



MINUTES
Finance Committee Meeting
Van Buren County

January 5, 2021

2:00 PM

Board of Commissioners Chambers - 219 East Paw Paw Street

1. CALL TO ORDER

Committee members present: Commissioner Schincariol, Commissioner Doroh and Commissioner Peat from 12470 N Superior Dr, Paradise, MI.

Others in attendance: Administrator Faul, Anna Cerven, Finance Director Post, Commissioner Hanson, Commissioner Patterson-Gladney, Commissioner Chappell, Commissioner Godfrey, Frank Hardester, Zach Morris, Prosecutor Zuiderveen, Manny DeLaRosa, Undersheriff Conklin and Lt. Charon.

A. Zoom Meeting Information

2. ADDITIONS/DELETIONS TO THE AGENDA

Administrator Faul requested to remove item G and add 2 new items: K. Tilt Skillet Repair for the Jail kitchen and M. Assistant Prosecuting Attorney Starting Salary Exception.

3. APPROVAL OF AGENDA

Commissioner Doroh motioned to approve the amended agenda; supported by Commissioner Peat; Motion was carried.

4. APPROVAL OF MINUTES

A. Minutes - December 01, 2020

Motion to approve minutes by Commissioner Doroh; Supported by Commissioner Peat; Motion was carried.

5. AGENDA ITEMS

B. Claims

Claims were reviewed and approved by all three Commissioners

Recommended to BoC 1-12-2021

Motion to approve by Commissioner Peat; Supported by Commissioner Doroh; Motion: Carried

C. Budget Adjustments

Finance Director Post presented the budget adjustments. Discussion ensued.

Motion to approve by Commissioner Peat; Supported by Commissioner Doroh; Motion: Carried

D. Board Per Diems

The Committee reviewed the per diems submitted by fellow Commissioners. Discussion ensued.

Request to adjust Commissioners Chappell and Patterson-Gladney's submissions to include per diems for Swearing in Ceremony on 12/28.

Motion to approve by Commissioner Peat; Supported by Commissioner Doroh; Motion: Carried

E. Monthly Financial Statement

Finance Director Post presented financial statements for the month of December.

Discussion ensued.

F. Economic Development Strategic Fund

Zach Morris spoke on behalf of the Economic Development Corporation. The EDC is trying to be innovative and have economic growth within Van Buren County. They would like to create a strategic fund which would be stripped of federal bureaucracy. The proposal is to utilize the "soft" eligible dollars for the development and once populated, the fund will be managed by the County's Economic Development Corporation Board.

Discussion ensued.

Recommended to CoW 1-12-2021/BoC 1-26-2021

Motion by Commissioner Peat; Supported by Commissioner Doroh; Motion: Carried

G. K9 Handler Schmitt Purchase of Service K9 Temo

Item was removed from the agenda.

H. Homeland Security Grant Renewal

This is an annual Grant acceptance request. It is the next grant award in the continuation of the Homeland Security Grant Program and will cover the period of September 1, 2020 to May 31, 2023.

Total Federal funds obligated to Van Buren County are \$688,788

Discussion ensued.

Recommended to CoW 1-12-2021/BoC 1-26-2021

Motion by Commissioner Peat; Supported by Commissioner Doroh; Motion: Carried

I. Municipal Auction

Request for approval for the sale of County owned property to be held at the Biddergy auction on January 26, 2021.

Additional request for this item to be expedited on January 12, 2021 at both the CoW and BoC to be able to participate in the January 26th auction.

Discussion ensued.

Recommended to CoW 1-12-2021/BoC 1-12-2021

Motion by Commissioner Doroh; Supported by Commissioner Peat; Motion: Carried

J. Jail Remote Video Arraignment/Meeting Rooms

There is an opportunity to purchase remote video arraignment/meeting rooms for the jail. Sound proof meeting rooms and improved meeting spaces would be a benefit to the jail.

There has been a history of an issue with privacy within the jail and Manny has been researching options for private meeting rooms. This option is a lower cost than the original proposed.

Discussion ensued.

Recommended to CoW 1-12-2021/BoC 1-26-2021

Motion by Commissioner Peat; Supported by Commissioner Doroh; Motion: Carried

K. Tilt Skillet Repair

Manny spoke on the skillet that has been maintained over the years. It has broken down again and

the part needed no longer exists, among other issues. Would like to purchase a new one to be able to continue performing jail kitchen duties effectively.

Discussion ensued.

Recommended to CoW 1-12-2021/BoC 1-26-2021

Motion by Commissioner Peat; Supported by Commissioner Doroh; Motion: Carried

L. Purchase of Copy Machines for the Courts

Frank spoke on his request for copy machines for the Courts. Applied Imaging had the best offer and would like to utilize them.

Discussion ensued.

Recommended to CoW 1-12-2021/BoC 1-26-2021

Motion by Commissioner Peat; Supported by Commissioner Doroh; Motion: Carried

M. Assistant Prosecuting Attorney Starting Salary Exception

Prosecutor Zuiderveen is requesting to approve a salary exception for a vacant opening of Assistant Prosecuting Attorney. The candidate an offer would like to be made to has a significant amount of experience so the request is to bring this candidate in at what the previous APA was making.

Discussion ensued.

Recommended to CoW 1-12-2021/BoC 1-26-2021

Motion by Commissioner Doroh; Commissioner Peat; Motion: Carried

6. ADJOURNMENT

Van Buren County will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at any meeting/hearing upon ten (10) days notice to the Van Buren County Board of Commissioners' Office. Individuals with disabilities requiring auxiliary aids or services should contact Van Buren County by writing, Anna Cerven, 219 Paw Paw Street, Ste. 201, Paw Paw, MI 49079, or by calling the Board of Commissioners' Office at (269) 657-8200, option 8 ext. 1271.