



MINUTES
Finance Committee Meeting
Van Buren County

February 2, 2021

2:00 PM

Board of Commissioners Chambers - 219 East Paw Paw Street

1. CALL TO ORDER

Committee members present: Commissioner Schincariol, Commissioner Doroh, and Commissioner Peat from his home office in Paw Paw, MI.

Others in attendance: Administrator Faul, Anna Cerven, Finance Director Post, Commissioner Godfrey, Commissioner Hanson, Commissioner Patterson-Gladney, Commissioner Chappell, Charles Norton, Tim McGee, Manny DeLaRosa and Treasurer Nesbitt

A. Zoom Meeting Information

2. ADDITIONS/DELETIONS TO THE AGENDA

3. APPROVAL OF AGENDA

Motion to approve agenda by Commissioner Doroh; Supported by Commissioner Peat; Motion: Carried

4. APPROVAL OF MINUTES

Motion to approve minutes by Commissioner Doroh; Supported by Commissioner Peat; Motion: Carried

A. Minutes - January 05, 2021

5. AGENDA ITEMS

B. VHF Radio Upgrade Project – Water Tower Engineering

Tim McGee spoke on the request to complete engineering and drawing for the water towers that are being utilized in Covert, Gobles, Paw Paw and South Haven. The provided quote is good for the engineering study to initiate the process.

Discussion ensued.

Recommended to CoW 2-9-2021/BoC 2-23-2021

Motion by Commissioner Peat; Supported by Commissioner Doroh; Motion: Carried

C. Claims

Claims were reviewed and approved by all three Commissioners.

Recommended to BoC 2-9-2021

Motion to approve by Commissioner Doroh; Supported by Commissioner Peat; Motion: Carried

D. Board Per Diems

The Committee reviewed the per diems submitted by fellow Commissioners.

Discussion ensued.

Motion to approve per diems as submitted by Commissioner Peat; Supported by Commissioner Doroh; Motion: Carried

E. Monthly Financial Statement

Finance Director Post presented financial statements for the month of January.

Discussion ensued.

F. Annual PC Refresh Purchase

Every year the IS department makes this purchase to replace a small amount of their fleet at a time. The new 50 will replace the oldest 50. This has been a long time practice.

Discussion ensued.

Motion to approve immediate purchase by Commissioner Doroh; Supported by Commissioner Peat; Motion: Carried.

G. Land Bank Authority Budget Amendment/Fund Establishment

Treasurer Nesbitt is requesting funding for projects for the Land Bank Authority to allocate \$5,500 to cover start up costs for its first projects. Moving forward there is a sale of Land Bank Authority owned parcels, there is a 50% tax capture for the first five years and will provide revenue in the future for subsequent projects.

Discussion ensued.

Recommended to CoW 2-9-2021/BoC 2-23-2021

Motion by Commissioner Peat; Supported by Commissioner Doroh; Motion: Carried.

6. ADJOURNMENT

Van Buren County will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at any meeting/hearing upon ten (10) days notice to the Van Buren County Board of Commissioners' Office. Individuals with disabilities requiring auxiliary aids or services should contact Van Buren County by writing, Anna Cerven, 219 Paw Paw Street, Ste. 201, Paw Paw, MI 49079, or by calling the Board of Commissioners' Office at (269) 657-8200, option 8 ext. 1271.