

4/6/2021 - Minutes

1. Call To Order

The following Committee members present: Commissioner Doroh, Commissioner Peat and Commissioner Patterson-Gladney sitting in for Commissioner Schincariol from her home office in South Haven.

Others in attendance: Administrator Faul, Finance Director Post, Anna Cerven, Commissioner Chappell, Commissioner Godfrey, Commissioner Hanson, Tony Dacoba and Prosecutor Zuiderveen.

1.I. Zoom Meeting Information

2. Additions/Deletions To The Agenda

3. Approval Of Agenda

Motion to approve agenda by Commissioner Peat; Supported by Commissioner Patterson-Gladney; Motion: Carried

4. Approval Of Minutes

4.I. March 02, 2021 Minutes

Approval of minutes by Commissioner Patterson-Gladney; Supported by Commissioner Peat; Motion: Carried

5. Agenda Items

5.I. Legal Secretary Vacancy

Prosecutor Zuiderveen is seeking approval to post an upcoming vacancy in her department as an employee has given her notice. This position is crucial to keep the office going.

Discussion ensued.

Recommended to CoW 4-13-2021/BoC 4-27-2021

Motion by Commissioner Peat; Supported by Commissioner Patterson-Gladney; Motion: Carried

5.II. Claims

Claims were reviewed and approved by all three Commissioners.

Recommended to BoC 4-13-2021

Motion to approve by Commissioner Peat; Supported by Commissioner Patterson-Gladney; Motion: Carried

5.III. 1099 Summary For 2020

Commissioner Peat requested a summary of 1099's to be presented to this Committee. Finance Director Post went through the summary provided.

Discussion ensued.

5.IV. Board Per Diems

The Committee reviewed the per diems submitted by fellow Commissioners.

Discussion ensued.

Motion to approve by Commissioner Peat; Supported by Commissioner Patterson-Gladney; Motion: Carried

5.V. Monthly Financial Statement

Finance Director Post presented financial statements for the month of March. Discussion ensued.

5.VI. Fifth Third MAGIC Credit Card Program - Rebate

Finance Director Post presented the credit card rebate received from 2020.

Discussion ensued.

5.VII. Budget Adjustments

Three sets of budget adjustments were presented.

Discussion ensued.

Motion to accept all 3 adjustments and send to CoW 4-13-2021 by Commissioner Peat; Supported by Commissioner Patterson-Gladney; Motion: Carried

5.VIII. Equalization Report

Tony Meyaard presented the annual Equalization Report.

Discussion ensued.

Recommended to CoW 4-13-2021/BoC 4-27-2021

Motion by Commissioner Patterson-Gladney; Supported by Commissioner Peat; Motion: Carried

5.IX. Animal Services Boiler Emergency Repair

There was an emergency request for a boiler repair at our facility in Hartford.

Discussion ensued.

Recommended to CoW 4-13-2021/BoC 4-27-2021

Motion by Commissioner Peat; Supported by Commissioner Patterson-Gladney; Motion: Carried

5.X. Plat Board Per Diem

The request is for Plat Board members, County Clerk, Register of Deeds and Treasurer to receive per diems for Plat Board meetings in the amount of \$55 to be the same as the Commissioners.

Recommended to CoW 4-13-2021/BoC 4-27-2021

Motion by Commissioner Peat; Supported by Commissioner Patterson-Gladney; Motion: Carried

5.XI. Maxwell Health Agreement

The request is for approval to enter into an agreement with Maxwell Health to implement a benefits portal for our employees to use to stay up to date on benefits information and to utilize during open enrollment.

Discussion ensued.

Recommended to CoW 4-13-2021/BoC 4-27-2021

Motion by: Commissioner Patterson-Gladney; Supported by Commissioner Peat; Motion: Carried

5.XII. 2019 - 2020 Audit

Finance Director Post gave a summary of the 2019-2020 Audit.

Discussion ensued.

6. Adjournment