



MINUTES

**Board of Commissioners Chambers
219 East Paw Paw Street**

May 10, 2022 1:00 PM

Commissioners

Gail Patterson-Gladney, District 1
Kurt Doroh, District 2
Richard Godfrey, District 3
Mike Chappell, District 4
Randall Peat, District 5
Donald Hanson, District 6
Paul Schincariol, District 7

Board of Commissioners Meeting

1. **Call to Order**
On the above date the regular meeting of the Board of Commissioners was called to order at 01:00 PM by Randall Peat, Chairman of the Board.
2. **Recital of the Pledge of Allegiance / Prayer**
3. **Roll Call**
The roll was called by County Clerk Suzie Roehm with the following commissioners answering to their name and district: Gail Patterson-Gladney, Kurt Doroh, Richard Godfrey, Mike Chappell, Randall Peat, Donald Hanson, Paul Schincariol
4. **Additions/Deletions to the Agenda**
Motion to approve the agenda as presented.
Motion by Mike Chappell, Second by Donald Hanson, Carried
5. **Approval of Consent Agenda**
Motion to approve consent agenda.
Motion by Mike Chappell, Second by Kurt Doroh, Carried
 - A. ****4/26/2022 Board of Commissioners Meeting Minutes**
Motion by Mike Chappell, Second by Kurt Doroh, Carried
 - B. **Buildings & Grounds**

****Request to Use County Property - Wine & Harvest Festival**

BUILDING & GROUNDS RESOLUTION BG7/5-10-2022

WHEREAS, the request is for use of county property for the Wine & Harvest Festival September 9 through 11, 2022, and;
WHEREAS, Wine and Harvest Festival Director, Marilyn Clear requested to use the park during the festival for Arts & Crafts booths and two food booths, and;
WHEREAS, the craft show organizer is requesting that the grass be cut on Thursday, September 8. Crafters will begin setting up on the street and in the park on Friday September 9, which the Village of Paw Paw has already approved. Paw Paw and Niles streets will be closed beginning on Friday, September 9 at 4:00 PM and will reopen after 5:00 PM on Sunday, September 11, and;
NOW, THEREFORE BE IT RESOLVED, that the Van Buren County Board of Commissioners approves the use of county park for the Wine & Harvest Festival September 9 through September 11, 2022.

Motion by Mike Chappell, Second by Kurt Doroh, Carried

****As-Needed Agreement with DLZ for Architectural and Engineering Design Services**

BUILDING & GROUNDS RESOLUTION BG8/5-10-2022

WHEREAS, the request is to approve the DLZ agreement for as-needed services and authorize the Board Chairperson to sign related documents, and;

WHEREAS, the county has used DLZ for several years on a variety of projects. In the past, as-needed service agreements were processed and reviewed by the B&G Director. Considering this is a contract for services, it needs to be authorized by the Board and signed by the Board Chairperson. As- needed services include the following examples:

1. Re-design of Hartford Facility for USDA
2. HVAC design and engineering
3. Capital Improvement Design Builds for Cost estimating
4. Floor Plan Creation (Evacuation Charts, Etc.)

WHEREAS, as-needed services will be billed to the appropriate line item related to the project's cost center.

NOW, THEREFORE BE IT RESOLVED, that the Van Buren County Board of Commissioners approves the as- needed agreement with DLZ for architectural and engineering design services and for the Board Chairperson to sign documentation on the Board's behalf.

Motion by Mike Chappell, Second by Kurt Doroh, Carried

6. **Public Comment**

Emilly Hickmott, Van Buren Conservation District provided the 2022 Guides and introduced the new recycling coordinator Kalli Marshall.

Tyler Augst, MSU Extension Editor, provided an update.

7. **Veterans Services**

A. **FY2023 MVAA Grant Request**

VETERANS RESOLUTION V3/5-10-2022

WHEREAS, the request is for approval of the FY2023 MVAA grant submission and for the Board Chair or Vice Chair to sign all related documents on the board's behalf, and; WHEREAS, Veterans services have the requirement to submit the FY2023 MVAA grant request for funds. This request needs to be submitted to the MVAA no later than 20 March 2023, and;

WHEREAS, Veterans Services is requesting that the Board of Commissioners allow the Chairperson or Vice Chair to sign all required documents to support the FY23 MVAA request for funds due to the submission deadline of 20 March 2022. We are also requesting that the board pre-approve the strategy for Veteran Services' initial request for funds.

The scope of the request is the same as FY2022, which included:

1. Dental Program \$50,000.00
2. Advertising and Promotion \$13,173.00

3. Emotional Support Program \$14,097.00

4. Emergency Relief Program \$ 9,192.00

In FY2023 our request is to keep with the same format to solidify the programs already in place with more funding.

1. Dental Program \$50,000.00

2. Advertising and Promotion \$15,000.00

3. Emotional Support Program \$21,000.00 - \$25,000.00

4. Emergency Relief Program \$ 9,192.00 - \$12,000.00

NOW, THEREFORE BE IT RESOLVED, that the Van Buren County Board of Commissioners approves the submission of the FY2023 MVAA Grant and for the Board Chairperson or Vice Chair to sign the documentation on the Board's behalf.

Motion by Paul Schincariol, Second by Gail Patterson-Gladney, Carried

8. Public Comment

9. Board Correspondence

10. Adjournment

The meeting was adjourned at 01:12 PM.

Randall Peat, Chairperson

Suzie Roehm, County Clerk