chairman Peat and Commissioner Godfrey have been meeting with the Interim County Administrator and Administration Team Directors every other week. They will continue to meet on the first and third Tuesdays of the month. If any remaining commissioners wish to also participate in the meeting, they will need to contact the Chairman and a meeting notice will be posted if a quorum is going to be present.

B. Restructure of the Board Meetings
Chairman Peat is proposing to restructure Board Meetings and eliminate the Committee of the Whole Meeting. Items discussed and approved by motion would be

moved to the next scheduled meeting for final approval and resolution, with the exception of expedited matters. Discussion held and matter tabled for further review.

C. Strategic Plan

Discussion regarding the development of a Strategic Plan for the County. Ryan Post to contact Jason Vetne and advise that this matter will be on hold until the County Administrator position is filled.

7. Administrative Affairs

A. Items to be Auctioned

Captain Charon presented the list of items to be listed for auction on Biddergy.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the list of items to be placed on Biddergy for auction.
Motion by Mike Chappell, Second by Donald Hanson, Carried

B. Purchase of a Firearm Upon Retirement

Captain Charon presented the request for Deputies and Command Officers, upon full retirement, to have the option to purchase their department-issued firearm for the cost of replacement. The sale of the firearm would be handled by an independent FFL dealer and employees would pay all associated fees.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the option for Deputies and Command Officers to purchase their department-issued firearms upon full retirement and to assume all associated fees.
Motion by Mike Chappell, Second by Kurt Doroh, Carried

C. Appointments to the Remonumentation Committee

Register of Deeds, Paul DeYoung, requested appointments to the Remonumentation Committee. The committee meets on an as-needed basis and there is no term expiration for the appointments.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the appointment of Barry Antilla, David Mills and Wayne Nelson to the Remonumentation Committee.
Motion by Richard Godfrey, Second by Donald Hanson, Carried

D. Re-Appointment to the Public Transit LAC - Kirk Kruithof

Public Transit Director, Lauri Schlipp, is requesting the re-appointment of Kirk Kruithof to the Public Transit Local Advisory Council and to change term date to July 1 to match the other seats.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the re-appointment of Kirk Kruithof to the Public Transit Local Advisory Council for the term ending July 1, 2026.
Motion by Kurt Doroh, Second by Gail Patterson-Gladney, Carried

E. Out of State Travel Request - Courts

Trial Court Administrator, Natalie Dean, is requesting approval for Out of State travel for the Court Leadership Team to attend the NACM annual conference. The team will be driving to the conference and have applied for scholarships to cover registration fees.

Motion to approve the request for Out of State travel for the Court Leadership Team to

attend the NACM annual conference in Milwaukee, Wisconsin on July 10-14,2022.
Motion by Kurt Doroh, Second by Gail Patterson-Gladney, Carried

F. Out of State Travel Request - Specialty Courts

Specialty Courts Administrator, Asiah Gardner, is requesting approval for Out of State travel for 8 members of the Specialty Courts Team. This is required attendance and funding is covered by the SAMHSA and BJA grant.

Motion to approve the request for Out of State travel for 8 members of the Specialty Courts Team to attend a conference in Nashville, TN on July 25-28, 2022 as required and funded by the SAMHSA and BJA grant.
Motion by Mike Chappell, Second by Kurt Doroh, Carried

G. Use of County Property - Van Buren Youth Fair

The Van Buren County Youth Fair is requesting to use the parking lot at the Health and Human Services Building and former Health Department Building during fair week in case of extremely wet ground conditions.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the use of the paved parking lot at the Health and Human Services Building and former Health Department Building from July 18th at 5:30 pm until July 23rd at 11:00 pm in the event of extremely wet ground conditions.
Motion by Donald Hanson, Second by Gail Patterson-Gladney, Carried

H. Use of County Property - Trinity Lutheran Church Fun Run

Melissa Hug, Trinity Lutheran Church, is requesting use of the parking lot at 801 Hazen Street, Paw Paw, MI for a 5K Costume Fun Run.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the request to use the parking lot at 801 Hazen Street, Paw Paw, MI on October 29, 2022 from 8:00-11:30 a.m. for a 5K Costume Fun Run.
Motion by Gail Patterson-Gladney, Second by Kurt Doroh, Carried

I. Kinexus & Market Van Buren Agreements

Zach Morris and Sarah Snoeyink gave a presentation regarding Kinexus and Market Van Buren Agreements. The Board asked that updated information be presented in two weeks.

8. Finance

A. Claims

Monthly claims were reviewed.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the May, 2022 claims, as presented, in the amount of $5,006,600.21.
Motion by Donald Hanson, Second by Gail Patterson-Gladney, Carried

B. Budget Adjustments

Ryan Post presented the monthly budget adjustment.

Motion to approve the monthly budget adjustments as required to maintain a balanced budget.
Motion by Kurt Doroh, Second by Gail Patterson-Gladney, Carried

C. Furniture Purchases Summary

Ryan Post presented the request to reclassify furniture purchases in the current fiscal year that were not budgeted and to charge the Capital Improvement Fund.

Motion to reclassify unbudgeted furniture purchases in the amount of $107,184.13 to the Capital Improvement Fund which has sufficient funds.
Motion by Paul Schincariol, Second by Gail Patterson-Gladney, Carried

D. Monthly Financial Statement

Ryan Post will be submitting a Monthly Financial Statement.

Motion to approve and accept the Monthly Financial Statement as presented.
Motion by Paul Schincariol, Second by Kurt Doroh, Carried

E. Bangor Train Depot

A request has been made for a one-time cost for renovations to the Bangor Amtrak Train Station. This station is owned by the City of Bangor and is the only railway stop in the county.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, a one-time payment of $64,900 from the general fund for repairs to the Bangor Train Depot rails and structure.
Motion by Donald Hanson, Second by Mike Chappell, Carried

F. Fiber Agreement with Bloomingdale Telecom

IT Director Charles Norton is requesting to lease a strand of fiber optic cable between the Administration Building and the County ISD.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, a 5-year agreement to lease a strand of fiber optic cable from Bloomingdale Telecom for a cost of $5,000 annually and a one-time construction/turn-up cost of $1,000.
Motion by Donald Hanson, Second by Gail Patterson-Gladney, Carried

G. Commissioner Per Diems

Motion to approve Commissioner per-diems as submitted.
Motion by Kurt Doroh, Second by Richard Godfrey, Carried

9. Labor, Negotiations, and Contracts

A. County Administrator Search

Anna Cerven is requesting approval of the County Administrator job posting description and determination of starting salary.

Moton to approve the job posting description for the County Administration position and to post with a starting salary at $125,000 annually.
Motion by Mike Chappell, Second by Gail Patterson-Gladney, Carried

10. Veterans Services

A. Veterans Services Update

David Krzycki and Dennis Urquhart presented the Veteran's Services Update including celebrating the U.S. Army's 247th birthday.

11. Adjournment

The meeting was adjourned at 05:09 PM.

Suzie Roehm, County Clerk